



**MINUTES**  
**APRIL 20, 2021**  
**LAVON CITY COUNCIL**  
**REGULAR MEETING**  
**CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS**  
**6:30 P.M.**

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ATTENDING: VICKI SANSON, MAYOR  
JOHN KELL, PLACE 1  
KAY WRIGHT, MAYOR PRO TEM, PLACE 3  
MINDI SERKLAND, PLACE 5  
ABSENT: MIKE COOK, PLACE 2  
TED DILL, PLACE 4

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**

2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND CHIEF JONES DELIVERED THE INVOCATION.**

3. **PRESENTATIONS**

Mayor Sanson presented a proclamation to honor the 52<sup>nd</sup> annual Professional Municipal Clerks Week.

4. **CITIZENS COMMENTS**

There were no citizens comments.

5. **ITEMS OF INTEREST/COMMUNICATIONS**

- April 20, 2021 CISD Groundbreaking for the new elementary.
- April 24, 2021 National Drug Takeback 10 a.m.-2 p.m. at the Lavon Police Department.
- Lavon EDC will mail out a \$20 coupon to all residents in the 75166 zip code in May 2021.

6. **WORK SESSION**

City Engineer Mark Hill presented information regarding the 2020-2025 Capital Improvements Plan. Direction was provided to the staff to compile and schedule another work session for further discussion.

7. **CONSENT AGENDA**

- A. **Approve the minutes of the April 6, 2021 meeting.**
- B. **Approve Resolution No. 2021-04-02 approving and authorizing the Mayor to execute an Abandonment of the Easement recorded in Instrument Number 20201221002299630, Official Public Records of Collin County, Texas.**

**MOTION: APPROVE THE CONSENT AGENDA.**

MOTION MADE: WRIGHT  
SECONDED: SERKLAND  
APPROVED: UNANIMOUS (Absent: Cook, Dill)

8. **ITEMS FOR CONSIDERATION**

- A. **Discussion and action regarding Resolution No. 2021-04-03 approving and authorizing the Mayor to execute a Facilities Development Agreement with the developer of the Lake Breeze Addition.**

Ms. Dobbs provided an information regarding the facilities development agreement.

**MOTION: APPROVE RESOLUTION NO. 2021-04-03 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A FACILITIES DEVELOPMENT AGREEMENT WITH THE DEVELOPER OF THE LAKE BREEZE ADDITION.**

MOTION MADE: KELL  
SECONDED: WRIGHT  
APPROVED: UNANIMOUS (Absent: Cook, Dill)

- B. Public hearing, discussion and action regarding the application of Lavon Family Dental for two variances to Section 4.05.008 Approved Signs and Standards (b)(3) Wall of the Code of Ordinances to permit 1) a sign that is 3.16' larger than permitted and 2) an additional sign that is one more sign than permitted at 410 SH 78, Lavon, Texas.**

**Presentation of request.**

Ms. Dobbs provided information regarding the application. Beth Whitus, Practice Manager, Lavon Family Dental provided information about the proposed signs and answered questions regarding the application.

**PUBLIC HEARING, to receive comments regarding the request.**

Mayor Sanson opened the public hearing at 7:25 p.m. and invited comments for or against the application. There being no comments Mayor Sanson closed the hearing at 7:25 p.m.

**Discussion and action regarding the request and accompanying ordinance.**

**MOTION: APPROVE THE APPLICATION OF LAVON FAMILY DENTAL FOR TWO VARIANCES TO SECTION 4.05.008 APPROVED SIGNS AND STANDARDS (B)(3) WALL OF THE CODE OF ORDINANCES TO PERMIT 1) A SIGN THAT IS 3.16' LARGER THAN PERMITTED AND 2) AN ADDITIONAL SIGN THAT IS ONE MORE SIGN THAN PERMITTED AT 410 SH 78, LAVON, TEXAS.**

MOTION MADE: WRIGHT  
SECONDED: SERKLAND  
APPROVED: UNANIMOUS (Absent: Cook, Dill)

- C. Discussion and action regarding approval of a Letter of Intent to purchase a first-response brush truck for \$191,849.00 from Metro Fire Apparatus Specialists Inc.**

Fire Chief Danny Anthony and David Petricca, Metro Fire Apparatus Specialists provided information regarding the proposed purchase.

**MOTION: AUTHORIZE THE MAYOR TO EXECUTE A LETTER OF INTENT TO PURCHASE A FIRST-RESPONSE BRUSH TRUCK FOR \$191,849.00 FROM METRO FIRE APPARATUS SPECIALISTS INC. TO BE FUNDED IN A FUTURE FISCAL YEAR BUDGET.**

MOTION MADE: SERKLAND  
SECONDED: KELL  
APPROVED: UNANIMOUS (Absent: Cook, Dill)

- D. Discussion and action regarding Resolution No. 2021-04-04 approving the Collin County Emergency Operations Plan and appointing the Emergency Management Coordinator for the City of Lavon.**

Ms. Dobbs reported that the Collin County Commissioners Court updated the Emergency Operations Plan on April 5, 2021 and advised that state law provides that each incorporated city in Texas is required to participate in a local emergency management agency and prepare and maintain an emergency operations management plan.

**MOTION: APPROVE RESOLUTION NO. 2021-04-04 APPROVING THE COLLIN COUNTY EMERGENCY OPERATIONS PLAN AND APPOINTING THE EMERGENCY MANAGEMENT COORDINATOR FOR THE CITY OF LAVON.**

MOTION MADE: KELL

SECONDED: WRIGHT  
APPROVED: UNANIMOUS (Absent: Cook, Dill)

**E. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.**

Ms. Dobbs provided information regarding safe reopening practice implementation, programming and city facilities.

**F. Discussion and action regarding Board and Commission appointments – Planning and Zoning Commission and Lavon Economic Development Corporation Board of Directors.**

Ms. Dobbs noted the vacancies. No action was taken.

**9. STAFF REPORTS**

**A. Police Services** – Police Chief Mike Jones provided information and referenced the provided reports regarding traffic stops, calls for service and call breakout information. Chief Jones introduced new employee Officer Matt Fraley

**B. Fire Services** – Fire Chief Danny Anthony provided the LVFD call report which indicated 38 calls and took questions from council.

**C. Public Works** – David Carter provided general information regarding public works, street maintenance including mowing and trash collection, the placement of the shared UTV in service, and the code enforcement.

**D. Administration** – Ms. Dobbs directed the Council to reports in the meeting packet regarding the Building Permits Report; CWD Recycling Report; Collin County Monthly Tax Collection Report, Comprehensive Plan Update Report; TxDOT SH 205 Report; and general staff reports.

**10. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.**

- May 4, 2021 Regular Meeting at 7:00 p.m.

**11. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:17 P.M.**

**DULY PASSED and APPROVED** by the City Council of Lavon, Texas, on this 4<sup>th</sup> day of May 2021.



Vicki Sanson  
Mayor

ATTEST:



Rae Norton  
City Secretary

