



**MINUTES
SEPTEMBER 20, 2022
LAVON CITY COUNCIL
REGULAR MEETING
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
7:00 P.M.**

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, MAYOR PRO TEM, PLACE 1 (Arrived at 7:13)
MIKE COOK, PLACE 2
KAY WRIGHT, PLACE 3
TED DILL, PLACE 4

ABSENT: MINDI SERKLAND, PLACE 5

1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:02 P.M. AND ANNOUNCED A QUORUM PRESENT.

2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MR. DILL DELIVERED THE INVOCATION.

3. ITEMS OF INTEREST/COMMUNICATIONS

- September 1-30, 2022, NTFB Peanut Butter Drive. Drop off location at City Hall, 120 School Rd.
- October 4, 2022, City of Lavon 50-year Incorporation Celebration and National Night Out at Boyd Farm.
- October 8, 2022, Xtreme Green 8am-Noon at 500 Main St.
- October 22, 2022, Fall Festival
- LEDC Coupon Program November -December 2022

4. CITIZENS COMMENTS

There were no citizens comments.

5. PROCLAMATION

Mayor Sanson presented proclamations in recognition of October 4, 2022, National Night Out and October 9-15, 2022, Fire Prevention Week.

6. CONSENT AGENDA

A. Approve the minutes of the September 6, 2022, meeting.

B. Approve Ordinance No. 2022-09-06 receiving the certification of the city secretary relating to the regular general election on November 8, 2022; finding that the candidates who have filed for City Council Place One and City Council Place Three are unopposed; declaring the results of the election of those places; finding and determining the meeting at which this ordinance is passed to be open to the public as required by law.

MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION MADE: WRIGHT

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Serkland, Kell)

7. ITEMS FOR CONSIDERATION

A. Discussion and action regarding the construction documents for the Renovation/Expansion of Fire Department and Public Works facility as submitted by EIKON and approved by committee and authorization to allow AGCM to proceed with the CSP RFP for General Contractors to submit proposals.

This item was deferred to October 18, 2022 per AGCM's request.

- B. Receive presentation and discussion regarding a report regarding a Three-Pronged Approach to Smart Growth prepared by Dr. Hannah Lebovits and Jenifer Reiner, University of Texas at Arlington.**

Jenifer Reiner, student, University of Texas at Arlington, presented a report regarding a Three-Prong Approach to Smart Growth. No action was taken.

- C. Discussion, and action regarding acceptance of the public infrastructure for the Bear Creek Phase 4 Addition.**

City Engineer Mark Hill, Freeman Millican, Inc., provided information regarding the public infrastructure.

MOTION: ACCEPT THE PUBLIC INFRASTRUCTURE FOR THE BEAR CREEK PHASE 4 ADDITION SUBJECT TO CITY ENGINEER'S FINAL APPROVAL.

MOTION MADE: WRIGHT
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Serkland)

- D. Discussion and action regarding acceptance of the public sanitary sewer infrastructure for the Elevon Section 1, Phase 1A and Phase 1B Additions.**

Mr. Hill provided information regarding the public sanitary sewer infrastructure. City Administrator Kim Dobbs noted that the subdivisions are in the extraterritorial jurisdictions of the City of Lavon and the City of Nevada and that the streets and stormwater systems will not be dedicated to the cities. Ms. Dobbs stated that the City will provide sanitary sewer system to the subdivisions pursuant to a wastewater services agreement.

MOTION: ACCEPT THE PUBLIC SANITARY SEWER INFRASTRUCTURE FOR THE ELEVON SECTION 1, PHASE 1A AND PHASE 1B ADDITIONS.

MOTION MADE: KELL
SECONDED: COOK
APPROVED: UNANIMOUS (Absent: Serkland)

- E. Discussion and action regarding Resolution No. 2022-09-09, authorizing the negotiation and award of a professional service provider contract for planning, design, and construction administration services in connection with the planning, design, and construction of a new 2, 3 or 4-lane roadway bridge to replace the existing crossing on CR 484 at Bear Creek in Lavon, Texas, and providing an effective date.**

Ms. Dobbs provided information regarding the responses to the Request for Qualifications and the Selection Review Committee recommendation that EST, Inc. be selected.

MOTION: APPROVE RESOLUTION NO. 2022-09-09, AUTHORIZING THE NEGOTIATION AND AWARD OF A PROFESSIONAL SERVICE PROVIDER CONTRACT TO EST INC., FOR PLANNING, DESIGN, AND CONSTRUCTION ADMINISTRATION SERVICES IN CONNECTION WITH THE PLANNING, DESIGN, AND CONSTRUCTION OF A NEW 2, 3 OR 4-LANE ROADWAY BRIDGE TO REPLACE THE EXISTING CROSSING ON CR 484 AT BEAR CREEK IN LAVON, TEXAS, AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: WRIGHT
SECONDED: DILL
UNANIMOUS: UNANIMOUS (Absent: Serkland)

- F. Discussion and action regarding the use of non-competitive procurement for the police department mobile data software as the new equipment must be compatible with existing equipment.**

Ms. Dobbs provided information regarding the American Rescue Plan Act (ARPA) funding, eligible project parameters, and procurement regulations relating to sole source and proprietary purchases.

Police Chief Mike Jones described the immediate needs and specific enhancements that the software will provide.

MOTION: AUTHORIZE THE PURCHASE AND APPROVE THE USE OF NON-COMPETITIVE PROCUREMENT FOR THE POLICE DEPARTMENT MOBILE DATA SOFTWARE AS THE NEW EQUIPMENT MUST BE COMPATIBLE WITH EXISTING EQUIPMENT.

MOTION MADE: DILL

SECONDED: WRIGHT

APPROVED: UNANIMOUS (Absent: Serkland)

G. Discussion and action regarding the use of non-competitive procurement for the fire department emergency communications system upgrade as the new equipment must be compatible with existing equipment.

Ms. Dobbs provided information regarding the ARPA funding, eligible project parameters, and procurement regulations relating to sole source and proprietary purchases. The immediate need for and benefits of the upgrade were discussed.

MOTION: AUTHORIZE THE PURCHASE AND APPROVE THE USE OF NON-COMPETITIVE PROCUREMENT FOR THE FIRE DEPARTMENT EMERGENCY COMMUNICATIONS SYSTEM UPGRADE AS THE NEW EQUIPMENT MUST BE COMPATIBLE WITH EXISTING EQUIPMENT.

MOTION MADE: KELL

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Serkland)

H. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.

Ms. Dobbs noted that the second tranche of ARPA funding through the Coronavirus Local Fiscal Recovery Fund (CLFRF) is in progress and has not yet been received.

8. DEPARTMENT REPORTS

- A. Police Services** – Police Chief Mike Jones provided updates and referenced reports in the meeting packet.
- B. Fire Services** – Ms. Dobbs referenced the report in the meeting packet, noting Fire Chief Danny Anthony was responding to a major motor vehicle accident with the Fire Department.
- C. Public Works** – Director of Public Works David Carter provided general information regarding public works operations. Mark Hill, Freeman Millican, Inc., provided details regarding current CIP projects and construction timelines.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet regarding the Building Permits; CWD Service; Collin County Tax Collection; Sales Tax; TxDOT Projects Report, and administration and staff reports. Ms. Dobbs requested and received City Council direction regarding the study of commercial sanitary sewer rates.

9. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- October 4, 2022 – Cancel Meeting for 50th Anniversary of Incorporation and National Night Out
- October 18, 2022 – Regular Meeting

10. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:19 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 18th day of October 2022.

Vicki Sanson

Vicki Sanson
Mayor

ATTEST:

Rae Norton

Rae Norton
City Secretary

