



MINUTES
JULY 2, 2024
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING

ATTENDING: VICKI SANSON, MAYOR
MIKE SHEPARD, PLACE 1
MIKE COOK, PLACE 2, MAYOR PRO TEM
KAY WRIGHT, PLACE 3 (Arrived at 6:15 P.M.)
LINDSEY HEDGE, PLACE 5
ABSENT: TED DILL, PLACE 4

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:01 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE DELIVERED THE INVOCATION.**
3. **WORK SESSION – BUDGET**

City Manager Kim Dobbs, lead a discussion regarding regulatory requirements, financial status current year, budget calendar, anticipated commitments, departmental service levels and requests, tax rate, fee schedule, Capital Improvements Plan (CIP) updates, fiscal year (FY) 2023-24 projections, and proposed revenues and expenditures for FY 2024-25.

4. **ITEMS OF INTEREST/COMMUNICATIONS**

- Bicycle Rodeo, July 25, 2024
- Citywide Central Block Party, October 1, 2024.
- First day to file for a Place on the November 5, 2024 General Election Ballot, July 20, 2024.

5. **CITIZENS COMMENTS**

There were no citizen comments.

6. **CONSENT AGENDA**

- A. **Approve the minutes of the June 18, 2024, meeting.**
- B. **Authorize a joint project with the Lavon Economic Development Corporation to install a shade structure over the Fitness Court and a combination water fountain/pet watering station in the City Hall Park in an amount not to exceed \$36,786.00, of which the City would be responsible for funding one-half.**

MOTION: APPROVE CONSENT AGENDA.

MOTION MADE: WRIGHT

SECONDED: HEDGE

APPROVED: UNANIMOUS (Absent: Dill)

7. **ITEMS FOR CONSIDERATION**

- A. **Public Hearing, discussion and action regarding an application from Atmos Energy for a conditional use permit to construct a regulator station to provide utility gas service to the Trails of Lavon subdivision at Trails of Lavon, Phase 3 Addition, Block CC, Lot 28X east of the intersection of Lavon Trail Parkway and Yucca Ave., previously labeled Cedar Ave., 790 Lavon Trail Parkway, Lavon, Collin County, Texas (CCAD Property ID 1249928).**

PRESENTATION of proposed application.

Ms. Dobbs provided information regarding the application. Eva Hummel, Atmos Energy, detailed the use of the regulator station and multi-neighborhood service area. Ms. Dobbs presented a revised and enhanced landscape plan prepared in response to staff and Planning and Zoning Commission comments.

PUBLIC HEARING to receive comments regarding the application.

At 7:02 p.m. Mayor Sanson continued the public hearing that was opened and continued at the June 4, 2024, meeting and invited comments for or against the application. There being no comments, Mayor Sanson closed the public hearing at 7:02 p.m.

Discussion and action regarding the request

Ms. Dobbs noted requisite public hearing notice was published, posted and that three (3) neighbor notices were mailed to the owners of property located within 200 feet of the subject property with none returned in favor or opposition of the request. Ms. Dobbs provided a report from the Planning and Zoning Commission with a unanimous recommendation for approval.

MOTION: APPROVE THE APPLICATION FROM ATMOS ENERGY FOR A CONDITIONAL USE PERMIT TO CONSTRUCT A REGULATOR STATION TO PROVIDE UTILITY GAS SERVICE TO THE TRAILS OF LAVON SUBDIVISION AT TRAILS OF LAVON, PHASE 3 ADDITION, BLOCK CC, LOT 28X EAST OF THE INTERSECTION OF LAVON TRAIL PARKWAY AND YUCCA AVE., PREVIOUSLY LABELED CEDAR AVE., 790 LAVON TRAIL PARKWAY, LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: WRIGHT
SECONDED: COOK
APPROVED: UNANIMOUS (Absent: Dill)

- B. Discussion, and action regarding an application from Atmos Energy for the site plan and landscape plan for a gas regulator station situated in a section of open space located within Trails of Lavon, Phase 3 Addition, Block CC, Lot 28X east of the intersection of Lavon Trail Parkway and Yucca Ave., previously labeled Cedar Ave., 790 Lavon Trail Parkway, Lavon, Collin County, Texas (CCAD Property ID 1249928).**

Ms. Dobbs provided information regarding the site plan and landscape plan for the Atmos Energy regulator station and reported that this item comes forward with a recommendation for approval from the Planning & Zoning Commission.

MOTIONS: APPROVE AN APPLICATION FROM ATMOS ENERGY FOR THE SITE PLAN AND LANDSCAPE PLAN FOR A GAS REGULATOR STATION SITUATED IN A SECTION OF OPEN SPACE LOCATED WITHIN TRAILS OF LAVON, PHASE 3 ADDITION, BLOCK CC, LOT 28X EAST OF THE INTERSECTION OF LAVON TRAIL PARKWAY AND YUCCA AVE., PREVIOUSLY LABELED CEDAR AVE., 790 LAVON TRAIL PARKWAY, LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: WRIGHT
SECONDED: HEDGE
APPROVED: UNANIMOUS (Absent: Dill)

- C. Discussion and action regarding Resolution No. 2024-07-01 approving and authorizing execution of Change Order No. 3 to the construction contract with VLEX Construction, LLC for the City of Lavon Miscellaneous Paving Improvements (CIP – 3A, 3B, 3C) Construction Project in an amount not to exceed \$15,524.50 for project construction related additions, asphalt repairs, and scope deletions.**

Ms. Dobbs and City Engineer Mark Hill provided information regarding the proposed change order.

MOTIONS: APPROVE RESOLUTION NO. 2024-07-01 APPROVING AND AUTHORIZING EXECUTION OF CHANGE ORDER NO. 3 TO THE CONSTRUCTION CONTRACT WITH

VLEX CONSTRUCTION, LLC FOR THE CITY OF LAVON MISCELLANEOUS PAVING IMPROVEMENTS (CIP – 3A, 3B, 3C) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$15,524.50 FOR PROJECT CONSTRUCTION RELATED ADDITIONS, ASPHALT REPAIRS, AND SCOPE DELETIONS.

MOTION MADE: SHEPARD
SECONDED: COOK
APPROVED: UNANIMOUS (Absent: Dill)

D. Discussion and action regarding acceptance of the City of Lavon Miscellaneous Paving (CIP-3A, 3B, 3C) Construction Project.

Mark Hill, Freeman Millican, Inc. provided information regarding the acceptance of the project.

MOTION: ACCEPT THE CITY OF LAVON MISCELLANEOUS PAVING (CIP-3A, 3B, 3C) CONSTRUCTION PROJECT.

MOTION MADE: COOK
SECONDED: WRIGHT
APPROVED: UNANIMOUS (Absent, Dill)

E. Discussion and action regarding nominations of the Board of Trustees of the Texas Municipal League (TML) Intergovernmental Risk Pool.

No action was taken on this item.

8. EXECUTIVE SESSION

No Executive Session was held.

9. RECONVENE FROM EXECUTIVE SESSION


No Executive Session was held.

10. SET FUTURE MEETINGS AND AGENDA

July 16, 2024 – Regular Meeting beginning at 5:45 p.m.

11. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 7:16 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 16th day of July 2024.



Vicki Sanson, Mayor

ATTEST:



Rae Norton, City Secretary

