



**MINUTES
AUGUST 4, 2020
LAVON CITY COUNCIL
REGULAR MEETING
TELEPHONIC MEETING
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
6:30 P.M.**

The meeting was conducted telephonically in accordance with the orders of the Office of the Governor in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19). The meeting agenda and packet were posted on the city website prior to the meeting.

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, PLACE 1
KAY WRIGHT, MAYOR PRO TEM, PLACE 3
TED DILL, PLACE 4
MINDI SERKLAND, PLACE 5

ABSENT: MIKE COOK, PLACE 2

1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M., TOOK ROLL AND CONFIRMED A QUORUM PRESENT.

2. MAYOR SANSON OBSERVED A MOMENT OF SILENCE

3. CITIZENS COMMENT

There were no citizen comments.

4. ITEMS OF INTEREST/COMMUNICATIONS

- Carter Blood Drive, August 22, 2020 at City Hall from 11am-3pm

5. CONSENT AGENDA

A. Approve the minutes of the June 21, 2020 meeting.

B. Approve Resolution No. 2020-08-01 calling a General Election for the purpose of electing three (3) Council Members, one (1) for place 1, one (1) for place 3 and one (1) for place 5 to be held jointly with other political subdivisions and administered by the Collin County Elections Administrator on Tuesday, November 3, 2020; providing for the conduct and giving notice of the election; providing an effective date; and enacting other provisions relating to the subject.

C. Approve Resolution No. 2020-08-02 approving and authorizing the Mayor to execute a contract with the Collin County Elections Administrator for Election Services related to the City's November 3, 2020 General Election.

D. Approve Resolution No. 2020-08-03 approving an update to the City of Lavon Investment Policy for Public Funds.

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: SERKLAND

SECONDED: WRIGHT

APPROVED: UNANIMOUS (Absent: Cook)

6. ITEMS FOR CONSIDERATION

A. Discussion and action regarding Ordinance No. 2020-08-01 terminating Tax Increment Reinvestment Zone Number One, City of Lavon, Texas; authorizing the distribution of tax

increment funds of the Zone to taxing units participating in the Zone; ordaining other matters related thereto; and providing an effective date.

Ms. Dobbs noted that all financial obligations of the TIRZ have been satisfied and added that pursuant to state law, the agreements and the project and financing plan, this action is the final step in terminating the TIRZ. Ms. Dobbs introduced Bond Counsel Leroy Grawunder, McCall, Parkhurst & Horton, LLP, Financial Advisor Jason Hughes, Hilltop Securities, and TIRZ Administrator Mary Petty, P3 Works who were available for questions.

MOTION: APPROVE ORDINANCE NO. 2020-08-01 TERMINATING TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF LAVON, TEXAS; AUTHORIZING THE DISTRIBUTION OF TAX INCREMENT FUNDS OF THE ZONE TO TAXING UNITS PARTICIPATING IN THE ZONE; ORDAINING OTHER MATTERS RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: KELL
SECONDED: DILL
APPROVED: UNANIMOUS (Absent: Cook)

B. Discussion and action regarding Ordinance No. 2020-08-02 authorizing redemption of a portion of City of Lavon, Texas Special Assessment Revenue Bonds, Series 2013 (Heritage Public Improvement District No. 1 (Residential)).

Mr. Grawunder, Mr. Hughes, and Ms. Petty provided information regarding the early payment of certain assessment liens and the redemption process.

MOTION: APPROVE ORDINANCE NO. 2020-08-02 AUTHORIZING REDEMPTION OF A PORTION OF CITY OF LAVON, TEXAS SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2013 (HERITAGE PUBLIC IMPROVEMENT DISTRICT NO. 1 (RESIDENTIAL)).

MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS (Absent: Cook)

C. Discussion and action Resolution No. 2020-08-04 approving and authorizing the Mayor to execute an agreement appointing Hilltop Securities as the Disclosure Dissemination Agent for the general obligations of the City.

Ms. Dobbs explained that the required continuing disclosure associated with the sale of obligations involves a specialized skill set and recommended the appointment of a division of Hilltop Securities as the Disclosure Dissemination Agent for all obligations of the city.

MOTION: APPROVE RESOLUTION NO. 2020-08-04 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT APPOINTING HILLTOP SECURITIES AS THE DISCLOSURE DISSEMINATION AGENT FOR THE GENERAL OBLIGATIONS OF THE CITY.

MOTION MADE: WRIGHT
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Cook)

D. Discussion and action regarding Resolution No. 2020-08-05 approving and authorizing the Mayor to execute an agreement appointing Hilltop Securities as the Disclosure Dissemination Agent for Public Improvement District obligations.

Ms. Dobbs explained that the required continuing disclosure associated with the sale of obligations involves a specialized skill set and recommended the appointment of a division of Hilltop Securities as the Disclosure Dissemination Agent for all PID obligations of the city.

MOTION: APPROVE RESOLUTION NO. 2020-08-05 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT APPOINTING HILLTOP SECURITIES AS THE DISCLOSURE DISSEMINATION AGENT FOR PUBLIC IMPROVEMENT DISTRICT OBLIGATIONS.

MOTION MADE: DILL
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Cook)

E. Discussion and action regarding Resolution No. 2020-08-06 approving a Five-Year Capital Improvements Plan for Fiscal Years 2021 to 2025.

Ms. Dobbs provided background about the development of the Capital Improvements Plan (CIP), including the implementation of the Community Vision and Strategic Plan and the numerous discussions in posted open meetings. City Engineer Mark Hill, Freeman Millican, Inc. presented the revised draft CIP, noting the addition of Outdoor Storm Warning Siren System Improvements. Mr. Hill detailed a CIP Funding plan outlining the timing and potential funding sources for the projects. Mr. Hill recommended that the CIP be reviewed annually and updated as needed.

MOTION: APPROVE RESOLUTION NO. 2020-08-06 APPROVING A FIVE-YEAR CAPITAL IMPROVEMENTS PLAN FOR FISCAL YEARS 2021 TO 2025.

MOTION MADE: WRIGHT
SECONDED: KELL
APPROVED: UNANIMOUS (Absent: Cook)

F. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.

Ms. Dobbs reviewed Governor Abbott's recent Orders and Proclamations and noted that city operations have continued smoothly. Mayor Sanson reported on current COVID-19 cases and recoveries. The City Council directed staff to continue operations as presently structured, keeping the City buildings closed to the public and continuing telephonic meetings until further notice.

7. WORK SESSION-BUDGET

Discussion regarding the regulatory requirements, financial status for current fiscal year (FY), budget calendar, anticipated commitments, departmental service levels, fee schedule, and projected needs for FY 2020-21.

The Council discussed the Budget Planning Calendar, budget planning assumptions and the 2020 Tax Calculation Worksheet. The staff reviewed the budget projections and the Council discussed priorities and tax rate implications and recommended analysis of the need for the addition of an administrative person to the staff to meet the demands resulting from residential growth.

8. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- August 18, 2020 Regular City Council Meeting. – 6:30 p.m.-Telephonic
- Ms. Dobbs suggested that a public hearing on the budget be conducted on September 1 and that a mandated public hearing on the tax rate be conducted on September 15 prior to action on the tax rate.

9. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:37 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 1st day of September 2020.

ATTEST:



Kim Dobbs
City Administrator/City Secretary


Vicki Sanson
Mayor

