



**MINUTES  
JANUARY 4, 2022  
LAVON CITY COUNCIL  
REGULAR MEETING  
7:00 PM**

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ATTENDING: VICKI SANSON, MAYOR  
JOHN KELL, MAYOR PRO TEM PLACE 1  
MIKE COOK, PLACE 2  
KAY WRIGHT, PLACE 3  
Absent: MINDI SERKLAND, PLACE 5  
TED DILL, PLACE 4

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:02 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MS. WRIGHT DELIVERED THE INVOCATION.**
3. **PRESENTATIONS AND PROCLAMATIONS**

Mayor Sanson presented Proclamations in honor of Martin Luther King Jr. Day and Community ISD School Board Recognition Month.

Police Chief Mike Jones presented the Meritorious Conduct Award and the Life Saving Award to Police Officer Matt Fraley.

Chief Jones presented Police Detective Badges and Rank Insignia.

4. **CITIZENS COMMENTS**

There were none.

5. **ITEMS OF INTEREST/COMMUNICATIONS**

- 2021 Holiday Grease Roundup, November 22-January 10. Collection container at 120 School Rd.

6. **CONSENT AGENDA**

- A. **Approve the minutes of the December 7, 2021 meeting.**

**MOTION: APPROVE THE CONSENT AGENDA.**

MOTION MADE: KELL

SECONDED: WRIGHT

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

7. **ITEMS FOR CONSIDERATION**

- A. **Public hearing, discussion, and action regarding the application of Ryan Burgess, PMB Advisors for a variance to Section 4.05.008 Approved Signs and Standards (b)(1)(B) of the Code of Ordinances to permit an entry column sign of thirteen feet (13') in height that is seven feet (7') higher than the maximum height permitted at the entry feature of the Lake Breeze Addition near the southwest corner of SH 78 and Lake Road (CR 486), Lavon, Texas.**

**Presentation of request.**

City Administrator Kim Dobbs provided information and introduced Ryan Burgess, PMB Advisors, who provided additional information and answered questions.

**PUBLIC HEARING to receive comments regarding the request.**

Mayor Sanson opened the public hearing at 7:23 p.m. and invited comments for or against the application. There being no comments, Mayor Sanson closed the public hearing at 7:25 p.m.

**Discussion and action regarding the request.**

Mr. Burgess provided details regarding the placement and location of the sign as well as the dimensions.

**MOTION: APPROVE THE APPLICATION FOR A VARIANCE TO SECTION 4.05.008 APPROVED SIGNS AND STANDARDS (B)(1)(B) OF THE CODE OF ORDINANCES TO PERMIT AN ENTRY COLUMN SIGN OF THIRTEEN FEET (13') IN HEIGHT THAT IS SEVEN FEET (7') HIGHER THAN THE MAXIMUM HEIGHT PERMITTED AT THE ENTRY FEATURE OF THE LAKE BREEZE ADDITION NEAR THE SOUTHWEST CORNER OF SH 78 AND LAKE ROAD (CR 486), LAVON, TEXAS.**

MOTION MADE: WRIGHT

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

- B. Discussion and action regarding the recommendation of the Selection Review Committee for the provision of professional services for architectural design and construction administration for improvements to the existing fire department and public works facilities (CIP-9) and Resolution No. 2022-01-01 authorizing the Mayor to enter into negotiations with the selected firm.**

Ms. Dobbs introduced Sean Spyres, AG/CM, who provided information regarding the Selection Review Committee's recommendations. Brad Isbell and James Beers, EIKON Consulting Group, provided information regarding their qualifications and experience and answered questions.

**MOTION: APPROVE RESOLUTION NO. 2022-01-01 AUTHORIZING THE MAYOR TO ENTER INTO NEGOTIATIONS WITH EIKON CONSULTING GROUP, LLC. FOR THE PROVISION OF PROFESSIONAL ARCHITECTURAL DESIGN AND CONSTRUCTION ADMINISTRATION SERVICES FOR IMPROVEMENTS TO EXISTING FIRE DEPARTMENT AND PUBLIC WORKS FACILITIES.**

MOTION MADE: COOK

SECONDED: KELL

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

- C. Discussion, and action regarding Resolution No. 2022-01-02 accepting a Petition Requesting Annexation by Area Landowners for the voluntary annexation of approximately 376.758 acres of land described as part of the Samuel M. Rainer Survey, Abstract No. 740 and the portion of County Road 541 and adjacent right-of-way abutting the property, located in Collin County, Texas into the corporate limits of the City of Lavon; approving and authorizing the Mayor to execute a Municipal Services Agreement with the landowners for the purpose of offering municipal services; calling for a public hearing; and providing an effective date.**

Ms. Dobbs provided background information regarding the petition. Ryan Burton, MA Partners, provided additional information and answered questions.

**MOTION: APPROVE RESOLUTION NO. 2022-01-02 ACCEPTING A PETITION REQUESTING ANNEXATION BY AREA LANDOWNERS FOR THE VOLUNTARY ANNEXATION OF APPROXIMATELY 376.758 ACRES OF LAND DESCRIBED AS PART OF THE SAMUEL M. RAINER SURVEY, ABSTRACT NO. 740 AND THE PORTION OF COUNTY ROAD 541 AND ADJACENT RIGHT-OF-WAY ABUTTING THE PROPERTY, LOCATED IN COLLIN COUNTY, TEXAS INTO THE CORPORATE LIMITS OF THE CITY OF LAVON; APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A MUNICIPAL SERVICES AGREEMENT WITH THE LANDOWNERS FOR THE PURPOSE OF OFFERING MUNICIPAL SERVICES; CALLING FOR A PUBLIC HEARING; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: WRIGHT

SECONDED: KELL

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

- D. Public hearing, discussion and action regarding an ordinance of the City Council of the City of Lavon accepting and approving a Final Service and Assessment Plan for the Elevon Public Improvement District, including assessment rolls; making a finding of Special Benefit to the property in the District; Levying Special Assessments against Property within the District and establishing a lien on such Property; providing for payment of the assessments in accordance with Chapter 372, Texas Local Government Code, as amended; providing for the method of assessment and the payment of the assessments, providing penalties and interest on delinquent assessments, approving a reimbursement agreement, providing for severability, and providing an effective date.**

**Presentation of request.**

Ms. Dobbs explained that the process had been delayed and recommended that the public hearing be opened and continued to January 18, 2022.

**PUBLIC HEARING to receive comments regarding the request.**

Mayor Sanson opened the public hearing at 7:44 p.m. and invited comments for or against the Final Service and Assessment Plan and assessments. There were no comments.

**MOTION: CONTINUE THE PUBLIC HEARING TO THE CITY COUNCIL MEETING ON JANUARY 18, 2022 AT 7:00 P.M.**

MOTION MADE: WRIGHT

SECONDED: KELL

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

- E. Public hearing, the first of two, discussion, and action regarding a Strategic Partnership Agreement between the City of Lavon and Abston Hills Municipal Utility District No. 1-A.**

**Presentation of agreement.**

Ms. Dobbs provided background information regarding the agreement and noted that requisite public notice had been published.

**PUBLIC HEARING to receive comments regarding the agreement.**

Mayor Sanson opened the public hearing at 7:47 p.m. and invited comments for or against the agreement. There being no comments, Mayor Sanson closed the public hearing at 7:47 p.m.

**Discussion and action regarding the agreement.**

Ms. Dobbs explained the state law requires two public hearings regarding the proposed agreement and the second public hearing is scheduled for January 18, 2022 at 7:00 p.m.

- F. Discussion and action regarding the preparation of a plat for City-owned property at 500 S. Main Street, located behind the Police and Fire Departments.**

Ms. Dobbs provided information regarding the property and purpose of the platting process.

**MOTION: DIRECT STAFF TO HAVE A PLAT PREPARED FOR THE CITY-OWNED PROPERTY AT 500 S. MAIN STREET, LOCATED BEHIND THE POLICE AND FIRE DEPARTMENTS.**

MOTION MADE: WRIGHT

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Dill, Serkland)

- G. Report and discussion regarding receipt of an application for petition for a local option election and related regulations.**

Ms. Dobbs and City Secretary Rae Norton provided information regarding the anticipated filing of a local option petition presently in circulation.

**H. Discussion regarding park and trail hours of operation.**

Ms. Dobbs and Chief Jones requested direction from the City Council regarding trails hours of operation. Chief Jones discussed the public safety implications of parks and trails being open after dark. The City Council expressed support for hours of operation such as, "Open 30 minutes before dawn to 30 minutes after dusk," and directed the staff to prepare an ordinance for consideration.

**I. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.**

Updated information was discussed and the Council directed staff to contact USA Mobile to schedule a Testing and Vaccination clinic at City Hall.

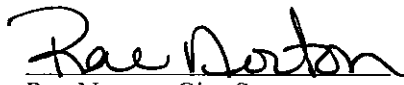
**9. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.**


January 18, 2022 – regular meeting

**10. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:10 P.M.**

**DULY PASSED and APPROVED** by the City Council of Lavon, Texas, on this 18<sup>th</sup> day of January 2022.

**ATTEST:**

  
Rae Norton, City Secretary

  
Vicki Sanson, Mayor

