



**Lavon City Council Meeting
Minutes
October 20, 2015**

I. MEETING CALLED TO ORDER AT 7:05 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Sedric Thomas
Council Member Place 2, Jorge Calderon, Mayor Pro-Tem
Council Member Place 3, Melissa Stroop
Council Member Place 4, Matt Childers
Council Member Place 5, Mindi Serkland

Members Absent: None

Staff Present: Interim City Secretary Sue Johnson
Interim Acting City Secretary Kelly Davis
City Services Coordinator LeAnn McClendon
Public Works Operator Sonny Mancias
Police Chief Mike Jones
Director of Health and Life Safety Jon Scott
Police Officer Michael Moore

Legal Representative: Andy Messer

Commission and Board Members: Planning and Zoning Commissioner Vicki Sanson
Parks and Recreation Board Member Kathryn Owens
Pam Mundo, Executive Director, EDC
Micki Hollien, Administrative Assistant, EDC

Visitors: 24

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. PUBLIC RECOGNITION

Mayor Teske presented a plaque to Chris Wess and thanked her for many years of service and dedication to the City of Lavon and her Citizens.

V. RECEPTION

Meeting was recessed at 7:08 for reception.



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Meeting reconvened at 7:21.

VI. CITIZENS COMMENTS

None

VII. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Mayor Teske thanked the staff for all of their hard work on the Halloween Festival.

VIII. CONSENT AGENDA

A. Heritage Public Improvement District #1 Assessment Report Summary-9/30/2015*
(Davis)

B. Minutes of the July 21, 2015 meeting.* (Davis)

C. Minutes of the August 04, 2015 meeting.*(Davis)

Motion: Council Member Stroop made a motion to approve the Consent Agenda as a whole.

Second: Mayor Pro-Tem Calderon

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

IX. STAFF REPORTS

A. City Secretary – Final Outlook FY 2014-2015, Early Voting, CWD Report, and 2nd Annual Halloween Festival.

Interim Acting City Secretary Kelly Davis answered questions from the Council regarding the Outlook report. She reminded the audience that Early Voting has begun and the City Hall staff would be flexing their hours to accommodate the early and late openings. She also informed the Council that the report from CWD came in with the results of the City's Xtreme Green Event in May, with a total of 17,586 pounds of hazardous waste, shredded paper, used electronics, and tires. Mrs. Davis also discussed the 2nd Annual Halloween Festival. She exclaimed that it was a huge success with many citizens commenting on the fun. She also wanted to give a special thanks to City Services Coordinator LeAnn McClendon for all of the effort and time that she put into the event.

B. Police Department – National Night Out, Halloween Festival, and introduce new Director of Health and Life Safety.

Chief Jones stated that National Night Out was a great success. He said that Mayor Teske, SRO Porter, and himself traveled from neighborhood to neighborhood together and had a really good turnout. He also said that he was very proud of his officers, patrol and reserve, for their attendance and participation in the Halloween Festival. The police department gave out several gun locks, ID kits, and fingerprint kits. Chief Jones introduced the Director of



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Health and Life Safety, Jon Scott. Chief Jones explained the hiring process and how they came to their hiring decision.

C. Public Works – Roads cleared, National Night Out, Military Convoy, Eagle Pond backfill, Open Space Grant Signs, Halloween Festival.

Public Works Operator, Sonny Mancias, explained that the Public Works Department has been busy. They cleared part of Forder Rd. and part of Boyd Rd. It had not been cleared out since 2002 and it is now passable for the first time since then. He also informed the Council that they hanged banners for National Night Out and delivered extra trash carts to each neighborhood. He also stated that their department had assisted the police department with directing traffic for the historical military convoy that came through Lavon, they added backfill dirt to the walking trail around Eagle Pond, and they placed several Open Space Grant Signs. Operator Mancias also explained that their department helped out with several things for the Halloween Festival, including; the placement of extra tables, preparing the BBQ grills, setting out extra trash carts, transporting people from their vehicles to the event and back to parking area, the hayride, as well as break down and clean up after the event. He stated that he had several people tell him they had a lot of fun and thoroughly enjoyed the day.

X. PUBLIC HEARING

- A. Mayor Teske opened the Public Hearing at 7:40 p.m.
- B. Mayor Teske opened the floor to receive comments for or against renewing the curfew ordinance at 7:40 p.m.
No comments were made by citizens.
- C. Mayor Teske closed the floor to public comment at 7:41 p.m.
- D. Mayor Teske closed the Public Hearing at 7:41 p.m.

XI. CONSIDERATION AND ACTION

- A. City Council to Consider and Act on approving Ordinance № 2015-11-01, an ordinance establishing a curfew for minors and parental responsibility, setting the hours of curfew for minors, providing for affirmative defenses to prosecution and providing for a penalty. (Jones)**

Item tabled due to needing another Public Hearing.

- B. City Council to Consider and Act on approving Ordinance № 2015-10-01, an ordinance adopting the 2015 Tax Roll Summary. (Davis)**

Motion: Council Member Stroop made a motion to approve Ordinance № 2015-10-01, an ordinance adopting the 2015 Tax Roll Summary.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries



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C. City Council to Consider and Act on approving the preliminary plat for Traditions at Grand Heritage West, located on CR 484. (McClendon)

David Schnurbush with USA Professional Services explained that this a preliminary plat that has been reviewed by Adams Engineering, and they have corrected all of the recommendations made by them.

Motion: Council Member Stroop made a motion to approve the preliminary plat for Traditions at Grand Heritage West, located on CR 484.

Second: Council Member Thomas

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

D. City Council to Consider and Act on approving the Amendment to the Master Development Agreement naming Bloomfield Homes, L.P. as the developer. (Teske)

Council Member Stroop asked if there were any changes made to this agreement as opposed to the original agreement with DR Horton. She was told that the only change was the developer's name.

Motion: Council Member Serkland made a motion to approve the Amendment to the Master Development Agreement naming Bloomfield Homes, L.P. as the developer.

Second: Council Member Stroop

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

E. City Council to Consider and Act on approving the Cost Sharing Agreement between Bear Creek Windmill, L.P., Bloomfield Homes, L.P., and the City of Lavon as it pertains to the Geren Rd. reconstruction. (Teske)

Motion: Council Member Stroop made a motion to approve the Cost Sharing Agreement between Bear Creek Windmill, L.P., Bloomfield Homes, L.P., and the City of Lavon as it pertains to the Geren Rd. reconstruction.

Second: Mayor Pro-Tem Calderon

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

F. City Council to Consider and Act on approving the Escrow Agreement between Bear Creek Windmill, L.P. and Bloomfield Homes, L.P. as it pertains to the Geren Rd. reconstruction. (Teske)

No Action taken per Andy Messer



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G. City Council to Consider and Act on authorizing North Texas Municipal Water District to conduct a study of the sewer plant. (Teske)

Pam Mundo explained the study and informed the Council that the study will be paid for directly to the City before it is conducted.

Motion: Council Member Stroop made a motion to authorize North Texas Municipal Water District to conduct a study of the sewer plant.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

H. City Council to Consider and Act on appointing a Liaison between the Council and the Parks and Recreation Board. (Teske)

Motion: Council Member Stroop made a motion to nominate Mayor Teske as the liaison to the Parks and Recreation Board.

Second: Council Member Serkland

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

I. City Council to Consider and Act on approving the Site Plan for Lavon Business Park II, located at SH 78 and SH 205. (McClendon)

Motion: Council Member Stroop made a motion to approve the Site Plan for Lavon Business Park II, located at SH 78 and SH 205.

Second: Council Member Childers

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

XII. DISCUSSION

A. City Council to discuss the update regarding the Historical Marker for the Lavon School House (City Hall). (Wess)

Interim Acting City Secretary Kelly Davis read a letter from former City Secretary Chris Wess stating that Linda Hess with the Collin County Historical Society informed her that a request and payment for a historical marker had been submitted to the State of Texas. The State has accepted the request and she is waiting for the State to get back with her regarding the wording for the marker.

B. City Council to discuss the process for developing the Community Sports Complex, site plan, and amenities, including input from stakeholders and Community I.S.D. (Teske)

Joe Mundo with Mundo and Associates discussed the layout of the future Sports



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Complex. He presented the total cost with different phases and explained them to the Council Members. Council Member Stroop said that she liked the idea and layout of the Complex, but she did not feel that the cost was feasible at this time.

C. City Council to discuss making City Hall a tobacco free campus. (Stroop)

Council Member Stroop explained that she would like for all City campuses to be tobacco free by the first of the year. She stated that she was concerned for the health and safety of the employees, as well as the cleanliness of the building. Chief Jones explained that he could draft an ordinance and Kelly Davis offered to help research other city's ordinances that are similar.

D. City Council to discuss the Staff Comp Time Report. (Stroop)

Council Member Stroop stated that she was very happy with the Comp Time Report and she appreciated all departments being diligent in keeping comp time down. Chief Jones explained that he was proud of the Police Department for keeping their comp time manageable, especially with the events that required extra support from their department.

E. City Council to discuss the credit card statements with expenditure reports and receipts dated through September 18, 2015. (Stroop)

Council Members were pleased with what they saw. Kelly Davis explained that it was a short statement compared to most months.

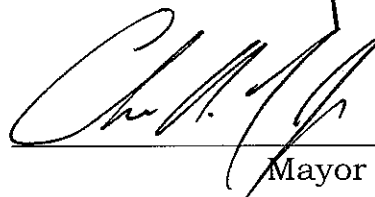
XIII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Mayor Pro-Tem Calderon asked for an update on the parking time limits in front of NeSmith Elementary. Mayor Teske stated that there would be an executive session to look over resumes for the City Secretary position. Chief Jones asked for another public hearing and to consider and act on renewing the curfew ordinance. Council Member Stroop asked to consider and act on the tobacco ordinance if they have enough information in time.

XIV. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Mayor Teske adjourned the meeting at 9:10 p.m.

Duly passed and approved on this 2nd day of February, 2016.



Mayor Chuck Teske

Attest:



Kelly Davis, City Secretary