



MINUTES
APRIL 16, 2024
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING

ATTENDING: VICKI SANSON, MAYOR
MIKE COOK, PLACE 2, MAYOR PRO TEM
KAY WRIGHT, PLACE 3
TED DILL, PLACE 4
LINDSEY HEDGE, PLACE 5
ABSENT: MIKE SHEPARD, PLACE 1

1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.

2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.

3. ITEMS OF INTEREST/COMMUNICATIONS

- NFC Launch Day/Ribbon Cutting on May 7, 2024, at 5:30 p.m.
- Babysitter Training, May 29-31, 2024
- Camp 911 on June 5, 2024
- Bicycle Rodeo on July 25, 2024

4. CITIZENS COMMENTS

Kat Donnell, Round Town News updated the City Council on the response received for her recent article featuring and expressed for the Sexual Assault Awareness Program presented by the Lavon Police Department.

5. CONSENT AGENDA

A. Approve the minutes of the April 2, 2024, meeting.

MOTION: APPROVE CONSENT AGENDA.

MOTION MADE: WRIGHT

SECONDED: HEDGE

APPROVED: UNANIMOUS (Absent: Shepard)

6. ITEMS FOR CONSIDERATION

A. Public hearing, discussion, and action regarding the application of Michael Coleman, D&R Signs, LLC on behalf of Elevon homebuilders for a variance to Section 4.05.009 Prohibited Signs of the Code of Ordinances, Subsection (13) to permit an off-premises sign on property southeast of the intersection of SH 78 and Grand Heritage Boulevard, west of Geren Rd., Lavon, Texas (CCAD Property ID 2614352).

PRESENTATION of application.

City Manager Kim Dobbs provided information regarding the request for a sign variance.

PUBLIC HEARING, to receive comments regarding the proposed amendment.

At 6:40 p.m. Mayor Sanson opened the public hearing, and invited comments for or against the sign variance. There being no comments, Mayor Sanson closed the public hearing at 6:40 p.m.

Discussion and action regarding the request.

MOTION: APPROVE THE APPLICATION OF MICHAEL COLEMAN, D&R SIGNS, LLC ON BEHALF OF ELEVON HOMEBUILDERS FOR A VARIANCE TO SECTION 4.05.009 PROHIBITED SIGNS OF THE CODE OF ORDINANCES, SUBSECTION (13) TO PERMIT AN OFF-PREMISES SIGN ON PROPERTY SOUTHEAST OF THE INTERSECTION OF SH 78 AND GRAND HERITAGE BOULEVARD, WEST OF GEREN RD., LAVON, TEXAS.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS (Absent: Shepard)

- B. Discussion, and action regarding Ordinance No. 2024-04-01 amending Ordinance No. 2023-08-07, that approved and adopted a budget for the City for the fiscal year October 1, 2023 through September 30, 2024 to amend adopted revenues and expenditures of the Lavon Economic Development Corporation Fund budget; and declaring an effective date.**

Ms. Dobbs provided information regarding the Economic Development Corporation and Executive Director Pam Mundo detailed the request.

MOTION: APPROVE ORDINANCE NO. 2024-04-01 AMENDING ORDINANCE NO. 2023-08-07, THAT APPROVED AND ADOPTED A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024, TO AMEND ADOPTED REVENUES AND EXPENDITURES OF THE LAVON ECONOMIC DEVELOPMENT CORPORATION FUND BUDGET; AND DECLARING AN EFFECTIVE DATE.

MOTION MADE: DILL
SECONDED: COOK
APPROVED: UNANIMOUS (Absent: Shepard)

- C. Discussion and action regarding Ordinance No. 2024-04-02 to amend the fee schedule adopted by Ordinance No. 2023-08-10 for the Fiscal Year October 1, 2023, through September 30, 2024, as amended, to amend sanitary sewer utility rates for commercial customers, multifamily customers, and out-of-city customers.**

Patty Parks, Parks Reconciliation Services, PLLC., presented details regarding the amendment to sewer rates.

MOTION: APPROVE ORDINANCE NO. 2024-04-02 TO AMEND THE FEE SCHEDULE ADOPTED BY ORDINANCE NO. 2023-08-10 FOR THE FISCAL YEAR OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024, AS AMENDED, TO AMEND SANITARY SEWER UTILITY RATES FOR COMMERCIAL CUSTOMERS, MULTIFAMILY CUSTOMERS, AND OUT-OF-CITY CUSTOMER.

MOTION MADE: WRIGHT
SECONDED: HEDGE
APPROVED: UNANIMOUS (Absent: Shepard)

- D. Discussion and action regarding Resolution No. 2024-04-03 electing to utilize the standard allowance identified by the United States Department of the Treasury rules to determine revenue loss as allowed by the Coronavirus State & Local Fiscal Recovery Fund (SLFRF) / American Rescue Plan Act (ARPA) of 2021.**

Ms. Dobbs provided information regarding the election.

MOTION: APPROVE RESOLUTION NO. 2024-04-03 ELECTING TO UTILIZE THE STANDARD ALLOWANCE IDENTIFIED BY THE UNITED STATES DEPARTMENT OF THE TREASURY RULES TO DETERMINE REVENUE LOSS AS ALLOWED BY THE CORONAVIRUS STATE & LOCAL FISCAL RECOVERY FUND (SLFRF) / AMERICAN RESCUE PLAN ACT (ARPA) OF 2021.

MOTION MADE: WRIGHT
SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Shepard)

- E. Discussion and action regarding Resolution No. 2024-04-04 approving and authorizing execution of a Termination Agreement regarding Southeast Collin County Emergency Medical Services Coalition Agreements and Mutual Release between Collin County, the City of Lavon, the City of Parker, the Town of Saint Paul, and the City of Wylie, Texas, and authorizing the City Manager to execute any necessary documents relating to the provision of regional emergency medical services.

Ms. Dobbs provided information regarding the termination agreement and Lavon Fire Chief Danny Anthony was available for questions.

MOTION: APPROVE RESOLUTION NO. 2024-04-04 APPROVING AND AUTHORIZING EXECUTION OF A TERMINATION AGREEMENT REGARDING SOUTHEAST COLLIN COUNTY EMERGENCY MEDICAL SERVICES COALITION AGREEMENTS AND MUTUAL RELEASE BETWEEN COLLIN COUNTY, THE CITY OF LAVON, THE CITY OF PARKER, THE TOWN OF SAINT PAUL, AND THE CITY OF WYLIE, TEXAS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS RELATING TO THE PROVISION OF REGIONAL EMERGENCY MEDICAL SERVICES.

MOTION MADE: COOK

SECONDED: DILL

APPROVED: UNANIMOUS (Absent: Shepard)

- F. Discussion and action regarding Resolution No. 2024-04-05 approving and authorizing the execution of Change Requests No. 22 and No. 23 to the construction contract with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$3,905.13 for the addition of gas regulators and \$3,226.19 for installation of electrical circuits, respectively.

Ms. Dobbs provided information regarding the change order request.

MOTION: APPROVE RESOLUTION NO. 2024-04-05 APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE REQUESTS NO. 22 AND NO. 23 TO THE CONSTRUCTION CONTRACT WITH MART, INC. FOR THE CITY OF LAVON FIRE DEPARTMENT AND PUBLIC WORKS FACILITIES EXPANSION (CIP-9) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$3,905.13 FOR THE ADDITION OF GAS REGULATORS AND \$3,226.19 FOR INSTALLATION OF ELECTRICAL CIRCUITS, RESPECTIVELY.

MOTION MADE: COOK

SECONDED: DILL

APPROVED: UNANIMOUS (Absent: Shepard)

7. BUDGET INTRODUCTION AND WORK SESSION

Ms. Dobbs presented goals and objectives identified in the Strategic Plan, City Council budget priorities, regulatory requirements, financial status for current fiscal year, budget calendar, anticipated commitments, departmental service levels and requests, tax rate, fee schedule, Capital Improvements Plan (CIP) updates, FY 2023-24 projections, and proposed revenues and expenditures for FY 2024-25. The direction provided and consensus of the City Council was for preparation of an operating budget that maintained the same or improved levels of service with no increase in the adopted tax rate.

8. DEPARTMENT REPORTS

- A. **Police Services** – Sergeant Carissa Vargas provided information regarding reports, detailed upcoming programs, and referenced information provided in the meeting packet.
- B. **Fire Services** – Fire Chief Danny Anthony referenced the reports in the meeting packet and answered questions.

- C. **Public Works** – Director of Public Works David Carter provided general information regarding the public works operations.
- D. **Administration** – Ms. Dobbs referenced reports in the meeting packet including building permits; CWD service; Collin County tax collection; sales tax; finance report; CIP budget report; TxDOT projects report; and administration and staff report.

9. EXECUTIVE SESSION

At 8:06 p.m. in accordance with Texas Government Code, Chapter 551, the City Council recessed into Executive Session (closed meeting) pursuant to Section 551.072 to deliberate the purchase, exchange, lease, or value of real property: property in the vicinity of 120 School Rd.

10. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, et seq., Mayor Sanson reconvened the meeting at 8:13 p.m. and stated no action was taken.

11. SET FUTURE MEETINGS AND AGENDA

May 7, 2024 – Regular Meeting

12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:14 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 7th day of May 2024.


Vicki Sanson, Mayor

ATTEST:


Rae Norton, City Secretary

