



**MINUTES  
JUNE 21, 2022  
LAVON CITY COUNCIL  
REGULAR MEETING  
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS  
7:00 P.M.**

---

ATTENDING: VICKI SANSON, MAYOR  
JOHN KELL, MAYOR PRO TEM, PLACE 1  
MIKE COOK, PLACE 2  
TED DILL, PLACE 4  
MINDI SERKLAND, PLACE 5

ABSENT: KAY WRIGHT, PLACE 3

**1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:05 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**

**3. ITEMS OF INTEREST/COMMUNICATIONS**

July 2, 2022, CISD Rededication and Grand Opening of new schools.

**4. CITIZENS COMMENTS**

There were no citizens comments.

**5. PRESENTATIONS**

Newly hired Firefighters Hayden Patterson, Drake Plumber and Paul Pruett were sworn in by Mayor Sanson.

**6. CONSENT AGENDA**

**A. Approve the minutes of the June 7, 2022, meeting.**

**B. Approve Resolution No. 2022-06-08 approving adoption of the Collin County Hazard Mitigation Action Plan, June 2022; and providing an effective date.**

**MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.**

MOTION MADE: KELL

SECONDED: SERKLAND

APPROVED: UNANIMOUS (Absent: Wright)

**7. ITEMS FOR CONSIDERATION**

**A. Discussion, and action regarding acceptance of the public infrastructure for the L & D Sanitary Sewer project.**

Ms. Dobbs provided information regarding the project.

**MOTION: APPROVE AND ACCEPT THE PUBLIC INFRASTRUCTURE FOR THE L & D SANITARY SEWER PROJECT.**

MOTION MADE: DILL

SECONDED: SERKLAND

APPROVED: UNANIMOUS (Absent: Wright)

**B. Discussion and action regarding Resolution No. 2022-06-09 amending Resolution No. 2022-06-06 to provide for additional appointments to the Home Rule Charter Commission; and providing an effective date.**

Ms. Dobbs provided information regarding the proposed appointment of two additional members, one of whom served as a member of Lavon's first City Council.

**MOTION: APPROVE RESOLUTION NO. 2022-06-09 AMENDING RESOLUTION NO. 2022-06-06 TO PROVIDE FOR ADDITIONAL APPOINTMENTS TO THE HOME RULE CHARTER COMMISSION, PROVIDING AN EFFECTIVE DATE; AND APPOINT KAY GAGE AND SHARON WINSTON-EDWARDS TO THE CHARTER COMMISSION.**

MOTION MADE: DILL  
SECONDED: SERKLAND  
APPROVED: UNANIMOUS (Absent: Wright)

- C. Discussion, and action regarding Ordinance No. 2022-06-04 amending the fee schedule approved and adopted by Ordinance No. 2021-09-05 for the fiscal year October 1, 2021, through September 30, 2022, as amended to update the alcoholic beverage permitting fees; and providing an effective date.

Ms. Dobbs presented information regarding the fee schedule changes.

**MOTION: APPROVE ORDINANCE NO. 2022-06-04 AMENDING THE FEE SCHEDULE APPROVED AND ADOPTED BY ORDINANCE NO. 2021-09-05 FOR THE FISCAL YEAR OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022, AS AMENDED TO UPDATE THE ALCOHOLIC BEVERAGE PERMITTING FEES; AND PROVIDING AN EFFECTIVE, DATE.**

MOTION MADE: KELL  
SECONDED: COOK  
APPROVED: UNANIMOUS (Absent: Wright)

- D. Discussion, regarding Ordinance No. 2022-06-05 amending Chapter 6 "Fire Prevention and Protection" to add Article 6.04.007 "Permits"; providing requirements and regulations for administration of permits generally and for special events; providing a penalty; providing savings and severability clauses; finding and determining that the meeting at which this ordinance is adopted to be open to the public as required by law; and providing an effective date.

Ms. Dobbs provided details regarding the permitting process for commercial firework displays and noted with respect to Boyd Farm, that the ordinance imposes greater restriction and structure than was in place prior to annexation.

**MOTION: APPROVE ORDINANCE NO. 2022-06-05 AMENDING CHAPTER 6 "FIRE PREVENTION AND PROTECTION" TO ADD ARTICLE 6.04.007 "PERMITS"; PROVIDING REQUIREMENTS AND REGULATIONS FOR ADMINISTRATION OF PERMITS GENERALLY AND FOR SPECIAL EVENTS; PROVIDING A PENALTY; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: SERKLAND  
SECONDED: COOK  
APPROVED: UNANIMOUS (Absent: Wright)

- E. Discussion, and action regarding Ordinance No. 2022-06-06 amending Chapter 8 "Offenses and Additional Provisions", Article 8.03 "Noise" to add Section 8.03.010 "Affirmative Defense for Boyd Farm"; providing certain defenses to the city's Noise Ordinance for Boyd Farm; providing extended hours for the affirmative defense for certain dates; providing a penalty; providing savings and severability clauses; finding and determining that the meeting at which this ordinance is adopted to be open to the public as required by law; and providing an effective date.

Ms. Dobbs provided information regarding the amendment and the pre-annexation agreement with Boyd Farm as it pertains to contracts entered prior to the annexation and noted with respect to Boyd

Farm, that the ordinance imposes greater restriction and structure than was in place prior to annexation.

**MOTION: APPROVE ORDINANCE NO. 2022-06-06 AMENDING CHAPTER 8 “OFFENSES AND ADDITIONAL PROVISIONS”, ARTICLE 8.03 “NOISE” TO ADD SECTION 8.03.010 “AFFIRMATIVE DEFENSE FOR BOYD FARM”; PROVIDING CERTAIN DEFENSES TO THE CITY’S NOISE ORDINANCE FOR BOYD FARM; PROVIDING EXTENDED HOURS FOR THE AFFIRMATIVE DEFENSE FOR CERTAIN DATES; PROVIDING A PENALTY; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: KELL

SECONDED: DILL

APPROVED: UNANIMOUS (Absent: Wright)

- F. Discussion and action regarding Ordinance No. 2022-06-07 adding Chapter 1 “General Provisions”, Article 1.04 “Taxation”, Division 3 “Sales and Use Taxes”, Sections 1.04.063 to 1.04.090 to be reserved, and Division 4 “Hotel Occupancy Tax” to the City’s Code of Ordinances; providing for the city’s adoption of a hotel occupancy tax and the administration, payment, and collection of such tax; providing a penalty; providing savings and severability clauses; finding and determining that the meeting at which this ordinance is adopted to be open to the public as required by law; and providing an effective date.**

Ms. Dobbs provided information regarding the enactment of a Hotel Occupancy Tax and the reporting process.

**MOTION: APPROVE ORDINANCE NO. 2022-06-07 ADDING CHAPTER 1 “GENERAL PROVISIONS”, ARTICLE 1.04 “TAXATION”, DIVISION 3 “SALES AND USE TAXES”, SECTIONS 1.04.063 TO 1.04.090 TO BE RESERVED, AND DIVISION 4 “HOTEL OCCUPANCY TAX” TO THE CITY’S CODE OF ORDINANCES; PROVIDING FOR THE CITY’S ADOPTION OF A HOTEL OCCUPANCY TAX AND THE ADMINISTRATION, PAYMENT, AND COLLECTION OF SUCH TAX; PROVIDING A PENALTY; PROVIDING SAVINGS AND SEVERABILITY CLAUSES; FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: SERKLAND

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Wright)

- G. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.**

There was no report.

## **8. BUDGET WORK SESSION**

Ms. Dobbs provided reports regarding regulatory requirements, financial status for current fiscal year, budget calendar, anticipated commitments, departmental service levels, fee schedule, and projected needs for FY 2022-23. The City Council provided direction designating the use of current year fund balance in the general fund and the utility fund for presented budget enhancements that will be organized and presented in the form of a budget amendment for formal action.

## **9. STAFF REPORTS**

- A. Police Services** – Police Chief Mike Jones provided updates and referenced reports in the meeting packet.
- B. Fire Services** – Fire Chief Danny Anthony referenced the report in the meeting packet and provided updates regarding the summer programs and added that all outdoor storm sirens are installed and fully functional.


- C. **Public Works** – Director of Public Works David Carter provided general information regarding public works operations.
- D. **Administration** – Ms. Dobbs referenced reports in the meeting packet regarding the Building Permits; CWD Service; Collin County Tax Collection; Sales Tax; Financial Report, TxDOT Projects Report and administration and staff reports.

**10. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.**

- July 5, 2022 – Regular Meeting
- July 19, 2022 – Regular Meeting

**11. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 9:12 P.M.**

**DULY PASSED and APPROVED** by the City Council of Lavon, Texas, on this 5<sup>th</sup> day of July 2022.

  
\_\_\_\_\_  
Vicki Sanson  
Mayor

**ATTEST:**

  
\_\_\_\_\_  
Rae Norton  
City Secretary

