



Lavon City Council Regular Meeting

P.O. Box 340 ~ 120 School Rd.
Lavon, TX 75166
Ph. (972) 843-4220 ~ Fax (972) 843-0397

LAVON CITY HALL

July 5, 2016

7:00 PM

NOTICE OF ATTENDANCE

NOTICE is hereby given that members of the Lavon Economic Development Corporation, Lavon Planning and Zoning Commission, Parks and Recreation Board, Infrastructure and Facilities Commission and Tax Increment Financing Zone #1 Board may be in attendance at this Lavon City Council Meeting.

I. PRESIDING OFFICER TO CALL THE LAVON CITY COUNCIL MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.

II. PRESIDING OFFICER TO LEAD THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

IV. CITIZENS COMMENTS

Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Members of City Council have the opportunity to notify others of community events, functions and other activities.

VI. CONSENT AGENDA

A. Minutes of the June 21, 2016 Meeting.* (Dobbs)

VII. PUBLIC HEARING

Public Hearing to receive Public Comment on:

A. Application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage.

1. Presiding Officer to open the Public Hearing.
2. Presiding Officer to open floor to Public Comment for or against the application.
3. Presiding Officer to close floor to Public Comment.
4. Presiding Officer to close the Public Hearing.

Reconvene into the regular meeting.

VIII. CONSIDERATION AND ACTION

A. Consideration and action regarding Ordinance No. 2016-07-01 granting approval of the application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.



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and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.

- B. Consideration and action regarding Resolution No. 2016-07-01 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the "County", for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the "Program"; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed Lavon Area Community Sports Park Land Expansion site for public recreational uses. (Teske)
- C. Consideration and action regarding Resolution No. 2016-07-02 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the "County", for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the "Program"; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed West Public Park site and Playground Equipment for public recreational uses. (Teske)
- D. Consideration and action regarding Board and Commission Appointments: Planning & Zoning Commission; Parks & Recreation Board and Economic Development Corporation Board of Directors. (Teske)

IX. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting) pursuant to the provisions of Chapter 551, TEXAS GOVERNMENT CODE, to discuss the following, in accordance with the authority contained in:

- A. Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal:
 - 1. City Secretary position
 - 2. City Administrator position

X. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will reconvene into Regular Session to take any action necessary regarding the following:

- A. Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal:
 - 1. City Secretary position
 - 2. City Administrator position

XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

- A. Proposed Budget Schedule
- B. Proposed Election Schedule



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XII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Notes to the Agenda:

1. Items marked with an * are consent items considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to retire into executive session under Sections 551.071 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-843-4220 two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I Kim Dobbs, Interim City Secretary for the City of Lavon, posted this Agenda on the glass of the front door of the City Hall, facing the outside, the City's website at www.cityoflavon.com and on the City Hall bulletin board, on or before 7:00 PM on July 1, 2016.

Kim Dobbs, Interim City Secretary

Removed from posting this _____ day of July, 2016 at _____ a.m. / p.m.

Kim Dobbs, Interim City Secretary

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**Lavon City Council Meeting
Minutes
June 21, 2016**

I. MEETING CALLED TO ORDER AT 7:04 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Vicki Sanson
Council Member Place 2, Jason Kidd
Mayor Pro Tem Place 4, Matt Childers
Council Member Place 5, Mindi Serkland

Members Absent: Council Member Place 3, Jason Arnold

Staff Present: Administrative Assistant Rae Norton
Public Works Director Sonny Mancias
Police Chief Mike Jones
Director of Health and Life Safety Services Jon Scott
Police Officer Roger Myers

Legal Representative: None

Commission and Board Members: None

Visitors: 6

There was a quorum present. Yes

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

VII. CONSENT AGENDA

A. Minutes of the June 7, 2016 Meeting* (Norton)

Council Member Vicki Sanson made corrections to the Minutes of the June 7, 2016 meeting, both were name corrections.

Motion: Mayor Pro Tem Childers made a motion to approve Minutes of the June 7, 2016 Meeting as amended.

Second: Council Member Kidd

In Favor: Mayor Pro Tem Childers, Council Members, Sanson, Kidd and Serkland

Opposed: None

Abstained: None

Motion: Carries

VII. STAFF REPORTS



Lavon City Council Meeting Minutes June 21, 2016

- A.** Interim City Secretary- No discussion regarding comp time or Outlook.
- B.** Police Department: Chief Mike Jones discussed AED's being purchased for the Police Department and City Hall and advised training must be done before AED can be used. He advised that crimes of opportunity are up. Council Member Kidd asked for information detailing the types of crime and how many have occurred. Chief Jones informed the board members of the ongoing investigation of recent offenses. Council Member Serkland suggested the Police Department increase efforts to enforce the City's teen curfew.
- C.** Fire Department: Director Jon Scott discussed the Burn Ordinance and Wildfire Interface, he informed the Council, that in the future the city may need to look at adding a "No Burn" Ordinance within the city limits.
- D.** Public Works Director Sonny Mancias informed the council of several ongoing projects. He also informed the council that the roof is being repaired at City Hall.

VIII. CONSIDERATION AND ACTION

- B.** City Council to Consider and Act on Ordinance 2016.06.01, an ordinance adopting the Budget Amendment #2 for fiscal year 2015-2016.(Teske)

Motion: Council Member Kidd made a motion to approve Ordinance 2016.06.01, an ordinance adopting the Budget Amendment #2 for fiscal year 2015-2016.

Second: Mayor Pro Tem Childers

In Favor: Council Members Sanson, Kidd, Serkland and Mayor Pro Tem Childers

Opposed: None

Abstained: None

Motion: Carries

- A.** City Council to Consider and Act to authorize the Mayor to seek proposals for the construction of the Fire Crew Quarters at 501A Lincoln Avenue, Lavon, Texas in accordance with the Request for Proposals (RFP).

Motion: Council Member Serkland made a motion to authorize the Mayor to seek proposals for the construction of the Fire Crew Quarters at 501 Al Lincoln Avenue, Lavon Texas.

Second: Mayor Pro Tem Childers

In Favor: Council Members Sanson, Kidd, Serkland and Mayor Pro Tem Childers

Opposed: None

Abstained: None

Motion: Carries



**Lavon City Council Meeting
Minutes
June 21, 2016**

A. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

July 5th next meeting.

Bid on Sirens (Scott)

Placement of Concrete Batch Plant from Planning and Zoning Commission.
(Rosenquist)

Board Appointments (multiple openings)

City Administrator and City Secretary positions

PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Mayor Teske adjourned the meeting at 7:44p.m.

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kim Dobbs, City Secretary

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Lavon City Council Meeting

Agenda Brief

Meeting: July 5, 2016

Item: VII A & VIII A

Item:

PUBLIC HEARING

Public Hearing to receive Public Comment on:

Application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to Construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.

CONSIDERATION AND ACTION

- A. Consideration and action regarding Ordinance No. 2016-07-01 granting approval of the application of Mario Sinacola & Sons Excavating, Inc. for a Specific Use Permit to construct a Temporary Concrete Batch Plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage, providing severability and cumulative clauses and providing an effective date.

Background:

In conjunction with the development of Grand Heritage Traditions development and in accordance with Ordinance No. 2004-09-05 (PD – Grand Heritage), Mario Sinacola Inc. has submitted an application for a specific use permit for a batch plant for construction of the development's streets and infrastructure. Additionally, the applicant will improve a portion of Geren Drive as a part of this project.

Appropriate notice was published and neighbor notices were provided to owners of property within 200 feet of the site. No indications of opposition have been received.

On June 28, 2016, the Planning & Zoning Commission was scheduled to conduct a public hearing and make a recommendation on the application; however, the meeting was cancelled due to the lack of a quorum. The Commission is scheduled to meet on July 5, 2016 prior to the City Council meeting in order to consider the application. Revised notice was posted and mailed.

Potential conditions for the SUP might include:

- duration: earlier of 18 months or project completion
- dust control
- traffic control and signage
- times of operation seven days/week 6am-7pm

Attachments: 1. Proposed Ordinance No. 2016-07-01
2. Application for Special Use Permit

July 1, 2016

CITY OF LAVON, TEXAS
ORDINANCE NO. 2016-07-01

Specific Use Permit – Concrete Batch Plant

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, AMENDING THE CODE OF ORDINANCES TO GRANT A SPECIFIC USE PERMIT FOR CONSTRUCTION OF A TEMPORAY CONCRETE BATCH PLANT; PROVIDING SEVERABILITY AND CUMULATIVE CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lavon recognizes the need for ongoing development of the City, and that because of such development, an amendment of the zoning ordinance may occasionally be required; and

WHEREAS, the City of Lavon has received an application for a specific use permit to construct a temporary concrete batch plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage; and

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Lavon, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Lavon, have given the requisite notices by publication and otherwise, and have held public hearings and afforded a full and fair hearing to all property owners generally, and to all persons interested in and situated in the affected area and in the vicinity thereof, the governing body in the exercise of its legislative discretion has concluded that the City of Lavon Code of Ordinances be amended as follows:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS THAT:

SECTION 1. Findings.

It is hereby officially determined that the findings and recitations contained above in the preamble of this ordinance are true and correct and are incorporated herein by reference.

SECTION 2. Authorization.

- A. That the City of Lavon Code of Ordinances, Zoning Code, Ord. No. 2004-09-05, as heretofore amended, and the same is hereby amended so as grant a Specific Use Permit on the property described herein to permit construction of a temporary concrete batch plant for the purpose of constructing infrastructure within the development and constructing, repairing, or reconstructing public infrastructure within the vicinity of the development as approved by the Director of Public Works.
- B. That the time period for the Specific Use Permit shall be the earlier of eighteen (18) months from the effective date or the City's final acceptance of the improvements.

- D. That an advance traffic control plan and warning signs shall be in place at all times.
- E. That the plant hour of operations shall be limited to 6:00 a.m. to 7:00 p.m. seven days per week.

SECTION 3. Severability Clause.

It is hereby declared by the City Council that if any of the sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance should be declared unconstitutional or otherwise invalid for any reason, such event shall not affect any remaining sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance.

SECTION 4. Cumulative Clause.

This ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. Public Meeting.

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

SECTION 6. Effective Date.

This ordinance shall be in full force and effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED by the City Council of the City of Lavon, Texas, this 5th day of July, 2016.

Charles Teske, Mayor

ATTEST:

Kim Dobbs, Interim City Secretary



CITY OF LAVON

120 School Road ~ P.O. Box 340

Lavon, TX 75166

Phone (972) 843-4220 ~ Fax (972) 843-0397

leann.mcclendon@cityoflavon.org

Request for a Change in Zoning

Fee: \$300.00 plus \$10.00 per acre on a tract of land

Marie Simcalant Sons Excavating, Inc.

Applicants Name

5-25-16

Date

Les Foster - Director of Operations

Representative or Agent

214-548-7610

Phone Number

10950 Research Rd.

Street

Frisco, TX 75033

City, State, Zip

Location of Property

Legal Description of Property

Current Zoning

Check which zoning category you wish to change to:

Lot Size: 1/2 acre or more 3/4 acre or more 1 acre or more

Single Family - 1 (1800 sq. ft. min. home)

Retail

Single Family - 2 (1500 sq. ft. min. home)

Business District 1 / 2

Single Family - 3 (1200 sq. ft. min. home)

Planned Development

Special Use Permit

Mobile Home District

Other: _____

1. **Beer & Wine** - \$500.00 per year (or any portion of a year) each such permit shall be renewed each year on January 1st. Renewal fees shall be the same amount as the original fee.
2. **Other** - \$100.00 plus any inspections. This includes Christmas tree sales, outside commercial sales, construction shacks, sales trailers or similar uses.

Signature of Applicant or Representative: _____

* Cost shall include: Actual cost to City plus a 10% administrative fee. These fees are in addition to required permit fee.

For Office Use Only

Date Received: _____ Date Paid: _____ Fee Paid: _____

Next P & Z Meeting: _____ Next City Council Meeting: _____



CITY OF LAVON

120 School Road ~ P.O. Box 340
Lavon, TX 75166

Phone (972) 843-4220 ~ Fax (972) 843-0397
leann.mcclendon@cityoflavon.org

Declaration of Ownership

Date: 5/25/16

To the City of Lavon
Collin County, Texas

This letter will serve as notice that I/we, Bloomfield Home, LP
am/are the owner(s) of record of the property described in the attached survey
documentation, submitted with this form, for the purpose of any future proposed
request(s) relating to this property.

[Signature]
Signature (Owner)

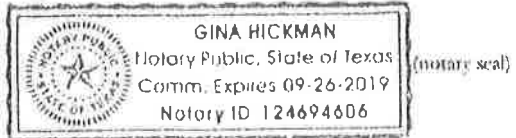
Timothy M. Stewart
Vice President
Bloomfield Properties, Inc.
General Partner

Signature (Owner)

Signature (Owner)

The State of Texas
County of Tarrant

Before me, the undersigned authority, appeared Timothy M Stewart
on this the 25th day of May, 2016.



[Signature]

Notary Public in and for _____ County, Texas



CITY OF LAVON

120 School Road • P.O. Box 340
Lavon, TX 75166
Phone (972) 843-4220 • Fax (972) 843-0396

Authorization of Representation

Date: 5/25/16

To the City of Lavon
Collin County, Texas

This letter will serve as notice that I/we, Bloomfield Homes CP, am/are the owner(s) of record of the property described in the attached survey documentation, submitted with this form, and do hereby authorize MARIO SIMACUA to represent me (us) and my (our) interests in the property described in the attached exhibits(s) for the expressed purpose of this request.

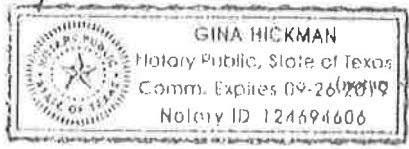
[Signature]
Signature (Owner) **Timothy M. Stewart**
Vice President
Bloomfield Properties, Inc.
General Partner

Signature (Owner)

Signature (Owner)

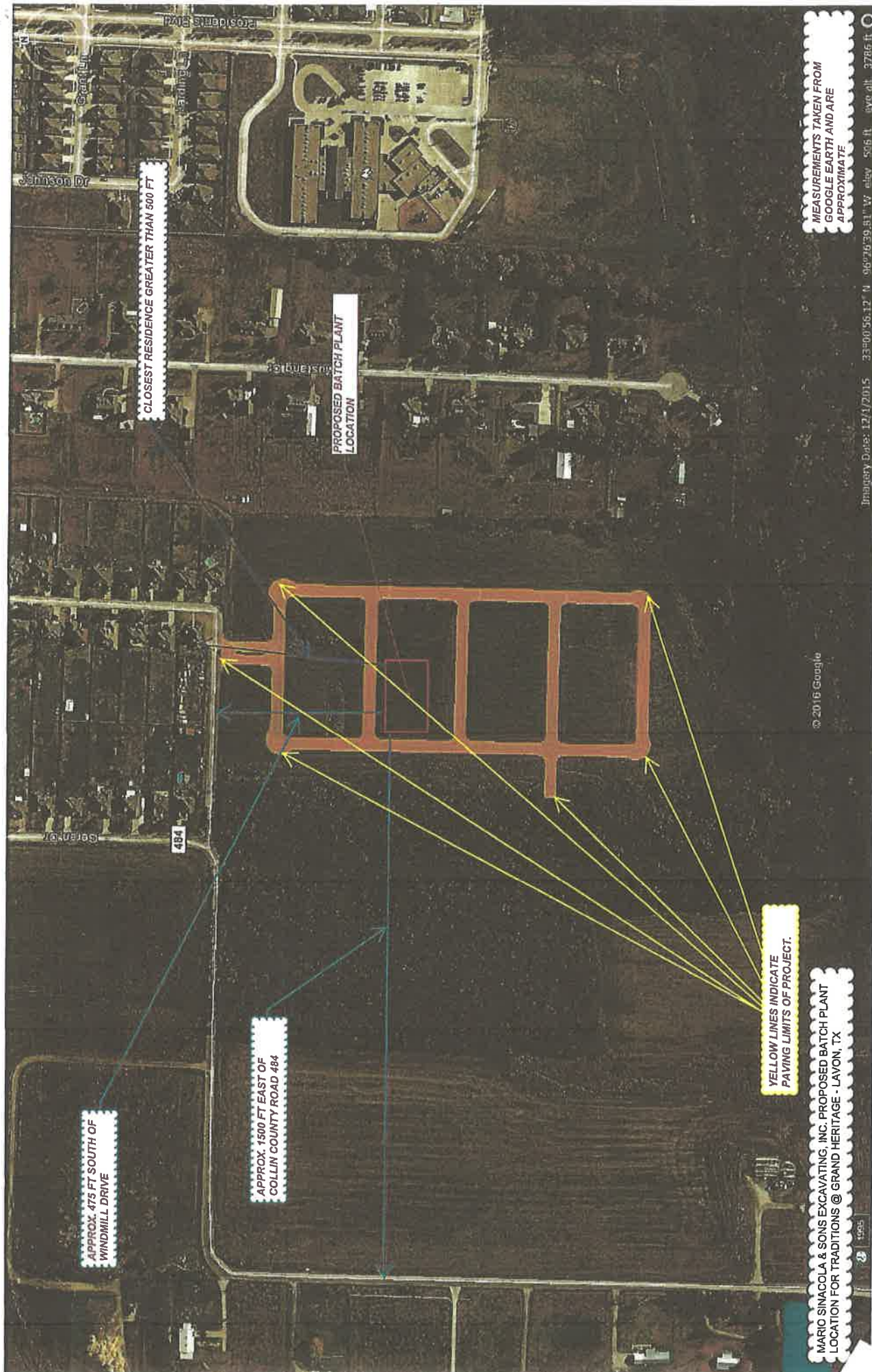
The State of Texas
County of Tarrant

Before me, the undersigned authority, appeared Timothy Stewart
on this the 25th day of May, 2016.



[Signature]

Notary Public in and for _____ County, Texas



APPROX. 475 FT SOUTH OF WINDMILL DRIVE

APPROX. 1500 FT EAST OF COLLIN COUNTY ROAD 484

CLOSEST RESIDENCE GREATER THAN 500 FT

PROPOSED BATCH PLANT LOCATION

YELLOW LINES INDICATE PAVING LIMITS OF PROJECT.

MARIO SINACOLA & SONS EXCAVATING, INC. PROPOSED BATCH PLANT LOCATION FOR TRADITIONS @ GRAND HERITAGE - LAVON, TX

MEASUREMENTS TAKEN FROM GOOGLE EARTH AND ARE APPROXIMATE

© 2016 Google

Imagery Date: 12/1/2015 23:00:56.12" N 96:16:59.81" W elev: 506 ft eye alt: 3786 ft

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Lavon City Council Meeting Agenda Brief

Meeting: July 5, 2016

Item: VIII B

Item:

Consideration and action regarding Resolution No. 2016-07-01 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the "County", for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the "Program"; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed Lavon Area Community Sports Park Land Expansion site for public recreational uses. (Teske)

Background:

Over the years, Collin County residents have voted for bond funding for parks and open spaces throughout the county. Upon application, the county provides financial assistance to cities and non-profit organizations for eligible projects. The most recent bond program provides matching funds through 2016. The City of Lavon has applied for and received matching funds for the acquisition of park land as well as park improvements.

At the June 13, 2016 meeting, the Park Board voted unanimously to recommend that the City Council submit two applications for projects in this funding cycle. The application deadline is July 11.

In conjunction with the application process, the City is required to submit a resolution of support for the application. A resolution has been prepared and is submitted for City Council consideration.

- Attachments:**
1. Resolution No. 2016-07-01
 2. Collin County Parks & Open Space Project Funding Assistance Program Description
 3. Application #1– Lavon Area Community Sports Park Land Expansion

July 1, 2016

RESOLUTION NO. 2016-07-01
CITY OF LAVON, TEXAS

Collin County Parks and Open Space Project Funding Assistance Program Application #1

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR AND ON BEHALF OF THE CITY IN DEALING WITH COLLIN COUNTY, HEREIN REFERRED TO AS THE "COUNTY", FOR THE PURPOSE OF PARTICIPATING IN THE COLLIN COUNTY PARKS & OPEN SPACE PROJECT FUNDING ASSISTANCE PROGRAM, HEREINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE CITY IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE CITY MATCHING SHARE IS READILY AVAILABLE; AND DEDICATING THE PROPOSED LAVON AREA COMMUNITY SPORTS PARK LAND EXPANSION FOR PUBLIC RECREATIONAL USES.

WHEREAS, the City Council recognizes the need for and benefits of developing parks and open space throughout the City; and

WHEREAS, the City is fully eligible to receive financial assistance under the Program; and

WHEREAS, the City Council desires to authorize an official to represent and act for the City of Lavon in relation to the Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council hereby certifies that the City is eligible to receive assistance under the program and that notice of the application has been appropriately posted.

SECTION 2. The City Council hereby certifies that the matching share for this application is readily available at this time.

SECTION 3. The City Council hereby designates, authorizes and directs the City Secretary to make application and act for the City of Lavon in dealing with the County for the purpose of participating in the Program for the acquisition of property.

SECTION 4. The City of Lavon dedicates the acquired land and/or improvements for the Lavon Area Community Sports Park Land Expansion as identified in the application for public recreational use and commits to maintain the property and/or improvements.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ON THE 5th DAY OF JULY, 2016.

Charles Teske, Mayor

ATTEST:

Kim Dobbs, Interim City Secretary



COLLIN COUNTY
collincountytx.gov

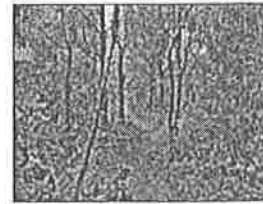
Search...

Offices Closed for Independence Day: All county offices will be closed on **Monday, July 4**, for the holiday. This includes parks offices, public works, courts and all other administrative offices. Offices will re-open Tuesday, July 5.

Collin County > Parks & Open Space > Project Funding Assistance Program

Project Funding Assistance Program

The Project Funding Assistance Program has been in place since 1999 when the citizens approved a \$5.75 million bond proposition for Parks and Open Space. Those funds were used to create Collin County's *Parks and Open Space Strategic Plan* and assisted with the advancement of 33 projects for twenty-five different entities over a 3-year period. In 2003, the citizens approved an \$11 million bond proposition that allowed us to expand an already successful program. The 2003 funds supported the development of 45 projects for twenty-nine different entities over a 5-year period.



In November 2007, the citizens of Collin County approved a \$17 million bond proposition for Parks and Open Space. Over the next six years (2009-2016) Collin County will make these funds accessible to cities and non-profit organizations within the County. These funds will be obtainable through an application process to assist with the acquisition of park land, trail construction and park/open space improvements.

The Collin County Parks Foundation Advisory Board administers the Project Funding Assistance Program. This is a re-imbusement program. Applicants must have at minimum dollar for dollar in matching funds, comprised of direct cash or in-kind services, for the project being proposed.

Eligible applicants must be 501(c)(3) tax-exempt organization, nonpolitical groups, or any unit of local government including municipalities, school districts, or county located in Collin County, Texas. Faith-based organizations are eligible to apply as long as inherently religious activities, such as worship and religious instruction are not conducted.

Proposed project goals must be similar to and support or advance the mission published in the *Collin County Parks and Open Space Strategic Plan (October 2001)*. The executive summary of this plan is made available on the Collin County website or you may request a complete copy by emailing openspace@collincountytx.gov.

Information regarding the Project Funding Assistance Program is presented in the General Guidelines and Instructions. The Funding Application* is now a fillable form.

The application submission deadline is Monday, July 11, 2016, with the award announcement in October. An original and 12 copies of your application packet should be submitted to Collin County Special Projects, 4690 Community Avenue, Suite 200, McKinney, Texas 75071. For expediency please staple upper left corner on ALL packets of information submitted.

General questions can be addressed by phoning (972) 548-3744.

***Note:** If you have trouble opening or using the Funding Application document, please check that your Microsoft Word macro security is not set too high. To change this setting within Microsoft Word, go to the "Tools" menu and then select "Options". Then click on the "Security" tab and click on the "Macro Security" button. On the next window that appears, select the "Security Level" tab, change the level to "Medium" or lower, and then click the "OK" button.



Collin County
Parks and Open Space
Project Funding Assistance Program
Application

Please use Arial Font size 11 and submit a signed original Application and 12 photocopies stapled and pages numbered. Please no cover pages, this should be Page 1.

SECTION 1: APPLICANT AND PROJECT INFORMATION

1. Project Applicant Information	
Applicant – (Legal Name): City of Lavon	Project Contact Name/Title: Mayor Chuck Teske
Complete Mailing Address: P.O. Box 340 Lavon, Texas 75166	Telephone Number: 972-843-4220
Fax Number: 972-843-0397	E-mail Address: Mayor.teske@cityoflavon.org
Federal Tax Identification Number: 75-200-4104	Date Resolution Signed: 07/05/2016
2. Project Title:	
Lavon Area Community Sports Park Land Expansion	
3. Brief Description of Purpose of Project:	
The purpose of this project is to obtain approximately 1.76 acres to expand the City of Lavon and southeastern Collin County future community sports park.	
4. General Project Information:	
a. Please check the one category this application addresses: <input checked="" type="radio"/> and Acquisition for Parks and Open Space <input type="radio"/> Regional Trail Connector or Trail Project <input type="radio"/> Facilities (Capital) Improvements for Parks and Open Space	
b. Amount of Funding Requested: \$ 30,000.00	c. Total Project Costs: \$ 60,000.00
d. Start Date of Project: 09/01/2016	e. End Date of Project: 08/31/2017
5. Authorized Signature (signatory must have contract signing authority):	
Signature:	Title: Mayor
Print Name: Charle Teske	Date:

SECTION 2: AUTHORIZED REPRESENTATIVE

The Applicant hereby designates the individual named below as the person authorized to act on behalf of the Applicant.

Authorized Project Representative: The following person is authorized to receive direction, manage work performed, sign required reports, and other acts on behalf of the Applicant.

Signature:	<input type="text" value="Interim City Secretary"/>
	Title:
<input type="text" value="Kim Dobbs"/>	<input type="text" value="972-843-4220"/>
Printed Name:	Phone Number:
<input type="text" value="P.O. Box 340"/>	<input type="text" value="Kim.Dobbs@cityoflavon.org"/>
<input type="text" value="Lavon, TX 75166"/>	E-mail Address:
<input type="text"/>	
Address:	

Has Collin County previously provided funding for this Project?

Yes No

<i>For Collin County Parks Foundation Advisory Board Use Only</i>	
<i>Does the proposed project advance the mission of the County Parks /Open Space Strategic Plan?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no
<i>Is the application administratively complete?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Did the applicant receive funding for this project in previous years?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no <i>(If yes, were they</i>
<i>successful in the timely completion of the project?</i>	<input type="checkbox"/> yes <input type="checkbox"/> no

SECTION 3: CERTIFICATIONS AND ASSURANCES

1. Certifications

In order to receive funding under this program, the proposed project goals must be similar to and support or advance the mission published in the *Collin County Parks and Open Space Strategic Plan* (October 2001). By signing this Application, the person acting on behalf of the Applicant makes the certifications below.

a. **Authority to Sign Application**

The person signing this Application hereby certifies that he/she is the official contact regarding this Application and has authority from the Applicant to sign the Application and that such authority will bind the Applicant in subsequent agreements.

b. **Application Contains No False Statements**

The Applicant certifies that this Application has no false statements and that the Applicant understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts.

c. **This is a Reimbursement Program**

Applicants must have a minimum dollar for dollar in matching funds, comprised of direct cash, value of land to be improved, donated labor, material or in-kind services for the project being proposed. Under special circumstances at the recommendation of the Parks Foundation Advisory Board and approval by the Commissioners' Court, a direct payment may be considered.

d. **Eligible Applicants**

The Applicant must be a 501(c)(3) tax exempt organization, non-political group or any unit of local government, including municipalities, school districts, or county located in Collin County, Texas. Faith-based organizations are eligible to apply as long as inherently religious activities, such as worship and religious instructions are not conducted.

e. **Technical Feasibility**

The Applicant certifies that he/she has carefully reviewed the Project Narrative and Action Plan. To the best of their knowledge all activities are technically feasible and can be satisfactorily completed within the time frame proposed.

f. **Costs Reasonable and Necessary**

The Applicant certifies to the best of their knowledge that the proposed activities and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and the proposed expenses are consistent with the costs of comparable goods and services.

2. Assurances

a. **Compliance with Progress and Result Reporting**

Applicant provides assurances that, if funded, the Applicant will comply with the requirements for reporting: reporting on the progress of the project activities and deliverables on a quarterly basis; providing before, during and after photos; and promptly notifying the Parks Foundation Advisory Board of any changes in plans.

b. **Financial Management**

Applicant provides assurances that, if funded, the Applicant will comply with contractual provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by Collin County.

c. **Accessibility**

Applicant provides assurances that, if funded, the park or proposed improvements will be accessible to all County residents.

d. **Compliance with Americans with Disabilities Act**

Applicant provides assurances that, if funded, the Applicant will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101-12213 (Pamphlet 1995).

SECTION 4: PROJECT COSTS AND ELEMENTS

Name of Applicant:

Project Name:

Either use this form or create an Excel spreadsheet using this format

Item No.	Description	U/M	Quantity	Unit Cost	Total	Requested Amount	Match Amount
1	Negotiations and Appraisal		1	\$2,500	\$2,500	\$0	\$2,500
2	Land Purchase		1	\$60,00	\$60,000	\$30,000	\$30,000
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
	Project Total				\$62,500	\$30,000	\$32,500

<input type="text" value="J. Michael Jones"/> Prepared By:	<input type="text" value="Chief of Police/Operations"/> Title:
<input type="text" value="P.O. Box 340"/> <input type="text" value="Lavon, TX 75166"/> Address:	<input type="text" value="972-843-8419"/> Phone Number:
<input type="text" value="mike.jones@cityoflavon.org"/> E-mail Address:	<input type="text" value="06/22/2016"/> Date Prepared:

SECTION 5: RESOLUTION

The sponsoring entity (governing board) must approve a resolution authorizing the project application submittal and designation of project official/representative. A copy of the resolution must be included in this application. **Insert photocopy of signed resolution.**

SECTION 6: PROJECT NARRATIVE

Lavon Area Community Sports Park Land Expansion

The City of Lavon (City) with the assistance of the Collin County Parks and Open Spaces Project Funding Assistance Program, recently purchased 17 acres for the construction of the cross discipline sports park for southeastern Collin County and the City. The City became aware of four properties adjacent to the project were being placed on the market for sale. These four properties consisting of 1.76 acres would, if include in the project, provide additional options for an improved layout for the project while expanding opportunities for public access to the project when completed.

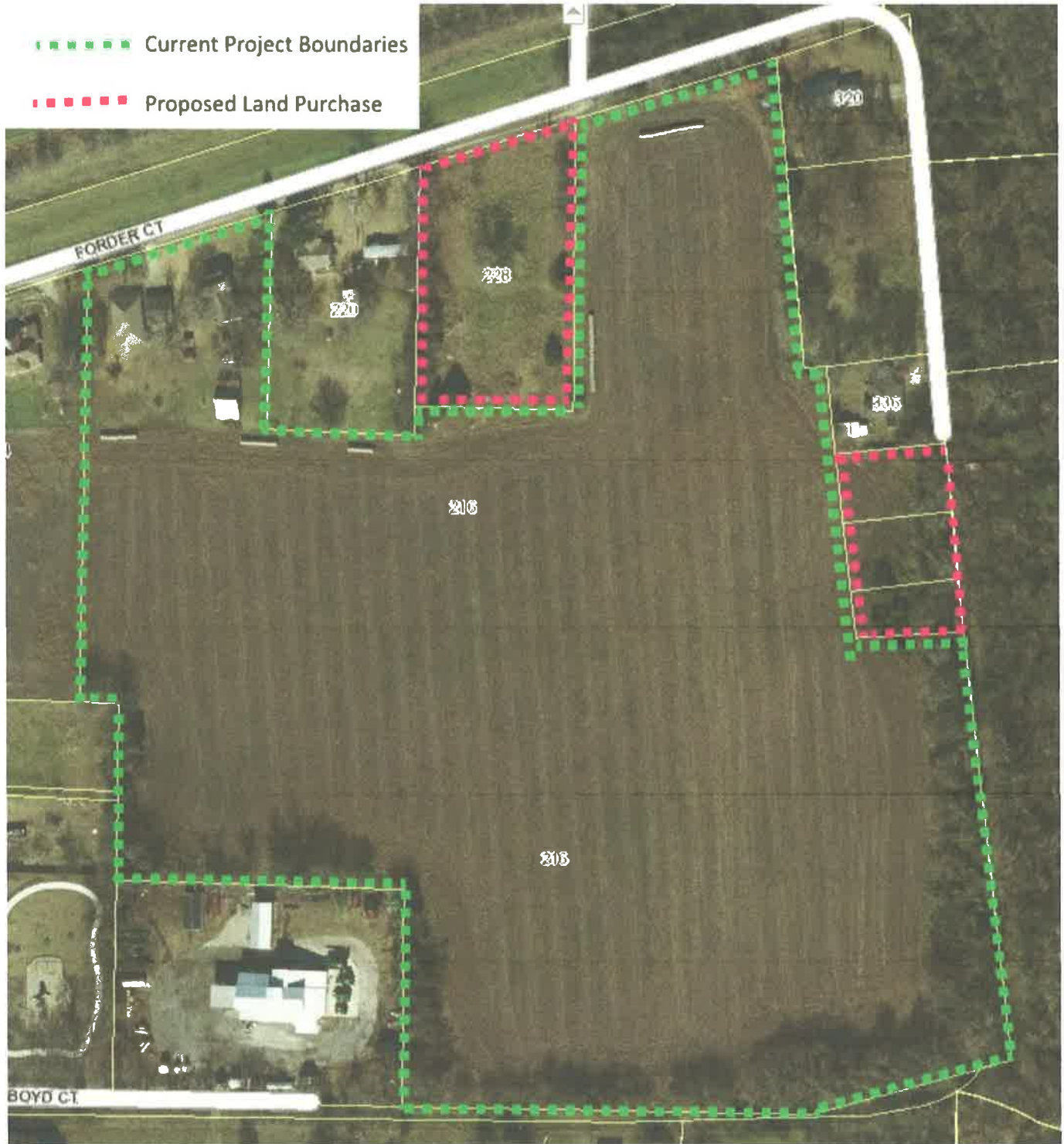
The City seeks matching grant funding for the purchase of the four parcels of land.

This funding request is limited to the purchase of additional land for the overall project. This additional land will be combined with the existing 17 acres. The City will preserve the open space for the future development of the sports park.

Land costs are anticipated to be between twenty thousand to thirty five thousand dollars (\$20,000 to \$35,000) an acre. Without the participation of the Collin County Parks and Open Spaces Project Funding Assistance Program, the City does not have the resources to purchase this additional acreage for the overall parks project. Open space land can move quickly in the current market and if purchased privately is likely to be quickly developed. Based on these two factors, the City hopes the county will accept this grant application.

It has taken vision and leadership of the City and Collin County to start the process of providing our preteens, teenagers, and young adults with safe recreational opportunities in the City and southeastern Collin County. We look forward to our partnership with Collin County in continuing to provide the resources to move this project forward.

SECTION 7: LOCATION MAPS, SITE PHOTOS, PROJECT SKETCHES, etc.



**SECTION 8: LETTERS OF COMMITMENT
(Provide photocopy)**

Letters of commitment from property owners will be obtained as the process continues.

**SECTION 9: EVIDENCE OF NON-PROFIT STATUS
(Photocopy of Current Valid IRS Tax Exemption Certificate if non-governmental agency)**



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Lavon City Council Meeting

Agenda Brief

Meeting: July 5, 2016

Item: VIII C

Item:

Consideration and action regarding Resolution No. 2016-07-02 designating certain officials as being responsible for, acting for and on behalf of the City in dealing with Collin County, herein referred to as the “County”, for the purpose of participating in the Collin County Parks & Open Space Project Funding Assistance Program, hereinafter referred to as the “Program”; certifying that the City is eligible to receive program assistance; certifying that the City matching share is readily available; and dedicating the proposed West Public Park site and Playground Equipment for public recreational uses.

Background:

Over the years, Collin County residents have voted for bond funding for parks and open spaces throughout the county. Upon application, the county provides financial assistance to cities and non-profit organizations for eligible projects. The most recent bond program provides matching funds through 2016. The City of Lavon has applied for and received matching funds for the acquisition of park land as well as park improvements.

At the June 13, 2016 meeting, the Park Board voted unanimously to recommend that the City Council submit two applications for projects in this funding cycle. The application deadline is July 11.

In conjunction with the application process, the City is required to submit a resolution of support for the application. A resolution has been prepared and is submitted for City Council consideration.

Attachments:

1. Resolution No. 2016-07-02
2. Collin County Parks & Open Space Project Funding Assistance Description
3. Application #2 - West Public Park site improvements and Playground Equipment

July 1, 2016

RESOLUTION NO. 2016-07-02
CITY OF LAVON, TEXAS

Collin County Parks and Open Space Project Funding Assistance Program Application #2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS DESIGNATING CERTAIN OFFICIALS AS BEING RESPONSIBLE FOR, ACTING FOR AND ON BEHALF OF THE CITY IN DEALING WITH COLLIN COUNTY, HEREIN REFERRED TO AS THE "COUNTY", FOR THE PURPOSE OF PARTICIPATING IN THE COLLIN COUNTY PARKS & OPEN SPACE PROJECT FUNDING ASSISTANCE PROGRAM, HEREINAFTER REFERRED TO AS THE "PROGRAM"; CERTIFYING THAT THE CITY IS ELIGIBLE TO RECEIVE PROGRAM ASSISTANCE; CERTIFYING THAT THE CITY MATCHING SHARE IS READILY AVAILABLE; AND DEDICATING THE PROPOSED WEST PUBLIC PARK SITE AND PLAYGROUND EQUIPMENT FOR PUBLIC RECREATIONAL USES.

WHEREAS, the City Council recognizes the need for and benefits of developing parks and open space throughout the City; and

WHEREAS, the City is fully eligible to receive financial assistance under the Program; and

WHEREAS, the City Council desires to authorize an official to represent and act for the City of Lavon in relation to the Program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council hereby certifies that the City is eligible to receive assistance under the program and that notice of the application has been appropriately posted.

SECTION 2. The City Council hereby certifies that the matching share for this application is readily available at this time.

SECTION 3. The City Council hereby designates, authorizes and directs the City Secretary to make application and act for the City of Lavon in dealing with the County for the purpose of participating in the Program for the site improvement and acquisition and installation of park equipment.

SECTION 4. The City of Lavon dedicates the acquired land and/or improvements for the proposed West Public Park Site and Playground Equipment as identified in the application for public recreational use and commits to maintain the property and/or improvements.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ON THE 5th DAY OF JULY, 2016.

Charles Teske, Mayor

ATTEST:

Kim Dobbs, Interim City Secretary



Offices Closed for Independence Day: All county offices will be closed on **Monday, July 4**, for the holiday. This includes parks offices, public works, courts and all other administrative offices. Offices will re-open Tuesday, July 5.

Collin County > Parks & Open Space > Project Funding Assistance Program

Project Funding Assistance Program

The Project Funding Assistance Program has been in place since 1999 when the citizens approved a \$5.75 million bond proposition for Parks and Open Space. Those funds were used to create Collin County's *Parks and Open Space Strategic Plan* and assisted with the advancement of 33 projects for twenty-five different entities over a 3-year period. In 2003, the citizens approved an \$11 million bond proposition that allowed us to expand an already successful program. The 2003 funds supported the development of 45 projects for twenty-nine different entities over a 5-year period.



In November 2007, the citizens of Collin County approved a \$17 million bond proposition for Parks and Open Space. Over the next six years (2009-2016) Collin County will make these funds accessible to cities and non-profit organizations within the County. These funds will be obtainable through an application process to assist with the acquisition of park land, trail construction and park/open space improvements.

The Collin County Parks Foundation Advisory Board administers the Project Funding Assistance Program. This is a re-imbusement program. Applicants must have at minimum dollar for dollar in matching funds, comprised of direct cash or in-kind services, for the project being proposed.

Eligible applicants must be 501(c)(3) tax-exempt organization, nonpolitical groups, or any unit of local government including municipalities, school districts, or county located in Collin County, Texas. Faith-based organizations are eligible to apply as long as inherently religious activities, such as worship and religious instruction are not conducted.

Proposed project goals must be similar to and support or advance the mission published in the *Collin County Parks and Open Space Strategic Plan (October 2001)*. The executive summary of this plan is made available on the Collin County website or you may request a complete copy by emailing openspace@collincountytx.gov.

Information regarding the Project Funding Assistance Program is presented in the General Guidelines and Instructions. The Funding Application* is now a fillable form.

The application submission deadline is Monday, July 11, 2016, with the award announcement in October. An original and 12 copies of your application packet should be submitted to Collin County Special Projects, 4690 Community Avenue, Suite 200, McKinney, Texas 75071. For expediency please staple upper left corner on ALL packets of information submitted.

General questions can be addressed by phoning (972) 548-3744.

***Note:** If you have trouble opening or using the Funding Application document, please check that your Microsoft Word macro security is not set too high. To change this setting within Microsoft Word, go to the "Tools" menu and then select "Options". Then click on the "Security" tab and click on the "Macro Security" button. On the next window that appears, select the "Security Level" tab, change the level to "Medium" or lower, and then click the "OK" button.



Collin County
Parks and Open Space
Project Funding Assistance Program
Application

Please use Arial Font size 11 and submit a signed original Application and 12 photocopies stapled and pages numbered. Please no cover pages, this should be Page 1.

SECTION 1: APPLICANT AND PROJECT INFORMATION

1. Project Applicant Information	
Applicant – (Legal Name): City of Lavon	Project Contact Name/Title: Mayor Chuck Teske
Complete Mailing Address: P.O. Box 340 Lavon, Texas 75166	Telephone Number: 972-843-4220
Fax Number: 972-843-0397	E-mail Address: Mayor.teske@cityoflavon.org
Federal Tax Identification Number: 75-200-4104	Date Resolution Signed: 07/05/2016
2. Project Title:	
Lavon West Public Park and Playground	
3. Brief Description of Purpose of Project:	
The purpose of this project is to construct a community park and playground in the western side of the City of Lavon to servie children of all ages.	
4. General Project Information:	
a. Please check the one category this application addresses: <input checked="" type="radio"/> and Acquisition for Parks and Open Space <input type="radio"/> Regional Trail Connector or Trail Project <input type="radio"/> Facilities (Capital) Improvements for Parks and Open Space	
b. Amount of Funding Requested: \$ 55,375.00	c. Total Project Costs: \$ 110,750.00
d. Start Date of Project: 09/01/2016	e. End Date of Project: 08/31/2017
5. Authorized Signature (signatory must have contract signing authority):	
Signature:	Title: Mayor
Print Name: Chuck Teske	Date:

SECTION 2: AUTHORIZED REPRESENTATIVE

The Applicant hereby designates the individual named below as the person authorized to act on behalf of the Applicant.

Authorized Project Representative: The following person is authorized to receive direction, manage work performed, sign required reports, and other acts on behalf of the Applicant.

Signature:	<input type="text" value="Interim City Secretary"/>
	Title:
<input type="text" value="Kim Dobbs"/>	<input type="text" value="972-843-4220"/>
Printed Name:	Phone Number:
<input type="text" value="P.O. Box 340"/>	<input type="text" value="Kim.Dobbs@cityoflavon.org"/>
<input type="text" value="Lavon, TX 75166"/>	E-mail Address:
<input type="text"/>	
Address:	

Has Collin County previously provided funding for this Project?

Yes No

<i>For Collin County Parks Foundation Advisory Board Use Only</i>	
<i>Does the proposed project advance the mission of the County Parks /Open Space Strategic Plan?</i>	___ yes ___ no
<i>Is the application administratively complete?</i>	Yes ___ No ___
<i>Did the applicant receive funding for this project in previous years?</i>	___ yes ___ no (If yes, were they
<i>successful in the timely completion of the project?</i>	___ yes ___ no

SECTION 3: CERTIFICATIONS AND ASSURANCES

1. Certifications

In order to receive funding under this program, the proposed project goals must be similar to and support or advance the mission published in the *Collin County Parks and Open Space Strategic Plan* (October 2001). By signing this Application, the person acting on behalf of the Applicant makes the certifications below.

a. **Authority to Sign Application**

The person signing this Application hereby certifies that he/she is the official contact regarding this Application and has authority from the Applicant to sign the Application and that such authority will bind the Applicant in subsequent agreements.

b. **Application Contains No False Statements**

The Applicant certifies that this Application has no false statements and that the Applicant understands that signing this Application with a false statement is a material breach of contract and shall void the submitted Application and any resulting contracts.

c. **This is a Reimbursement Program**

Applicants must have a minimum dollar for dollar in matching funds, comprised of direct cash, value of land to be improved, donated labor, material or in-kind services for the project being proposed. Under special circumstances at the recommendation of the Parks Foundation Advisory Board and approval by the Commissioners' Court, a direct payment may be considered.

d. **Eligible Applicants**

The Applicant must be a 501(c)(3) tax exempt organization, non-political group or any unit of local government, including municipalities, school districts, or county located in Collin County, Texas. Faith-based organizations are eligible to apply as long as inherently religious activities, such as worship and religious instructions are not conducted.

e. **Technical Feasibility**

The Applicant certifies that he/she has carefully reviewed the Project Narrative and Action Plan. To the best of their knowledge all activities are technically feasible and can be satisfactorily completed within the time frame proposed.

f. **Costs Reasonable and Necessary**

The Applicant certifies to the best of their knowledge that the proposed activities and the expenses outlined in the Budget are reasonable and necessary to accomplish the project objectives, and the proposed expenses are consistent with the costs of comparable goods and services.

2. Assurances

a. **Compliance with Progress and Result Reporting**

Applicant provides assurances that, if funded, the Applicant will comply with the requirements for reporting: reporting on the progress of the project activities and deliverables on a quarterly basis; providing before, during and after photos; and promptly notifying the Parks Foundation Advisory Board of any changes in plans.

b. **Financial Management**

Applicant provides assurances that, if funded, the Applicant will comply with contractual provisions and requirements necessary to ensure that expenses are reasonable and necessary, and to adhere to financial administration and reimbursement procedures and provide financial reports on a schedule established by Collin County.

c. **Accessibility**

Applicant provides assurances that, if funded, the park or proposed improvements will be accessible to all County residents.

d. **Compliance with Americans with Disabilities Act**

Applicant provides assurances that, if funded, the Applicant will comply with all applicable requirements of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101-12213 (Pamphlet 1995).

SECTION 4: PROJECT COSTS AND ELEMENTS

Name of Applicant:

Project Name:

Either use this form or create an Excel spreadsheet using this format

Item No.	Description	U/M	Quantity	Unit Cost	Total	Requested Amount	Match Amount
1	Land - approximatley 1acre		1	\$25,00	\$25,000	\$0	\$25,000
2	Retaining Wall and Dirt Work		1	\$15,00	\$15,000	\$0	\$15,000
3	Playground Equipment (Instal		1	\$40,00	\$40,000	\$40,000	\$0
4	Picnic Stairs and Handrails		1	\$500	\$500	\$250	\$250
5	Benches		2	\$750	\$1,500	\$750	\$750
6	Sidewalks (300' x 6' wide),		1	\$12,00	\$12,000	\$6,000	\$6,000
7	20' x 25' Pavilion		1	\$15,00	\$15,000	\$7,500	\$7,500
8	Picnic Table		2	\$525	\$1050	\$525	\$525
9	Grills		2	\$175	\$350	\$175	\$175
10	Trash Containers		2	\$175	\$350	\$175	\$175
11							
12							
	Project Total				\$110,750	\$55,375	\$55,375

<input type="text" value="J. Michael Jones"/> Prepared By:	<input type="text" value="Chief of Police/Operations"/> Title:
<input type="text" value="P.O. Box 340"/> <input type="text" value="Lavon, TX 75166"/> Address:	<input type="text" value="972-843-8419"/> Phone Number:
<input type="text" value="mike.jones@cityoflavon.org"/> E-mail Address:	<input type="text" value="06/28/2016"/> Date Prepared:

SECTION 5: RESOLUTION

The sponsoring entity (governing board) must approve a resolution authorizing the project application submittal and designation of project official/representative. A copy of the resolution must be included in this application. **Insert photocopy of signed resolution.**

SECTION 6: PROJECT NARRATIVE

Lavon West Public Park and Playground

The City of Lavon (City) is seeking this grant from the Collin County Parks and Open Spaces Project Funding Assistance Program to construct a community park and playground in the western area of the City of Lavon. The City is seeking matching grant funding for the project.

The City wishes to construct a park in the "Grand Heritage West" subdivision. The project will include acquisition of the land for the park; leveling and grading of the property; installation of a retaining wall along portions of the park; installation of pathways or sidewalks; purchase and installation of benches and tables; construction of a pavilion; purchase and installation of a playground and equipment for the park.

Without the participation of the Collin County Parks and Open Spaces Project Funding Assistance Program, the City does not have the resources to complete this needed community parks project. The project will be open to all members of the public, including residents from outside the city limits. Based on the foregoing factors, the City hopes the county will accept this grant application and fund this important project.

It will continue to require vision and leadership of the City and Collin County to preserve open-space and provide safe recreational parks for the residents of the City and southeastern Collin County. We look forward to our partnership with Collin County to provide the resources to complete this important project.

SECTION 7: LOCATION MAPS, SITE PHOTOS, PROJECT SKETCHES, etc.



**SECTION 8: LETTERS OF COMMITMENT
(Provide photocopy)**

Letters of commitment from property owners will be obtained as the process continues.

**SECTION 9: EVIDENCE OF NON-PROFIT STATUS
(Photocopy of Current Valid IRS Tax Exemption Certificate if non-governmental agency)**

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Lavon City Council Meeting Agenda Brief

Meeting: July 5, 2016

Item: VIII D

Item:

Consideration and action regarding Board and Commission Appointments: Planning & Zoning Commission; Parks & Recreation Board and Economic Development Corporation Board of Directors.

Background:

In addition to the elected City Council, several appointed boards and commissions provide invaluable contributions to the City through their service. Three boards meet regularly to consider matters of importance to the day to day operations of the City: Planning & Zoning Commission, Parks & Recreation Board and the Economic Development Corporation Board of Directors.

The members of these boards are appointed by the City Council for specific terms of service. Some volunteer terms are scheduled to expire in the coming weeks and it is appropriate for the City Council to consider the appointments at this time.

A worksheet listing the members of the boards and commissions is provided for your convenience. At this time, there are not any volunteer applications on file for residents seeking appointment.

- Attachments:**
1. Spreadsheet – Boards & Commissions
 2. Volunteer Application

July 1, 2016

Planning & Zoning Meeting Attendance																											
Name	Took Office	Expires	Meeting Dates									Total Present	Total Absent														
Seat 1 Vice Chairman Vicki Sanson	11/1/2014	6/30/2017	6/2/2015	P	6/30/2015	P	7/28/2015	P	8/25/2015	P	9/28/2015	P	10/13/2015	P	10/27/2015	P	1/26/2016	P	3/8/2016	P	5/24/2016	P	5/28/2016	P	9	0	
Seat 2 Gary Meeks		6/30/2016	A	A																					3	6	
Seat 3 Don Mauzy	6/23/2015	6/30/2017		P																					8	1	
Seat 4 Tom Ormsby	11/3/2015	6/30/2016																							1	2	
Seat 5 Chairman David Rosenquist		6/30/2017	P	A																					7	2	
Totals																											
Present			3	4	3	3	5	3	3	3	3	3	3	4	4	3	4	3	4	3	4	3	4	4			
Absent			1	1	2	2	2	1	2	1	1	1	1	1	1	2	1	2	1	2	1	1	1	1			

Parks and Recreation Meeting Board Attendance		Meeting Dates						Total Present	Total Absent
Name	Took Office	Expires	6/8/2015	7/14/2015	8/3/2015	10/5/2015	3/7/2016	6/2/2016	6/13/2016
Seat 1 Mike Gullino		1/1/2017	P	P	A	P	P	P	P
Seat 2 Chairman Jorge Calderon	1/1/2016	1/1/2018					P	P	P
Seat 3 Vice Chairman Grant Winans		1/1/2017	P	P	P	A	A	P	A
Seat 4 Bradley Tiegs		1/1/2018	A	A	A	P	P	P	P
Seat 5 Jason Arnold	3/22/2016	1/1/2017						P	A
Seat 6 Open Seat						Open	Open	Open	Open
Totals									
Present			4	4	4	4	3	5	3
Absent			2	2	2	2	3	0	2

Cancelled Meetings (Lack of Quorum)
(Lack of Agenda)
7/6/2015 11/7/2015 12/7/2015 1/25/2016 1/25/2016 2/1/2016 4/4/2016 5/2/2016
9/14/2015

Economic Development Commission Meeting Board Attendance

Name	Took Office	Expires	Meeting Dates												Total Present	Total Absent		
			6/8/2015	6/22/2015	7/13/2015	7/27/2015	8/10/2015	9/14/2015	9/28/2015	10/12/2015	11/23/2015	1/11/2016	2/8/2016	3/28/2016			5/9/2016	5/24/2016
Chair Place 1 Key Wright		7/1/2016	P	P	A	P	P	P	P	P	P	P	P	P	P	P	14	1
Vice Chair Place 2 Chris Kane		7/1/2017	A	P	P	P	P	P	P	P	P	P	P	P	A	P	13	2
Treasurer Place 3 Bill Sargent	7/21/2015	7/1/2016				P	P	P	P	P	P	P	P	P	P	P	11	1
Secretary Place 4 Jimmie Catravas		7/1/2017				P	P	P	P	P	P	P	P	P	P	P	15	0
Place 5 Charles Allen <i>Letson</i>		7/1/2016				P	P	P	P	P	P	P	P	P	P	P	10	5
Place 6 Linda Jangula	9/1/2015	6/1/2017							P	P	P	P	P	P	A	P	9	1
Place 7 David Plekarski		7/1/2016	P	P	A	P	A	A	A	A	P	P	P	P	P	P	8	7

Total
Present
Absent

4	4	2	2	6	5	6	7	4	4	6	5	7	5	7	6	6	4	6
1	1	3	3	1	1	1	0	3	1	2	0	2	0	0	1	1	1	1



CITY OF LAVON

P.O. Box 340 ~ 120 School Rd.

Lavon, TX 75166

Office (972) 843-4220 ~ Fax (972) 843-0397

Volunteer Board & Commission Application

Personal Information:

Name: _____ Spouses Name: _____

Address: _____ City, State, Zip Lavon, TX 75166

Hm Phone: _____ Other Phone: _____

Registered Voter: Yes No Preferred method of contact: _____

Lavon resident for: _____ years E-Mail: _____

Occupational Information:

Business Owner: Yes No Current Occupation: _____

Place of Employment: _____

Qualifications:

Educational Background: _____

Special knowledge or experience applicable to City Board or Commission function: _____

Community Activities/Organizations or Professional Group Memberships: _____

City Boards and/or Commissions on which you previously served: _____

Thank you for your interest in serving the City of Lavon. A description of each board is included with this application. Please indicate your area of interest below and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

Economic Development Corporation: Planning & Zoning Commission:

Would you be interested in serving on a Subcommittee? Yes No

Additional Comments:

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon, I choose to allow not allow public access to my home address, home phone number, or whether I have family members.

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Applicant Signature: _____ Date: _____

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166.

(All applications will be retained by the City of Lavon for a period of one year.)

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Lavon City Council Meeting Agenda Brief

Meeting: July 5, 2016

Item: XI

Item:

City Council to Set Future Meetings and Agendas

Background:

By state law, the budget and election processes involve some specific actions of the City Council. Preliminary calendars for these processes are included in your packet for your information.

Attachments:

1. Preliminary proposed budget schedule
2. Preliminary election schedule

July 1, 2016

City of Lavon

Proposed Budget Planning Calendar

2016-2017

- July 7 Staff meeting to review budgets and process
- July 19* Budget Work Session at 6:00 p.m. prior to regular Council Meeting
- July 25 Deadline for the appraisal district to certify values to taxing units (Aug 30th if granted by resolution of the CAD Board of Directors)
- July 26* *If needed:* Budget Work Session - **special** Council Meeting
- July 26 Begin the calculation of effective and rollback tax rates.
- Aug 2* City Council meeting to discuss the tax rate. If the proposed rate is equal to or lower than the calculated effective and rollback rate, publish form 50-818 prior to September 1st and schedule required hearings/meetings and adopt proposed rate. If the proposed rate will exceed the effective or rollback rate (whichever is lower), schedule 2 required public hearings and the adoption of the tax rate. Publish form 50-819 to include those dates prior to September 1st.
- Aug 16* City Council meeting - **First public hearing on the proposed tax rate**
- Sept 6* City Council meeting
Second public hearing on proposed tax rate, (may not be earlier than 3 days after first public hearing);
First public hearing on proposed budget (schedule and announce meeting to adopt tax rate 3 – 14 days from this date).
- Sept 13* *If needed:* City Council meeting to adopt tax rate. Meeting should be 3-14 days after second public hearing of proposed tax rate
- Sept 20* City Council Meeting to adopt: proposed tax rate
proposed budget

* City Council meeting

Subject to Change

City of Lavon Proposed Calendar November 8, 2016 General Election

<u>June 23</u>	Deadline to Post Notice of Candidate Filing Deadline [done June 16]
<u>July 25</u>	First Day to File for a Place on the General Election Ballot
<u>Aug 2*</u>	Order the General Election Order Designating Election Precincts and Polling Places Election Contract with Collin County [?]
<u>Aug 22</u>	Last Day to File for a Place on the General Election Ballot
<u>Aug 26</u>	Last Day to File a Declaration of Write-In Candidacy
<u>Aug 29</u>	Draw for Order of Names on Ballot
<u>Sept 20*</u>	Appointment of Election Judges Order Publication of Notice of Election
<u>Oct 24</u>	First Day of Early Voting
<u>Nov 4</u>	Last Day of Early Voting
<u>Nov 8</u>	Election Day
<u>Nov 22*</u>	Canvas the Results of the Election (last day possible)

* City Council meeting required

Subject to Change

CITY OF LAVON, TEXAS
ORDINANCE NO. 2016-07-01

Specific Use Permit – Concrete Batch Plant

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, AMENDING THE CODE OF ORDINANCES TO GRANT A SPECIFIC USE PERMIT FOR CONSTRUCTION OF A TEMPORARY CONCRETE BATCH PLANT; PROVIDING SEVERABILITY AND CUMULATIVE CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Lavon recognizes the need for ongoing development of the City, and that because of such development, an amendment the zoning ordinance may occasionally be required; and

WHEREAS, the City of Lavon has received an application for a specific use permit to construct a temporary concrete batch plant on a tract of land situated in Tract 119, ABS A0002, Drury Anglin Survey and located approximately 475 feet south of Windmill Drive and 1500 feet east of County Road 484 for Traditions at Grand Heritage; and

WHEREAS, the Planning and Zoning Commission and the governing body of the City of Lavon, Texas, in compliance with the laws of the State of Texas and the ordinances of the City of Lavon, have given the requisite notices by publication and otherwise, and have held public hearings and afforded a full and fair hearing to all property owners generally, and to all persons interested in and situated in the affected area and in the vicinity thereof, the governing body in the exercise of its legislative discretion has concluded that the City of Lavon Code of Ordinances be amended as follows:

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HEATH, TEXAS THAT:

SECTION 1. Findings.

It is hereby officially determined that the findings and recitations contained above in the preamble of this ordinance are true and correct and are incorporated herein by reference.

SECTION 2. Authorization.

- A. That the City of Lavon Code of Ordinances as heretofore amended, and the same is hereby amended so as grant a Specific Use Permit on the property described herein to permit construction of a temporary concrete batch plant.
- B. That the time period for the Specific Use Permit shall be the earlier of eighteen (18) months from the effective date or the City's final acceptance of the improvements.
- C. That the applicant shall proactively maintain dust control related to batch plant operations at all times.

- D. That an advance traffic control plan and warning signs shall be in place at all times.
- E. That the plant hour of operations shall be limited to 6:00 a.m. to 7:00 p.m. seven days per week.

SECTION 3. Severability Clause.

It is hereby declared by the City Council that if any of the sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance should be declared unconstitutional or otherwise invalid for any reason, such event shall not affect any remaining sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance.

SECTION 4. Cumulative Clause.

This ordinance shall be cumulative of all provisions of ordinances of the City except where the provisions of this ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

SECTION 5. Public Meeting.

It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

SECTION 6. Effective Date.

This ordinance shall be in full force and effect immediately upon its passage and approval by the City Council.

PASSED AND APPROVED by the City Council of the City of Lavon, Texas, this 5th day of July, 2016.

Charles Teske, Mayor

ATTEST:

Kim Dobbs, Interim City Secretary