



Lavon Planning & Zoning Commission Meeting Minutes February 12, 2013

I. MEETING CALLED TO ORDER AT 7:07 P.M. BY CHAIRMAN SMITH

Members Present: Seat One Ernest Cody
Seat Two David Barnhart, Vice Chair
Seat Three Trey Smith, Chairman
Seat Five David Rosenquist

Members Absent: Seat Four Bill Bonney

Staff Present: City Secretary Chris Wess

Council Present: None
Commission and
Board Members: none
Visitors: One

II. CHAIRMAN SMITH LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

III. INVOCATION

Chairman Smith led the Invocation.

IV. ITEMS OF INTEREST AND COMMUNICATIONS

None

V. CONSENT ITEMS

Planning & Zoning Commission to consider and act on approval of the Consent Agenda:
January 22, 2013 P & Z Commission Meeting Minutes* (Wess)

Motion: Commissioner Barnhart made a motion to accept the January 22, 2013 P & Z Minutes on the consent agenda.
He withdrew his motion.

Motion: Commissioner Barnhart made a motion that the January 22nd Meeting Minutes Section VIII Item C – Comprehensive Plan Elements change from Barnhart to Smith.

Second: Commissioner Cody

In Favor: Chairman Smith, Commissioners Barnhart, Cody and Rosenquist

Opposed: None

Motion: Carries

Motion: Commissioner Barnhart made a motion to approve the consent item January 22, 2013 meeting minutes.

Second: Commissioner Rosenquist

In Favor: Chairman Smith, Commissioners Barnhart, Cody and Rosenquist

Opposed: None

Motion: Carries



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VI. CITIZENS' COMMENTS

None

VII. ITEMS FOR CONSIDERATION AND ACTION

- A. Planning & Zoning Commission to Consider and Act on becoming skilled at remotely logging onto the City's Planning & Zoning Drive (Barnhart)
Commissioner Barnhart presented a power point demonstration on how to use the Log-MeIn program in order for the Commissioners to use the City's server. It was discussed that the Commissioners only needed "read only" capabilities instead of having admin abilities. There was no action taken on this item.
- B. Planning and Zoning Commission to Consider and Act on procedures for amending and adopting the Comprehensive Plan. (Cody)
Commissioner Cody had questions on what exactly the Commission was expecting in the way of procedures. The other Commissioners offered examples of different scenarios and what would be needed for each. No action was taken.
- C. Planning & Zoning Commission to Consider and Act on Comprehensive Plan Elements. (Smith)
Commissioner Barnhart explained that he had not taken any further action on the power point presentation. He requested a version of the individual elements instead of the complete document to put on the website. No further action was taken.
- D. Planning & Zoning Commission to Consider and Act on updating the Proposed City of Lavon Zoning Ordinance. (Rosenquist)
It was discussed that the Commission start with creating a matrix for the current zoning ordinance and possibly modifying the definitions. The discussion brought out that a matrix could show where modifications might be needed. It was also stated that it should only take 30 to 60 days to create the matrix.

VIII. SETTING FUTURE MEETINGS AND AGENDAS

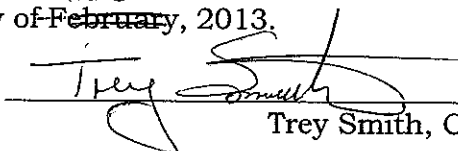
The following items were asked to be placed on the February 26, 2013 agenda:

- A. Procedures for amending and adopting the Comprehensive Plan (Cody)
- B. The Comprehensive Plan Elements (Smith)
- C. Updating the Zoning Ordinance (Rosenquist)

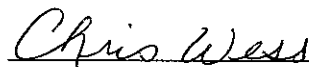
IX. PRESIDING OFFICER TO ADJOURN PLANNING & ZONING COMMISSION MEETING

Commissioner Smith adjourned the Planning & Zoning Meeting at 8:12 p.m.

Duly passed and approved on this 12 day of ^{March}~~February~~, 2013.


Trey Smith, Chairman

Attest:


Chris Wess, City Secretary