



**MINUTES  
JANUARY 19, 2021  
LAVON CITY COUNCIL  
REGULAR MEETING  
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS  
7:00 P.M.**

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ATTENDING: VICKI SANSON, MAYOR  
JOHN KELL, PLACE 1  
MIKE COOK, PLACE 2  
KAY WRIGHT, MAYOR PRO TEM, PLACE 3  
TED DILL, PLACE 4  
MINDI SERKLAND, PLACE 5

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON OBSERVED A MOMENT OF SILENCE.**
3. **CITIZENS COMMENTS**

There were no citizens comments.

4. **ITEMS OF INTEREST/COMMUNICATIONS**

- Mayor Sanson presented a Proclamation expressing appreciation for the Community Independent School District School Board during School Board Recognition Month 2021.

5. **CONSENT AGENDA**

- A. **Approve the minutes of the January 5, 2021 meeting.**
- B. **Receive the City of Lavon Police Department 2020 Racial Profiling Report.**  
Police Chief Mike Jones answered questions regarding the report.
- C. **Approve Resolution No. 2021-01-02 approving and authorizing the Mayor to execute a one-year extension of the interlocal agreement with Collin County for Fire Inspection and Fire Plan Review Services for commercial buildings and subdivisions; and providing an effective date.**

**MOTION: APPROVE THE CONSENT AGENDA.**

MOTION MADE: KELL  
SECONDED: COOK  
APPROVED: UNANIMOUS

6. **ITEMS FOR CONSIDERATION**

- A. **Discussion and action regarding Ordinance No. 2021-01-03, amending Article 2.04 "Departments of the City" of the Code of Ordinances to add Section 2.04.039 Unsworn Police Volunteers; providing for repealing, savings, and severability clauses; and providing for an effective date.**

Chief Jones provided information regarding the proposed program and duties that can be performed by non-sworn personnel in support of sworn personnel.

**MOTION: APPROVE ORDINANCE NO. 2021-01-03, AMENDING ARTICLE 2.04 "DEPARTMENTS OF THE CITY" OF THE CODE OF ORDINANCES TO ADD SECTION 2.04.039 UNSWORN POLICE VOLUNTEERS; PROVIDING FOR REPEALING, SAVINGS, AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE.**

MOTION MADE: SERKLAND  
SECONDED: DILL

APPROVED: UNANIMOUS

- B. Discussion and action regarding Resolution No. 2021-01-03 approving and authorizing the Mayor to execute an interlocal cooperation agreement with the City of Wylie, Texas for jail services; and providing an effective date.**

City Administrator Kim Dobbs provided information regarding the current contract with Collin County and the benefits of entering into the agreement with the City of Wylie to supplement the Collin County services. Chief Jones and Ms. Dobbs noted the benefits derived in terms of safety and efficiency. The City Council expressed support for the agreement and acknowledged it may likely entail a budget amendment to fund the services.

**MOTION: APPROVE RESOLUTION NO. 2021-01-03 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT WITH THE CITY OF WYLIE, TEXAS FOR JAIL SERVICES; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: KELL  
SECONDED: WRIGHT  
APPROVED: UNANIMOUS

- C. Discussion and action regarding Resolution No. 2021-01-04 replacing and authorizing the Mayor to execute a revised second agreement with the City of Nevada to adjust the extraterritorial jurisdiction boundary; and providing an effective date.**

Ms. Dobbs provided background information regarding the Interlocal Boundary and ETJ Contract and disparate attachments in the original approved agreements.

**MOTION: APPROVE RESOLUTION NO. 2021-01-04 REPLACING AND AUTHORIZING THE MAYOR TO EXECUTE A REVISED SECOND AGREEMENT WITH THE CITY OF NEVADA TO ADJUST THE EXTRATERRITORIAL JURISDICTION BOUNDARY; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: WRIGHT  
SECONDED: SERKLAND  
APPROVED: UNANIMOUS

- D. Discussion and action regarding Resolution No. 2021-01-05 approving and authorizing the Mayor to execute Change Order No. 2 to the construction contract with GRod Construction, LLC for the City of Lavon Wolf Run Ditch Improvements (CIP-8) Construction Project in an amount not to exceed \$8,490.00 for additional driveway paving repair; and providing an effective date.**

Ms. Dobbs and City Engineer Mark Hill provided the details and rationale for the expanded scope of services and recommended approval.

**MOTION: APPROVE RESOLUTION NO. 2021-01-05 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE CHANGE ORDER NO. 2 TO THE CONSTRUCTION CONTRACT WITH GROD CONSTRUCTION, LLC FOR THE CITY OF LAVON WOLF RUN DITCH IMPROVEMENTS (CIP-8) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$8,490.00 FOR ADDITIONAL DRIVEWAY PAVING REPAIR; AND PROVIDING AN EFFECTIVE DATE**

MOTION MADE: WRIGHT  
SECONDED: KELL  
APPROVED: UNANIMOUS

- E. Discussion and action regarding Resolution No. 2021-01-06 approving and authorizing the Mayor to execute a Change Order to the construction contract with GRod Construction, LLC for the City of Lavon Moore Lane Paving/Drainage (CIP-2) Construction Project in an amount not to exceed \$7,000.00 for additional and enhanced erosion control; and providing an effective date.**

Ms. Dobbs and Mr. Hill provided the details and rationale for the expanded scope of services and recommended approval.

**MOTION: APPROVE RESOLUTION NO. 2021-01-06 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CHANGE ORDER TO THE CONSTRUCTION CONTRACT WITH GROD CONSTRUCTION, LLC FOR THE CITY OF LAVON MOORE LANE PAVING/DRAINAGE (CIP-2) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$7,000.00 FOR ADDITIONAL AND ENHANCED EROSION CONTROL; AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: SERKLAND  
SECONDED: DILL  
APPROVED: UNANIMOUS

**F. Discussion and action regarding board and commission appointments – Park Board, International Fire Code (IFC) Building Board of Appeals, and Comprehensive Plan Advisory Committee (CPAC).**

The City Council discussed the expiring Parks and Recreation Board terms and Ms. Serkland advised that she did not wish to be reappointed. The City Council directed that an ordinance amending the composition of the board and removing the requirements for a City Council liaison be prepared and that the alternate be contacted regarding appointment.

**MOTION:**

**REAPPOINT MIKE GULINO, SEAT 1 AND LEON MARSHALL, SEAT 3 TO THE PARKS AND RECREATION BOARD AND FURTHER DESIGNATE THE PLANNING AND ZONING COMMISSION TO SERVE AS THE COMPREHENSIVE PLAN ADVISORY COMMITTEE (CPAC).**

MOTION MADE: WRIGHT  
SECONDED: KELL  
APPROVED: UNANIMOUS

**G. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.**

Ms. Dobbs reported that on the January 5, 2021 Governor Greg Abbott extended the Statewide Disaster Declaration for COVID-19. Ms. Dobbs added that City Hall has been in contact with Collin County regarding locating a mobile testing site for COVID-19 at City Hall. Telephonic meetings will continue until further noted and there were no changes to the directions regarding utility account disconnections. No action was taken.

**7. DEPARTMENT REPORTS**

- A. Police Services** – Information was provided and referenced regarding traffic stops, calls for service and call breakout information.
- B. Fire Services** – Chief Danny Anthony provided information and referenced the call service report, equipment report, and training.
- C. Public Works** – Ms. Dobbs provided general information regarding public works, street maintenance including mowing and trash collection, and the code enforcement.
- D. Administration** – Ms. Dobbs directed the Council to reports provided in the meeting packet regarding the Building Permits Report; CWD Recycling Report; Collin County Monthly Tax Collection Report, Sales Tax Report, Comprehensive Plan Update Report; TxDOT SH 205 Report; and general staff reports. Ms. Dobbs reported that Mayor Sanson and staff had spoken with United States Representative Van Taylor and his staff regarding proposed renaming efforts related to Lake Lavon and that positive discussion were ongoing.

**8. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.**

- February 2, 2021 Regular Council Meeting at 7 p.m. to be conducted telephonically.

**9. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:33 P.M.**

**DULY PASSED and APPROVED** by the City Council of Lavon, Texas, on this 2<sup>nd</sup> day of February 2021.



Vicki Sanson  
Mayor

**ATTEST:**



Rae Norton  
City Secretary

