



Lavon City Council Regular Meeting

Minutes

August 6, 2013

I. MEETING CALLED TO ORDER AT 7:01 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Chris Kane, Mayor Pro-Tem
Council Member Place 2, Deborah Nabors
Council Member Place 4, David Hawkins

Members Absent: Council Member Place 3, Melissa Stroop
Council Member Place 5, Jenny Bodwell

Staff Present: City Secretary Chris Wess
Police Chief Mike Jones
Court Clerk Sue Johnson

Legal Representative: None

Commission and
Board Members: None

Visitors: 5
There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CONSENT AGENDA

Approve the PID #1 Assessment Report Summary for the month ending 07/31/13 (Wess)

Motion: Council Member Nabors moved to approve the consent agenda.

Second: Mayor Pro-Tem Kane

In Favor: Mayor Pro-Tem Kane, Council Members Nabors and Hawkins.

Opposed: None

Motion: Carries

V. CITIZENS' COMMENTS

None

VI. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Mayor Pro-Tem Kane let everyone know that Joey Chappell will receive the Eagle Court of Honor that night at the Cowboy Church.



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VII. CONSIDERATION AND ACTION

- A. City Council to Consider and Act on setting the City's contribution rate for the employees' health insurance. (Teske) Mayor Teske explained that he was requesting the Council to contribute for the Employee Healthcare \$550.00 per month per employee. He stated that this will be about \$83.00 dollars more than the City is currently paying per employee per month. The Council discussed the benefits of increasing the amount that the City pays for employees and how it will cut their cost on insurance. Several Council members were concerned about the cost to the City. Mayor Teske stated that no action will be taken at this time.
- B. City Council to Consider and Act on setting the preliminary property tax rate. (Teske) City Secretary Wess stated the County wants the City to take a vote on the intent for the tax rate. She explained that the tax office needs this before the Public Hearings.

Motion: Mayor Pro-Tem Kane motioned to approve the maximum possible rate at \$0.4557.

Second: Council Member Nabors

In Favor: Mayor Pro-Tem Kane, Council Members Nabors and Hawkins.

Opposed: None

Motion: Carries

- C. City Council to Consider and Act on approving hiring a part-time position to assist the City Secretary. (Teske) Mayor Teske confirmed he has been discussing the duties with the City Secretary Wess and getting her a temporary assistant for 20 hours a week. Mayor Pro-Tem Kane addressed the salary of the part-time employee.

Motion: Council Member Nabors moved to approve the hiring of a part-time position to assist the City Secretary.

Second: Mayor Pro-Tem Kane

In Favor: Mayor Pro-Tem Kane, Council Members Nabors and Hawkins.

Opposed: None

Motion: Carries

XI. DISCUSSION

- A. City Council to discuss the allocation of space in the Municipal Building. (Hawkins) Council Member Hawkins stated he is disappointed that all the space is used up and there still is no storage or a dedicated community center. He related that the national average per employee is 50 sq feet and we have 215 feet per employee. He declared the building needs to be divided differently and needs to be reallocated. He relayed that the



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employees will have plenty of room with 50 square feet. Mayor Pro-Tem Kane and Council Member Hawkins think the desks in the office are way too big and they need to be smaller. Mayor Pro-Tem Kane and Council Member Hawkins believe the employees should be put into the same room and managers of those employees need to be in the same room.

- B. City Council to discuss the Wal-Mart Community Center grant and space for the Community Center. (Hawkins) Council Member Hawkins questioned why the Wal-Mart grant cannot be spent until next year's budget. Mayor Teske stated there was no line item for this on this year's budget but that it can be added on the next budget amendment and used then. Council Member Hawkins had a question about buying book shelves to get books put up. Police Chief Jones suggested forming a 503C non-profit organization to support the Community Center, and then, when money comes in for the Center, they can spend it without having to go through the City's budget.
- C. City Council to discuss the 2013-2014 Property Tax 2013 Planning Calendar. (Teske) City Secretary Wess stated that they tried to have a special meeting the prior night but, since the tax was not voted on until tonight, the first Public Hearing will not take place on August 20th. She also let the Council know the tax office has to have a minimum of a week for the notice to go out to the public. She stated an adjusted calendar needs to be sent out and a Special Meeting needs to be prepared. The Council made a tentative date on August 26th.

XII. MAYOR TESKE TO OPEN A BUDJET WORKSHOP AND ANNOUNCE THAT A QUORUM IS PRESENT.

City Council to Discuss the Proposed Budget for the Fiscal Year 2013-2014.
(Teske)

Workshop opened at 8:18 p.m.

Mayor Teske confirmed that Council Members Bodwell and Stroop are absent but a quorum was still present. The Council discussed several items on the budget and the different amounts for each.

Mayor Teske recessed the meeting at 8:55 p.m. for a brief break.

Mayor Teske reconvened the meeting at 9:05 p.m.

Mayor Pro-Tem Kane suggested the insurance should be at \$481.00 dollars for employees, and 3% raise for employees who have been here for 2 years. Mayor Teske suggested \$500.00 dollars for insurance and a 4% raise for employees who have been here over 2 years. Council Member Hawkins suggested the insurance be \$500.00 dollars and the raise at 3%. Mayor Pro-Tem Kane



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suggested the Citizen Police Academy should be taken out of the budget because it takes up too many resource hours.

XIII. MAYOR TESKE ADJOURNED THE BUDGET WORKSHOP 9:52 p.m.

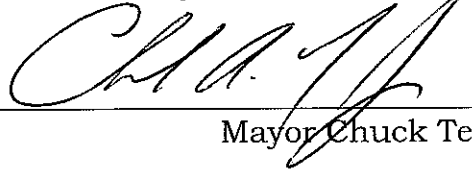
XIV. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Mayor Pro-Tem Kane would like the Council to discuss the rules around the use of the Community Center and facilities. Mayor Teske stated there will be a small budget reset.

XV. PRESIDING OFFICER TO AJOURN THE CITY COUNCIL MEETING


Mayor Teske adjourned the meeting at 9:54 p.m.

Duly passed and approved on this 29th day of October, 2013.



Mayor Chuck Teske

Attest:



Chris Wess, City Secretary