



**MINUTES  
DECEMBER 20, 2022  
LAVON CITY COUNCIL  
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS  
REGULAR MEETING  
7:00 PM**

---

ATTENDING: VICKI SANSON, MAYOR  
JOHN KELL, MAYOR PRO TEM, PLACE 1  
MIKE COOK, PLACE 2  
KAY WRIGHT, PLACE 3  
TED DILL, PLACE 4  
LINDSEY HEDGE, PLACE 5

**1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**

**3. ITEMS OF INTEREST/COMMUNICATIONS**

- LEDC Shop Lavon Coupon was a huge success.
- Holiday Grease Round up now through January 9, 2023
- CISD Education Foundation Fundraiser and Steak Dinner February 24, 2023.

**4. CITIZENS COMMENTS**

There were no citizen comments.

**5. PROCLAMATION AND PRESENTATION**

Mayor Sanson recognized Municipal Court Judge Andrew Leonie for 25 years of service and presented the Home Rule Charter Commission with a Certificate of Appreciation.

**6. CONSENT AGENDA**

- A. Approve the minutes of the December 6, 2022, meeting.**
- B. Approve Resolution No. 2022-12-02 approving and authorizing the city manager to execute a proposal and agreement with General Code LLC for the creation, annual maintenance, and management of an interactive zoning map for an amount not to exceed \$7,840.00 and authorize that the expenditure be included in an amendment to the budget.**
- C. Approve Resolution No. 2022-12-03 approving and authorizing the city manager to execute a service agreement with Sweeping Corporation of America, LLC subject to approval of the city attorney for street sweeping services along SH 78 for a unit price of \$140.00 per curb mile and authorize the Director of Public Works to schedule service as determined necessary.**

**MOTION: APPROVE THE CONSENT AGENDA.**

MOTION MADE: WRIGHT

SECONDED: KELL

APPROVED: UNANIMOUS

**7. ITEMS FOR CONSIDERATION**

- A. Discussion, and action Ordinance No. 2022-12-05 amending the City's Code of Ordinances Chapter 11, "Traffic and Vehicles", Article 11.03, "Parking," to provide for a temporary**

extended hours parking permit; providing for savings and severability clauses; providing for publication; and providing for an effective date of this ordinance.

City Manager Kim Dobbs provided information regarding the proposed ordinance. Police Chief Mike Jones added details regarding the amendment.

**MOTION: APPROVE ORDINANCE NO. 2022-12-05 AMENDING THE CITY'S CODE OF ORDINANCES CHAPTER 11, "TRAFFIC AND VEHICLES", ARTICLE 11.03, "PARKING," TO PROVIDE FOR A TEMPORARY EXTENDED HOURS PARKING PERMIT; PROVIDING FOR SAVINGS AND SEVERABILITY CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.**

MOTION MADE: KELL  
SECONDED: DILL  
APPROVED: UNANIMOUS

- B. Discussion, and action regarding Ordinance No. 2022-12-06 adopting rules and regulations for the administration of the city's Board of Adjustment by amending the City's Code of Ordinances Chapter 2, "Administration and Personnel", Article 2.06, "Boards and Commissions," Division 3 "Board of Adjustment", by amending Section 2.06.061 and adding Section 2.06.062; providing for publication and an effective date; providing severability, repealer and savings clauses; and finding and determining that the meeting at which this ordinance is adopted to be open to the public as required by law.**

Ms. Dobbs provided information regarding the Board of Adjustment rules and regulations.

**MOTION: APPROVE ORDINANCE NO. 2022-12-06 ADOPTING RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE CITY'S BOARD OF ADJUSTMENT BY AMENDING THE CITY'S CODE OF ORDINANCES CHAPTER 2, "ADMINISTRATION AND PERSONNEL", ARTICLE 2.06, "BOARDS AND COMMISSIONS," DIVISION 3 "BOARD OF ADJUSTMENT", BY AMENDING SECTION 2.06.061 AND ADDING SECTION 2.06.062; PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE; PROVIDING SEVERABILITY, REPEALER AND SAVINGS CLAUSES; AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

MOTION MADE: WRIGHT  
SECONDED: HEDGE  
APPROVED: UNANIMOUS

- C. Discussion, and action regarding Ordinance No. 2022-12-07 amending Ordinance No. 2021-09-02, that approved and adopted a budget for the City for the fiscal year October 1, 2021 through September 30, 2022 to amend adopted revenues and expenditures of the budget to reconcile the transition to an updated chart of accounts; and declaring an effective date.**

Ms. Dobbs provided information regarding the proposed amendment to the budget.

**MOTION: APPROVE ORDINANCE NO. 2022-12-07 AMENDING ORDINANCE NO. 2021-09-02, THAT APPROVED AND ADOPTED A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022 TO AMEND ADOPTED REVENUES AND EXPENDITURES OF THE BUDGET TO RECONCILE THE TRANSITION TO AN UPDATED CHART OF ACCOUNTS; AND DECLARING AN EFFECTIVE DATE.**

MOTION MADE: DILL  
SECONDED: COOK  
APPROVED: UNANIMOUS

- D. Discussion and action regarding Ordinance No. 2022-12-08 amending Ordinance No. 2022-08-06, that approved and adopted a budget for the City for the fiscal year October 1, 2022 through**

**September 30, 2023 to amend adopted revenues and expenditures of the budget to reconcile the transition to an updated chart of accounts; and declaring an effective date.**

Ms. Dobbs provided information regarding the proposed amendment to the budget.

**MOTION: APPROVE ORDINANCE NO. 2022-12-08 AMENDING ORDINANCE NO. 2022-08-06, THAT APPROVED AND ADOPTED A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023 TO AMEND ADOPTED REVENUES AND EXPENDITURES OF THE BUDGET TO RECONCILE THE TRANSITION TO AN UPDATED CHART OF ACCOUNTS; AND DECLARING AN EFFECTIVE DATE.**

MOTION MADE: DILL  
SECONDED: HEDGE  
APPROVED: UNANIMOUS

- E. Discussion and action regarding selection of the proposal for depository bank services submitted by Independent Financial and authorization for the Mayor and City Attorney to negotiate a contract with the selected provider.**

Ms. Dobbs provided information regarding the selection process.

**MOTION: AUTHORIZE THE MAYOR AND CITY ATTORNEY TO NEGOTIATE A CONTRACT WITH INDEPENDENT FINANCIAL FOR DEPOSITORY BANK SERVICES.**

MOTION MADE: KELL  
SECONDED: HEDGE  
APPROVED: UNANIMOUS

- F. Discussion and action to nominate and appoint a Mayor Pro-Tempore for a term that expires in November 2023.**

Mr. Kell, Ms. Wright, and Mr. Cook submitted their names for nomination.

**MAYOR SANSON CALLED FOR VOTES FOR THE NOMINATION OF A MAYOR PRO-TEMPORE FOR A TERM THAT EXPIRES IN NOVEMBER 2023.**

FOR JOHN KELL: KELL, DILL  
FOR KAY WRIGHT: WRIGHT, HEDGE  
FOR MIKE COOK: COOK

MAYOR SANSON CAST A DECIDING VOTE FOR COUNCIL MEMBER WRIGHT.

- G. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.**

Ms. Norton provided a recent risk level change to “medium” as set by [www.covidactnow.com](http://www.covidactnow.com).

## **8. DEPARTMENT REPORTS**

- A. Police Services** – Chief Jones provided reports, referenced information provided in the meeting packet, and detailed upcoming hiring plans.
- B. Fire Services** – Fire Chief Danny Anthony referenced the report in the meeting packet, noted 670 calls had been run so far this year significantly outpacing last year.
- C. Public Works** – Director of Public Works David Carter provided general information regarding public works operations. Mark Hill, City Engineer, provided a quarterly report regarding the approved Capital Improvements Program and provide a status report on projects in progress. Ms. Dobbs provided a report from Project Manager AGCM regarding CIP-9 project to expand the Fire Department and Public Works facilities.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet and provided information regarding the Building Permits; CWD Service; Collin County Tax Collection; Sales Tax; TxDOT

Projects Report; board and commission appointments, finance report, and administration and staff reports.

**9. EXECUTIVE SESSION**

There was no executive session.

**10. RECONVENE INTO REGULAR SESSION**

**11. SET FUTURE MEETINGS AND AGENDA**

January 3, 2023- Regular Meeting

**12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:11 P.M.**

**DULY PASSED and APPROVED** by the City Council of Lavon, Texas, on this 17<sup>th</sup> day of January 2023.

  
Vicki Sanson, Mayor

**ATTEST:**

  
Rae Norton, City Secretary

