

**City of Lavon
General Fund**

**Annual Operating Budget
Fiscal Year 2016-2017**

Approved
09/20/2016

	Item	2015-16 Adopted Budget	2015-16 Amended Budget	2015-16 Projected Outlook	2016-17 ADOPTED BUDGET
	GENERAL FUND REVENUE				
1	Enterprise Income Transfer				
2	Solid Waste Fund Transfer	154,966	154,966	154,966	168,000
3	Sanitary Sewer Fund Transfer	120,000	120,000	120,000	120,000
4	Enterprise Income Transfer	274,966	274,966	274,966	288,000
5					
6	Judicial Branch				
7	Court fees	2,200	2,200	2,477	2,800
8	Total Judicial Branch	2,200	2,200	2,477	2,800
9					
10	Legislative Branch				
11	Administrative Fee	10,000	18,000	20,621	18,000
12	Banking Interest	1,050	550	651	641
13	Late fees	22,000	20,000	21,157	20,000
14	Photocopies	25	25	23	50
15	Return of Equity-Insurance	730	730	730	730
16	Returned Check Fees	0	0	25	0
17	Community Ctr/Pavilion Rental Fees	1,575	2,500	3,762	4,500
18	Restitution	4,750	4,750	4,825	4,750
19	Total Legislative Branch	40,130	46,555	51,794	48,671
20					
21	Operations Division				
22	Food Service Inspection Permits	3,410	3,710	3,710	3,875
23	General Permit Fees	35,000	35,000	35,251	35,000
24	New Building Permit Fees	75,000	98,000	103,733	150,000
25	New Addition Building Permit Fees	90,000	24,000	0	0
26	OSSF Permit Fees	400	1,600	2,800	2,000
27	PD Fines/Fees	70,000	73,000	78,211	70,000
28	PD Warrant Fines/Fees	9,700	6,000	4,686	7,000
29	Sale of Property	0	12,000	12,038	0
30	SRO Contribution - Community ISD	18,596	18,596	20,425	26,620
31	EDC Reimb - Tax Note Series 2014	0	0	13,429	13,866
32	Total Operations Division	302,106	271,906	274,283	308,361
33					
34	Prior Year Carryover				
35	Prior Year - Carryover Funds	107,000	166,521	166,521	165,631
36	Total Prior Year Carryover	107,000	166,521	166,521	165,631
37					
38	Tax				
39	Franchise Tax	111,000	111,000	108,586	120,000
40	Property Tax (Tax Rate Unchanged)	1,006,000	1,006,000	1,004,446	1,152,484
41	Sales & Use Tax	130,000	132,500	147,905	150,000
42	Total Tax	1,247,000	1,249,500	1,260,937	1,422,484
43					
44	Total General Fund Revenue	1,973,402	2,011,648	2,030,978	2,235,947

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GENERAL FUND EXPENDITURES					
Judicial Branch					
45	Credit Card Fees	1,775	1,775	1,571	1,775
46	Jury Panel	150	150	75	150
47	Employee Group Insurance	3,246	3,247	3,247	7,530
48	Office Supplies	2,000	1,500	902	2,000
49	Payroll - Municipal Court Staff	47,563	47,563	42,827	51,238
50	Payroll - Judge	4,500	3,500	2,538	3,500
51	Payroll - Prosecutor	4,500	3,500	2,350	3,500
52	Postal Fees	450	450	322	450
53	Training	1,000	1,000	1,000	1,000
54	Total Judicial Branch	63,409	62,685	54,832	71,143
Administrative (Legislative) Branch					
55	Advertising, Notices & Publications	6,000	4,000	6,570	4,000
56	Cell Phone - Staff and Credit Card	1,977	1,277	926	1,977
57	Computer / Computer Equip.	2,675	6,000	5,608	4,000
58	Cleaning	4,200	4,200	4,200	5,640
59	CPA	2,000	2,000	500	2,250
60	Dues & Fees	1,500	1,500	1,806	2,000
61	Drinking Water/Gatorade All Depts	1,000	1,000	600	1,000
62	Elections	6,200	8,000	10,491	12,000
63	Employee Group Insurance	25,974	20,580	20,021	30,120
64	Office Furniture	1,000	2,000	2,000	1,000
65	Building Supplies	2,000	2,000	2,000	2,000
66	Office Supplies	3,350	5,000	4,819	3,750
67	Council Events	650	650	650	650
68	Office Equipment	7,501	7,501	6,500	3,500
69	Payroll - Administrative Staff	194,981	157,047	135,904	180,676
70	Community Center Monitors	3,500	4,000	4,867	5,000
71	Special Events	4,000	4,500	4,500	5,000
72	Automobile Allowance	0	0	0	2,400
73	Mileage	0	0	29	0
74	Postal Fees	250	250	148	250
75	Records Storage	1,392	1,392	1,393	1,400
76	IT Software & Website	1,250	2,000	2,000	17,000
77	Training/Mileage	3,000	3,000	3,000	3,000
78	Electric	6,000	5,000	4,427	5,000
79	Natural Gas	4,000	3,500	2,341	3,500
80	Telephone	5,750	6,000	6,000	6,200
81	Water	500	500	614	750
82	Total Administrative Branch	290,650	252,897	231,914	304,063

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	Operations Division				
83	Fire Services				
84	Computer/IT Items/Printer	0	0	0	4,225
85	Lifepac 12 Heart Monitor	0	0	0	4,500
86	Light body armor/EMS Pack/Helmet	0	0	0	1,750
87	Printer for vehicle	0	0	0	0
88	City Radio/antenna/install	0	0	0	750
89	Office Supplies/Paper/Ink	0	0	0	800
90	Travel/Conferences/Meals	0	0	0	1,350
91	Phone line--Fire Station	0	0	0	500
92	Office Furniture	0	0	0	500
93	Asset Tags/Metal	0	0	0	500
94	Postal fees	0	0	0	125
95	Internet/Wifi/Sat Srvc at FD	0	0	0	1,200
96	PPE/Bunker Gear (day shift) x 2	0	0	0	3,500
97	ALS medical supplies	0	0	0	1,000
98	Equipment Maintenance & Repair	0	0	0	500
99	Cell Phone	900	900	729	900
100	Apparatus Repairs and Upgrades	5,000	5,000	5,000	5,000
101	3" Fire Hose	1,050	1,050	857	0
102	Fire Hose	1,250	1,220	1,220	3,500
103	Fuel	5,000	4,000	3,207	4,000
104	Fire Marshal Dues & Fees	170	170	170	600
105	Payroll - Fire Services	60,000	60,000	57,692	60,000
106	Employee Group Insurance	6,494	6,494	5,411	7,530
107	NFPA Pump/Ladder Testing E2	450	450	975	450
108	Part Time Personnel Stipend	22,000	22,000	14,025	21,150
109	Safety Fire Equipment	200	200	200	300
110	TFT Nozzles for E2 (2)	1,700	1,300	1,387	0
111	Graphics/Uniforms	800	800	800	1,000
112	Electric	1,800	2,500	1,645	2,000
113	Natural Gas	1,000	700	600	800
114	Water	400	400	362	450
115	Tornado Siren	0	70,000	70,000	0
116	Fire Services Total	108,214	177,184	164,280	128,880

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	<i>Operations Division, continued</i>				
117	Police Department				
118	Audio Visual	1,800	1,800	1,800	1,800
119	Cell Phone - Staff	7,900	7,600	6,190	7,600
120	Child Abuse Interlocal	1,500	1,500	1,500	1,500
121	Cleaning	4,200	4,200	4,200	4,200
122	Computers	6,500	6,500	6,500	4,000
123	Crime Prevention	1,800	1,800	1,836	1,800
124	Database Services	400	400	400	400
125	Dispatch	17,729	17,729	17,729	24,998
126	Dues & Fees	800	600	600	600
127	Emergency Equipment	3,000	3,000	3,000	3,000
128	Explorer Post Program	5,000	4,000	1,548	2,500
129	Employee Group Insurance	51,946	51,946	49,242	67,770
130	Inmate Boarding	1,200	900	900	900
131	Meals and Travel	500	500	500	500
132	Mobile Internet	3,000	2,600	2,218	3,000
133	Office Equipment	1,000	700	700	700
134	Office Supplies	3,000	2,500	2,500	2,500
135	Payroll - Police Services	449,213	418,110	401,705	450,129
136	Police Equipment Repair/Replace	3,000	2,500	2,500	2,500
137	Postal Fees	400	400	400	400
138	Radio (City Band)	5,000	5,000	5,000	0
139	Report Management System	1,600	1,500	1,600	3,500
140	School Resource Expenses	500	500	500	500
141	Software	2,000	2,000	2,044	2,000
142	TLETS Management	7,500	7,500	7,500	9,500
143	Training	5,500	4,500	4,500	5,500
144	Uniform	4,400	6,000	6,000	6,000
145	Body Armor (9 - Rifle)	0	0	0	4,500
146	Patrol rifle (1)	0	0	0	1,200
147	Ballistic Helmet (9)	0	0	0	5,400
148	Radio (dispatch)	0	0	0	6,000
149	Vehicle Cleaning	350	350	345	350
150	Vehicle Fuel	22,000	17,000	14,245	18,000
151	Vehicle Mtn.	10,000	10,000	10,000	10,000
152	Vests (Standard)	3,000	3,000	3,000	3,000
153	Electric	5,000	5,000	4,376	5,000
154	Telephone	6,540	7,000	6,590	7,000
155	Water (Utility)	350	400	377	400
156	Crime Scene Camera	1,000	1,000	1,000	0
157	Four AED's	6,400	6,400	6,361	0
158	3 Tasers	5,400	5,400	5,400	0
159	Type Barricades III (6)	3,000	0	0	0
160	Body Cams Grant Match	0	2,000	2,000	0
161	Police Department Total	653,428	613,835	586,806	668,647

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	<i>Operations Division, continued</i>				
162	Public Works				
163	Audio Visual	700	700	700	300
164	Bear Cr Park/ Eagle Pond/ Fields	3,000	0	0	4,000
165	Building Inspector	37,000	37,000	38,462	37,000
166	Cell Phone - Staff	2,400	2,300	1,862	2,400
167	Code Enforcement supplies	1,000	1,000	1,000	1,000
168	Food Service Inspector	2,500	2,000	2,000	2,500
169	Grounds Maint	6,500	6,500	6,500	6,500
170	Heavy Equipment Maint	5,000	5,000	5,000	7,000
171	Meals & Travel	500	500	500	500
172	MS4 Supplies	2,000	2,000	2,000	2,000
173	Office Supplies	500	1,000	1,000	1,000
174	Employee Group Insurance	19,480	19,480	20,044	22,590
175	Payroll - Public Works	101,057	97,768	93,846	95,285
176	Payroll - Part Time / Seasonal	6,000	6,000	3,871	6,000
177	Postal Fees	1,000	1,000	240	1,000
178	Signage	10,000	9,000	9,000	14,000
179	State OSSF Fees	300	300	300	300
180	Street Lights	42,824	42,824	39,069	44,000
181	Street Repair/Mntc	20,000	20,000	20,000	20,000
182	Mosquito Spraying	10,000	12,000	12,210	12,000
183	Tools	3,000	3,000	3,000	7,000
184	Training & Per Diem	4,000	4,000	4,000	6,500
185	Uniform	2,000	2,000	2,000	2,000
186	Vehicle & Equipment Fuel	8,000	6,500	4,080	6,500
187	Vehicle Maint.	5,000	4,000	7,877	4,000
188	Lightbars (3 vehicles)	0	0	0	2,600
189	PW Facility Rental	7,800	7,800	7,800	7,800
190	Fire Extinguishers	600	600	600	600
191	Gooseneck Trailer	5,000	5,000	5,000	0
192	Jet Machine Rental / Sewer	1,200	1,200	0	0
193	Boom Lift Rental	3,580	3,000	1,000	3,000
194	Computer / Computer Equip.	0	0	0	2,000
195	Public Works Total	311,941	303,472	292,961	321,375
196					
197	Total Operations Division	1,073,583	1,094,491	1,044,047	1,118,902

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198	Other Expenditures				
199	Debt Service				
200	Tax Note Ser 2014 (EDC Capital Project)			13,249	13,866
201	Copier Mtnc Contract	2,800	2,800	2,808	2,800
202	Pitney Bowes Contract	0	429	692	575
203	Tractor	4,017	4,017	0	0
204	Tractor (2016)	0	0	0	9,000
205	Diesel Mower / Batwing	5,000	5,000	4,963	4,963
206	Fire Engine, 2013 Spartan	22,502	22,502	22,751	22,502
207	Fire Marshal Vehicle	0	0	0	13,138
208	PW Truck	7,000	6,400	6,338	6,400
209	Police Vehicle	17,000	17,000	17,000	18,042
210	Police Vehicle Ram	0	17,000	16,692	16,693
211	Police Vehicle (Tahoes)	32,557	32,557	32,557	0
212	Total Debt Service	90,876	107,705	117,050	107,979
213	Facilities				
214	Stage Fencing	800	0	0	0
215	City Hall - North & South doors	1,680	1,680	1,680	0
216	Solar Screens	2,500	2,500	2,500	0
217	Fire Office/Living Qtrs 24/7	0	115,000	0	0
218	City Hall - Building Maint	16,100	16,100	16,100	12,000
219	Emergency Serv - Building Maint	14,500	19,500	19,500	12,000
220	Facilities Total	35,580	154,780	39,780	24,000
221	Fund Transfer				
222	TIF Fund Transfer (City Portion)	85,000	80,000	78,039	100,000
223	Sports Complex Grt Match Transfer	0	0	0	20,000
224	Phase II Radios (establish fund)	50,000	20,000	20,000	20,000
225	Street Fund Transfer	0	0	0	35,000
226	Reserve Fund Transfer	14,542	-33,805	0	100,324
227	Total Fund Transfers	149,542	66,195	98,039	275,324
228	Insurance				
229	Auto Liability	4,608	4,608	4,608	7,296
230	Auto Phys. Damage	2,460	2,460	2,460	4,198
231	Errors & Omissions	1,586	1,586	1,586	1,745
232	General Liability	669	669	669	697
233	Law Enforcement Liability	5,477	5,477	5,477	5,652
234	Mobil Equipment	282	282	282	310
235	Real & Personal Property	1,632	1,631	1,632	1,812
236	Workers Compensation	13,402	13,402	13,402	18,061
237	Insurance Total	30,116	30,115	30,116	39,771

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	<i>Other Expenditures, continued</i>				
238	Outsourcing				
239	Ambulance Service	21,534	13,366	13,366	13,522
240	Animal Control	6,690	6,690	6,250	9,350
241	Auditor	14,000	14,000	14,000	14,500
242	Central Appraisal District	6,451	6,451	6,538	7,243
243	City Attorney	40,000	45,000	56,488	30,000
244	City Engineer	8,000	18,000	18,000	10,000
245	Codification	0	0	0	9,395
246	Consulting / Professional Services	0	2,000	2,000	2,445
247	Fidelity Bond	200	200	200	200
248	Information Technologies	21,923	18,000	18,000	20,000
249	MS4 Permit Execution & Admin	3,000	5,000	2,000	25,000
250	Tax Assessor/Collector	1,300	1,300	1,300	1,300
251	TIFF Administration	3,200	6,200	6,200	4,000
252	Sports Park Engineering	5,000	0	0	0
253	Drainage Project - Prelim Eng	0	0	0	32,000
254	Shredding Services	1,300	1,300	1,300	1,300
255	Outsourcing Total	132,598	137,507	145,642	180,255
256					
257	Payroll Taxes				
258	FICA	53,426	53,426	43,388	52,720
259	Medicare	12,496	12,496	10,211	12,330
260	Retirement - City Portion	39,162	39,162	33,692	45,960
261	SUTA	189	189	3,354	3,500
262	Payroll Taxes Total	105,273	105,273	90,645	114,510
263					
264	Total Other Expenditures	543,985	601,575	521,272	741,839
265					
266	Total General Fund Expenditures	1,971,627	2,011,648	1,852,065	2,235,947
267					
268	Net Surplus / (Deficit)	1,775	0	178,913	0