



**MINUTES
JULY 19, 2022
LAVON CITY COUNCIL
REGULAR MEETING
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
7:00 P.M.**

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, MAYOR PRO TEM, PLACE 1
MIKE COOK, PLACE 2
KAY WRIGHT, PLACE 3
MINDI SERKLAND, PLACE 5

Absent: TED DILL, PLACE 4

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:04 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND POLICE CHIEF MIKE JONES DELIVERED THE INVOCATION.**

3. **ITEMS OF INTEREST/COMMUNICATIONS**

August 13, 2022, CISD Back to School Bash and Meet the Braves 4:30 p.m. to 8:00 p.m.
October 4, 2022, City of Lavon 50-year Celebration and National Night Out held at Boyd Farm.

4. **CITIZENS COMMENTS**

There were no citizens comments.

5. **CONSENT AGENDA**

- A. **Approve the minutes of the July 5, 2022, meeting.**
- B. **Approve Resolution No. 2022-07-01 approving and authorizing the Mayor to execute a Contract Amendment to the Interlocal Dispatch Services Agreement with Collin County for Dispatch Services for a one (1) year period from October 1, 2022 to September 30, 2023; and providing for an effective date.**
- C. **Approve Resolution No. 2022-07-02 declaring that the City Council has completed an annual review of the Investment Policy of the City; adopting changes to the Investment Policy; providing a repealing clause; providing a severability clause; and providing for an effective date.**
- D. **Approve Resolution No. 2022-07-03 approving and authorizing the Mayor to execute Assessment Collection Services Agreements with Collin County for the Elevon Public Improvement District Improvement Area #1 and Zone 1 Remainder Area; and providing for an effective date.**

MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION MADE: WRIGHT

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Dill)

6. **ITEMS FOR CONSIDERATION**

- A. **Public hearing, discussion, and action regarding proposed amendments to Article 9.03 Zoning Ordinance of the Code of Ordinances, to add definitions and standards for alcohol-related uses in Section 9.03.032 and Section 9.03.061; to provide for permitted and conditional alcohol-related uses in the Retail District (R) Section 9.03.131 (b) and (c), Main Street District (M) Section 9.03.132 (b) and (c), and Business Park District (B) Section 9.03.133 (c); to amend off-**

street parking and loading requirements and establish off-street parking and loading regulations for alcohol-related uses in Section 9.03.173 and Section 9.03.175 respectively, to add application requirements and standards of review for a conditional use permit for alcohol-related uses in Section 9.03.211, and to provide for a penalty of fine.

Presentation of proposed amendments.

Abra Nusser, Peloton Inc., presented information regarding the proposed amendments.

PUBLIC HEARING to receive comments regarding the proposed amendments.

Mayor Sanson opened the public hearing at 7:21 p.m. and invited comments for or against the petition. There being no comments, Mayor Sanson closed the public hearing at 7:22 p.m.

Discussion and action regarding the petition.

MOTION: APPROVE ORDINANCE NO. 2022-07-02 AMENDING ARTICLE 9.03 ZONING ORDINANCE OF THE CODE OF ORDINANCES, TO ADD DEFINITIONS AND STANDARDS FOR ALCOHOL-RELATED USES IN SECTION 9.03.032 AND SECTION 9.03.061; TO PROVIDE FOR PERMITTED AND CONDITIONAL ALCOHOL-RELATED USES IN THE RETAIL DISTRICT (R) SECTION 9.03.131 (B) AND (C), MAIN STREET DISTRICT (M) SECTION 9.03.132 (B) AND (C), AND BUSINESS PARK DISTRICT (B) SECTION 9.03.133 (C); TO AMEND OFF-STREET PARKING AND LOADING REQUIREMENTS AND ESTABLISH OFF-STREET PARKING AND LOADING REGULATIONS FOR ALCOHOL-RELATED USES IN SECTION 9.03.173 AND SECTION 9.03.175 RESPECTIVELY, TO ADD APPLICATION REQUIREMENTS AND STANDARDS OF REVIEW FOR A CONDITIONAL USE PERMIT FOR ALCOHOL-RELATED USES IN SECTION 9.03.211, AND TO PROVIDE FOR A PENALTY OF FINE.

MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS (Absent: Dill)

B. Discussion and action regarding Ordinance No. 2022-07-03 amending the fee schedule approved and adopted by Ordinance No. 2021-09-05 for the fiscal year October 1, 2021, through September 30, 2022, as amended to update the Mobile Food Unit permitting fees; and providing an effective date.

City Administrator Kim Dobbs and City Secretary Rae Norton provided information regarding the proposed amendment to the process and fee schedule for Mobile Food Unit permitting. To incentivize and encourage mobile food vendors to participate in events in Lavon, the City Council discussed requesting participation from the Lavon Economic Development in the amount of \$1,000 to assist ten vendors with initial permitting.

MOTION: APPROVE ORDINANCE NO. 2022-07-03 AMENDING THE FEE SCHEDULE APPROVED AND ADOPTED BY ORDINANCE NO. 2021-09-05 FOR THE FISCAL YEAR OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022, AS AMENDED TO UPDATE THE MOBILE FOOD UNIT PERMITTING FEES; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: SERKLAND
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Dill)

C. Discussion, and action regarding Board and Commission appointments – Lavon Economic Development Corporation.

Ms. Dobbs provided information regarding the reappointment of Lavon Economic Development Corporation members.

MOTION: REAPPOINT KAY WRIGHT, PLACE 1, VICKI SANSON, PLACE 3, JOE SERPETTE, PLACE 5 AND JORDAN WILLIAMS, PLACE 7 TO THE LAVON ECONOMIC BOARD OF DIRECTORS FOR A TERM OF TWO (2) YEARS.

MOTION MADE: SERKLAND
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Dill)

D. Discussion and action regarding the 2022 Collin County Call for City Projects for 2018 bond funding.

Ms. Dobbs and City Engineer Mark Hill, Freeman Millican, Inc. provided information regarding the opportunity to make an application for road bond funds and application criteria. Ms. Dobbs reviewed the preliminary work done by the city engineer and staff to identify and compare potential projects and presented the staff recommendation that a project application be prepared for capital improvements plan project (CIP-6) for the replacement of the Bear Creek crossing at CR 484. The City Council discussed the scoring criteria, projects, and priorities and expressed support for using funding allocated in the CIP to prepare the application and provide required matching funding.

MOTION: DIRECT STAFF AND THE CITY ENGINEER TO PROCEED WITH THE PLANNING AND ENGINEERING WORK TO PRESENT AN APPLICATION FOR COLLIN COUNTY ROAD FUND ASSISTANCE FOR THE CR 484 BEAR CREEK BRIDGE CROSSING PROJECT.

MOTION MADE: KELL
SECONDED: COOK
APPROVED: UNANIMOUS (Absent: Dill)

E. Discussion and action regarding nominations for the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool.

Ms. Dobbs provided information regarding the nominations. No action was taken.

F. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.

There was no report.

7. STAFF REPORTS

- A. Police Services** – Police Chief Mike Jones provided updates and referenced reports in the meeting packet.
- B. Fire Services** – Fire Chief Danny Anthony referenced the report in the meeting packet.
- C. Public Works** – Director of Public Works David Carter provided general information regarding public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet regarding the Building Permits; CWD Service; Collin County Tax Collection; Sales Tax; Financial Report, TxDOT Projects Report, Home Rule Charter Commission progress report, and administration and staff reports.

8. BUDGET WORK SESSION

Ms. Dobbs provided reports regarding and the city council discussed regulatory requirements, financial status for current fiscal year, budget calendar, anticipated commitments, departmental service levels, fee schedule, and projected needs for FY 2022-23.

9. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- August 2, 2022 – Regular Meeting
- August 16, 2022 – Regular Meeting
- August 30, 2022 – Possible Special Meeting – Budget Works Session.

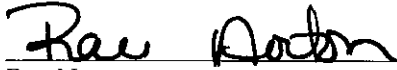
10. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 9:23 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 2nd day of August 2022.



Vicki Sanson
Mayor

ATTEST:



Rae Norton
City Secretary

