



**MINUTES
JANUARY 16, 2024
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING**

ATTENDING: VICKI SANSON, MAYOR
MIKE SHEPARD, PLACE 1
MIKE COOK, PLACE 2, MAYOR PRO TEM
KAY WRIGHT, PLACE 3
TED DILL, PLACE 4
LINDSEY HEDGE, PLACE 5

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**

2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND KAY WRIGHT DELIVERED THE INVOCATION.**

3. **ITEMS OF INTEREST/COMMUNICATIONS**

- Ribbon Cutting at Simply Smiles, 9am on January 20, 2024.
- Education Foundation Bags for the Braves on March 21, 2024

4. **CITIZENS COMMENTS**

Dan Watson, Section 1, Elevon Ph 1 resident had questions regarding the Municipal Utility District. He agreed to discuss his questions and concerns with city staff.

5. **PROCLAMATIONS**

A proclamation was presented for National Human Trafficking Awareness Day.

6. **CONSENT AGENDA**

A. **Approve the minutes of the December 19, 2023, meeting.**

B. **Approve Resolution No. 2024-01-01 approving and authorizing the execution of a Sanitary Sewer Easement granted to the City of Lavon by Bear Creek Commercial Properties, L.P. relating to the State Highway 205 Addition, Phase 2.**

C. **Approve Resolution No. 2024-01-02 approving and authorizing the execution of an Economic Development Incentive Agreement with the Lavon Economic Development Corporation (LEDC) relating to the Fitness Court ® as part of the 2023 National Fitness Campaign.**

Consent Agenda item C was tabled to a future meeting.

MOTION: APPROVE CONSENT AGENDA ITEMS A AND B.

MOTION MADE: WRIGHT

SECONDED: SHEPARD

APPROVED: UNANIMOUS

7. **ITEMS FOR CONSIDERATION**

A. **Public Hearing, discussion, and action regarding an amendment of Chapter 4 Building Regulations, Article 4.02 CONSTRUCTION CODES AND STANDARDS, Division 5 Electrical Code, Section 4.02.121 to adopt the National Electrical Code, 2023 edition and North Central Texas Council of Government regional amendments.**

Presentation of the application.

City Manager Kim Dobbs provided information regarding the proposed update and relayed that the Building Official and Fire Marshal support the update.

PUBLIC HEARING to receive comments regarding the proposed amendment.

Mayor Sanson opened the public hearing at 6:43 p.m. and invited comments for or against the proposed amendment. There being no comments, Mayor Sanson closed the public hearing at 6:43 p.m.

Discussion and action regarding the amendment and accompanying Ordinance No. 2024-01-01.

MOTION: APPROVE ORDINANCE NO. 2024-01-01 AMENDING CHAPTER 4 BUILDING REGULATIONS, ARTICLE 4.02 CONSTRUCTION CODES AND STANDARDS, DIVISION 5 ELECTRICAL CODE, SECTION 4.02.121 TO ADOPT THE NATIONAL ELECTRICAL CODE, 2023 EDITION AND NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENT REGIONAL AMENDMENTS.

MOTION MADE: WRIGHT
SECONDED: HEDGE
APPROVED: UNANIMOUS

B. Discussion, and action a general policy statement proposed by the Lavon Economic Development Corporation (LEDC) Board of Directors regarding City participation in an incentive offering.

Lavon Economic Director Pam Mundo presented information regarding a proposed marketing incentive policy that would involve up to a ten-year commitment of future sales tax dollars from the City and the LEDC. Ms. Mundo stated that the marketing incentive policy is a tool, not a contract. Council members discussed the policy terms, industry trends relating to grocery store square footage, and language to clarify the intent of the policy. The City Council recommended changing the threshold for consideration from 100,000 to 50,000 square feet.

MOTION: APPROVE A GENERAL POLICY STATEMENT IN PARTNERSHIP WITH THE LAVON ECONOMIC DEVELOPMENT CORPORATION TO OFFER MARKETING INCENTIVE TO ATTRACT A GROCERY STORE TO LOCATE IN THE CITY.

MOTION MADE: DILL
SECONDED: SHEPARD
APPROVED: UNANIMOUS

C. Discussion and action regarding Resolution No. 2024-01-03 approving and authorizing the execution of an Interlocal Cooperation Agreement for Fire Protection and Emergency Medical Services with Collin County Municipal Utility District No. 5 for the Hillstead Addition.

Ms. Dobbs provided information regarding the agreement for Fire Protection and Emergency Medical Services for the Hillstead Addition, Municipal Utility District No. 5.

MOTION: APPROVE RESOLUTION NO. 2024-01-03 APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERLOCAL COOPERATION AGREEMENT FOR FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES WITH COLLIN COUNTY MUNICIPAL UTILITY DISTRICT NO. 5 FOR THE HILLSTEAD ADDITION.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS

D. Discussion and action regarding Resolution No. 2024-01-04 approving and authorizing the execution of Change Order No. 04 to the construction contract with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$20,125.43 for electrical and HVAC work scope changes.

Ms. Dobbs provided details regarding Change Order No. 4 for the Lavon Fire Department and Public Works Facilities Expansion Project.

MOTION: APPROVE RESOLUTION NO. 2024-01-04 APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 04 TO THE CONSTRUCTION CONTRACT WITH MART, INC. FOR THE CITY OF LAVON FIRE DEPARTMENT AND PUBLIC WORKS FACILITIES EXPANSION (CIP-9) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$20,125.43 FOR ELECTRICAL AND HVAC WORK SCOPE CHANGES.

MOTION MADE: COOK
SECONDED: WRIGHT
APPROVED: UNANIMOUS

- E. Discussion and action regarding Resolution No. 2024-01-05 approving and authorizing the execution of cost neutral Change Order No. 3 to the construction contract with Infra Construction for the City of Lavon Bear Creek Trail Creek Pedestrian Trail Crossing Connection (CIP-15) Construction Project.**

Ms. Dobbs provided information regarding Change Order No. 3 for the City of Lavon Bear Creek Trail Creek Pedestrian Trail Crossing Connection Project.

MOTION: APPROVE RESOLUTION NO. 2024-01-05 APPROVING AND AUTHORIZING THE EXECUTION OF COST NEUTRAL CHANGE ORDER NO. 3 TO THE CONSTRUCTION CONTRACT WITH INFRA CONSTRUCTION FOR THE CITY OF LAVON BEAR CREEK TRAIL CREEK PEDESTRIAN TRAIL CROSSING CONNECTION (CIP-15) CONSTRUCTION PROJECT.

MOTION MADE: COOK
SECONDED: SHEPARD
APPROVED: UNANIMOUS

- F. Discussion and action regarding events planned for the Solar Eclipse on April 8, 2024.**

City Secretary Rae Norton provided information regarding the viewing event being planned in partnership with Boyd Farm Event Venue. The Council expressed support and directed staff to continue planning and implementing the event.

8. DEPARTMENT REPORTS


- A. Police Services** – Police Chief Mike Jones provided information regarding reports, detailed upcoming programs, and referenced information provided in the meeting packet.
- B. Fire Services** – Fire Chief Danny Anthony referenced the reports in the meeting packet and answered questions.
- C. Public Works** – Director of Public Works David Carter provided general information regarding the CIP and public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet and provided additional information.

9. SET FUTURE MEETINGS AND AGENDA

February 6, 2024 – Regular Meeting
February 20, 2024 – Regular Meeting


12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:07 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 6th day of February 2024.



Vicki Sanson, Mayor

ATTEST:



Rae Norton, City Secretary

