



Lavon City Council Regular Meeting

P.O. Box 340 ~ 120 School Rd.

Lavon, TX 75166

Ph. (972) 843-4220 ~ Fax (972) 843-0397

LAVON CITY HALL – COUNCIL ROOM

April 19, 2016

7:00 PM

NOTICE OF ATTENDANCE

NOTICE is hereby given that members of the Lavon Economic Development Corporation, Lavon Planning and Zoning Commission, Parks and Recreation Board, Infrastructure and Facilities Commission and Tax Increment Financing Zone #1 Board may be in attendance at this Lavon City Council Meeting.

- I. PRESIDING OFFICER TO CALL THE LAVON CITY COUNCIL MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**
- II. PRESIDING OFFICER TO LEAD THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**
- III. INVOCATION**
- IV. CITIZENS COMMENTS**

Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.
- V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

Members of City Council have the opportunity to notify others of community events, functions and other activities.
- VI. PUBLIC RECOGNITION**

City Council to honor outgoing Council Member Melissa Stroop for her years of dedication and service to the City of Lavon.
- VII. CONSENT AGENDA**
 - A.** Minutes of the November 13, 2015 Meeting.* (Davis)
 - B.** Minutes of the November 17, 2015 Meeting.* (Davis)
 - C.** Minutes of the December 01, 2015 Meeting.* (Davis)
 - D.** Minutes of the January 05, 2016 Meeting.* (Davis)
 - E.** Minutes of the January 19, 2016 Meeting.* (Davis)
 - F.** Heritage Public Improvement District #1 Assessment Report Summary dated 01/31/16.* (Davis)
 - G.** Heritage Public Improvement District #1 Assessment Report Summary dated 02/29/16.* (Davis)
 - H.** Heritage Public Improvement District #1 Assessment Report Summary dated 03/31/16.* (Davis)
- VIII. STAFF REPORTS**
 - A.** City Secretary – City Hall Administration, May elections, Outlook.
 - B.** Police Department – Recent storms, Assistance from neighboring police departments, and Post-Traumatic Stress in Emergency Responders.
 - C.** Fire Department – ERS Update, NVFD Update, and RFQ-OWS.



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- D. Public Works – Lift station leak, Patched Geren Rd. Mowing, Met adjusters for damage after hail storm, Assisted in traffic control for Hacking funeral, Code enforcement, and DR Inspections.

IX. DISCUSSION

- A. City Council to discuss the We've Got Your 6 Memorial Event. (Teske)
- B. City Council to discuss road repairs in Bently Farms. (Stroop)
- C. City Council to discuss Time Warner Cable Bill of Sale. (Teske)
- D. City Council to discuss monthly Comp time report. (Davis)
- E. City Council to discuss monthly credit card statement. (Davis)
- F. City Council to discuss developing a Film Guidelines Ordinance. (Teske)

X. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting pursuant to the provisions of Chapter 551, Texas Government Code), to discuss the following, in accordance with the authority contained in: Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
-City Administrator

XI. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, et seq., The City Council will reconvene into Regular Session to take any action necessary regarding the following:
In accordance with Texas Government Code, Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
-City Administrator

XII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

XIII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Notes to the Agenda:

1. Items marked with an * are consent items considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to retire into executive session under Sections 551.071 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-843-4220 two working days prior to the meeting so that appropriate arrangements can be made.



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This is to certify that I Kelly Davis, City Secretary for the City of Lavon, posted this Agenda on the glass of the front door of the City Hall, facing the outside, the City's website at www.cityoflavon.com and on the City Hall bulletin board, on or before 7:00 PM on April 15, 2016.

Kelly Davis, City Secretary

Removed from posting this _____ day of April, 2016 at _____ a.m. / p.m.

Kelly Davis, City Secretary

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**Lavon City Council Special Meeting
and Executive Session Minutes
November 13, 2015**

I. MEETING CALLED TO ORDER AT 5.03 P.M. BY MAYOR PRO-TEM CALDERON

Members Present: Mayor Pro-Tem Jorge Calderon
Council Member Place 1, Sedric Thomas

Members Absent: Mayor Chuck Teske
Council Member Melissa Stroop
Council Member Matt Childers
Council Member Mindi Serkland

Staff Present: Interim City Secretary Kelly Davis
Court Clerk Sue Johnson

Legal Representative: None

Commission and Board Members: None

Visitors: None

There was no Quorum.

II. MAYOR PRO-TEM CALDERON LED THE COUNCIL IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION.
Councilmember Thomas gave the invocation.

IV. CITY COUNCIL TO CANVASS THE RESULTS OF THE NOVEMBER 3, 2015 ELECTION.
Mayor Pro-Tem Calderon read a letter from Sharon Rowe, Collin County Elections Administrator, results are as follows:

Mayor Chuck Teske -		143 votes	100%
Jason Kidd vs Jorge Calderon -	Kidd	80 votes -	50.13%
	Calderon	79 votes -	49.69%
Matt Childers vs Jason Arnold -	Childers	108 votes -	68.35%
	Arnold	50 votes -	31.65%

V. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING
Presiding Officer adjourned the meeting at 5:06 P.M.



**Lavon City Council Special Meeting
and Executive Session Minutes
November 13, 2015**

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kelly Davis, City Secretary

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Lavon City Council Meeting Minutes November 17, 2015

I. MEETING CALLED TO ORDER AT 7:00 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Sedric Thomas
Council Member Place 2, Jorge Calderon, Mayor Pro-Tem
Council Member Place 3, Melissa Stroop
Council Member Place 4, Matt Childers
Council Member Place 5, Mindi Serkland

Members Absent: None

Staff Present: Interim City Secretary Sue Johnson
Interim Acting City Secretary Kelly Davis
Director of Health and Life Safety Jon Scott
Police Officer Michael Moore
Director of Public Works Terry McCalpin

Legal Representative: Andy Messer

Commission and Board Members: Planning and Zoning Commission Vicki Sanson
Planning and Zoning Commissioner Don Mauzy

Visitors: 3

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CITIZENS COMMENTS

Jason Arnold asked if the city ever considered tornado sirens. Mayor Teske said he would talk to him after the meeting about how the city had looked at this.

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

The Christmas tree lighting ceremony will be held on December 5th 2015 from 6-8 p.m on the south side of the building where they are planting a permanent tree. There will be a school choir singing carols and also hot chocolate and cookies.

VI. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting pursuant to the provisions of Chapter 551, TEXAS



Lavon City Council Meeting Minutes November 17, 2015

GOVERNMENT CODE, to discuss the following, in accordance with the authority contained in:
Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:
- City Secretary

Council recessed at 7:05 pm

VII. CONVENED INTO EXECUTIVE SESSION AT 7:05 PM

VIII. RECONVENED INTO REGULAR SESSION AT 8:22 pm

In accordance with Texas Government Code, Section 551.001, et seq., The City Council will reconvene into Regular Session to take any action necessary regarding the following:

In accordance with Texas Government Code, Section 551.074 – personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee:

-City Secretary

Action regarding Executive Session

Motion: Mayor Pro-Tem Calderon made a motion to approve Kelly Davis as City Secretary.

Second: Council Member Stroop

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Childers, Serkland and Stroop

Opposed: None

Abstained: None

Motion: Carries

IX. CONSENT AGENDA

Heritage Public Improvement District#1 Assessment Report Summary for 10/31/15* (Davis)

Motion: Mayor Pro-Tem made a motion to approve the above.

Second: Council Member Serkland

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Childers and Serkland

Opposed: Council Member Stroop

Abstained: None

Motion: Carries

X. CONSIDERATION AND ACTION

A. City Council to Consider and Act on approving Resolution No 2015.11.02, a resolution declaring the results of the canvass of the election returns of the General Election held on November 3, 2015 (Davis)

Motion: Mayor Pro-Tem Calderon made a motion to approve the above.

Second: Council Member Serkland

In Favor: Mayor Pro-Tem Calderon, Council Members Thomas, Childers and Serkland

Opposed: Council Member Stroop

Abstained: None

Motion: Carries



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XI. PUBLIC RECOGNITION

City Council to recognize Mayor Pro-Tem Jorge Calderon for his dedication and service to the City of Lavon.

XII. SWEAR IN NEW AND RETURNING MEMBERS

Interim City Secretary to swear in Council Member Jason Kidd to City Council place 2, Council Member Matt Childers to City Council Place 4, and Mayor Charles Teske, Jr

XIII. CONSIDERATION AND ACTION

A. City Council to Consider and Act on appointing a Mayor Pro-Tem for the years 2015-2016. (Teske)

Motion: Council Member Stroop made a motion to nominate Matt Childers as Mayor Pro-Tem.

Second: Council Members Thomas and Serkland

In Favor: Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

B. City Council to Consider and Act on approving the 2015 Annual Service Plan including the collection of the 2015-2016 Annual Installment for the Heritage Public Improvement District No1 (Residential). (Teske)

Motion: Council Member Thomas made a motion as above

Second: Council Member Serkland

In Favor: Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

C. City Council to Consider and Act on approving the Equipment Lease Purchase Agreement between the City of Lavon, Lessee and Community First National Bank, Lessor, for the purchase of a ¾ ton Dodge Pickup Utility Truck for the Public Works Department. (Teske)

Motion: Council Member Stroop made a motion for the above, Public Works Director Terry McCalpin discussed the number of the deal.

Second: Mayor Pro-Tem Matt Childers

In Favor: Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

D. City Council to Consider and Act on approving Contract Amendment Form which extends the agreement for Animal Control and Shelter Services between the City of Lavon and Collin County for an additional one (1) year term. (Davis)



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Motion: Get documentation on calls and resolutions of calls from Collin County. Table until December 01, 2015 meeting.
ITEM TABLED

XIV. DISCUSSION

A. City Council to discuss Compensation Time report (Stroop)

Council Member Melissa Stroop asked about City Secretary office compensation time. Interim City Secretary Kelly Davis said that all City Hall staff had been working additional hours because of the election and being down a staff member. She said that most of it would be taken over the Christmas break as time off.

B. City Council to discuss the October credit card statements (Stroop)

Council Member Stroop wanted to know who copied the credit card receipts from the Police Department and asked that they make sure all are fully readable.

C. City Council to discuss legal fees for the last 6 months and the necessity to increase the budget (Teske)

Mayor Teske asked for a budget change due to the legal fees incurred. Council Member Serkland said she didn't want to increase the budget again but Mayor Teske said they would have to discuss it because they were looking at a projected \$186,000.00 in legal fees this year.

XV. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDA

Next meeting December 1st, 2015

XVI. PRESIDING OFFICER TO ADJOURN CITY COUNCIL MEETING AT 8:48 PM

Mayor Teske adjourned the meeting at 8:48 P.M

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kelly Davis City Secretary

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Lavon City Council Meeting Minutes December 01, 2015

I. MEETING CALLED TO ORDER AT 7:03 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Sedric Thomas
Council Member Place 2, Jason Kidd
Council Member Place 3, Melissa Stroop (arrived at 7:04pm)
Council Member Place 4, Matt Childers
Council Member Place 5, Mindi Serkland

Members Absent: None

Staff Present: City Secretary Kelly Davis
Police Chief Mike Jones
Public Works Director Terry McCalpin
Fire Chief Jon Scott
Lieutenant Robert Myers

Legal Representative: Brett Gardner and Marie Rovira

Commission and Board Members: Planning and Zoning Commissioner Vicki Sanson
Planning and Zoning Commissioner Gary Meeks

Visitors: 29

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CITIZENS COMMENTS

David West wanted to talk about the Wolf Run drainage issues but Mayor Teske let him know it was on the agenda for this evening. He did state that he didn't understand why they said there was no money for the improvements to drainage at the Assembly of God Church however they'd been given a permit to add on to their building. He requested all permits be pulled until a solid plan could be in place to deal with the drainage issues. He also said that the ditches on Wolf Run are being cleaned up, Mayor Teske said that would be addressed at tonight's meeting. Resident came in and said he was concerned about the Highway 78 and Lake Road intersection, he said the traffic gets so bad there that if you're wanting to make a left turn you can be sat there for 8-10 minutes waiting for people to make a right turn and he wanted to know if any changes could be made to the light sequence. Police Chief Mike Jones stepped out of the meeting to discuss it with him.



Lavon City Council Meeting Minutes December 01, 2015

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

The Christmas tree lighting ceremony will be held on December 5th 2015 from 6:00 to 8:00 P.M

VI. EXECUTIVE SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will recess into Executive Session (closed meeting pursuant to the provisions of Chapter 551, Texas Government Code, to discuss the following, in accordance with the authority contained in:

Section 551.071 – to seek legal advice about pending or contemplated litigation or settlement offer regarding City of Lavon v. Joshua Murray, Cause No. 336-03464-2015, 366 District Court, Collin County.

VII. MEETING ADJOURNED 7:10 PM

VIII. RECONVENE INTO REGULAR SESSION at 8:26 P.M

Section 551.071 – to seek legal advice about pending or contemplated litigation or settlement offer regarding City of Lavon v. Joshua Murray, Cause No. 336-03464-2015, 366 District Court, Collin County.

Motion: Council Member Jason Kidd made a motion to seek legal advice about pending or contemplated litigation or settlement offer regarding City of Lavon v. Joshua Murray, that the city attorney be able to take any action he deems necessary.

Second: Council Member Sedric Thomas

In Favor: Council Members Thomas, Kidd, Stroop and Serkland

Opposed: None

Abstained: Council Member Matt Childers

Motion: Carries

IX. CONSIDERATION AND ACTION

A. City Council to Consider and Act on approving a Contract Amendment form which extends the agreement for Animal Control and Shelter Services between the City of Lavon and Collin County for an additional one (1) year term

Motion: Council Member Stroop made a motion to approve the Contract Amendment form that extends the agreement for Animal Control Services between the City of Lavon and Collin County for an additional one year term. Police Chief Jones stated that the new animal ordinance that is under review will allow the police officers to write citations.

Second: Council Member Mindi Serkland

In Favor: Council Members Thomas, Kidd, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries



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B. City Council to Consider and Act on approving an Interlocal Agreement between the City of Lavon and the Harris County Department of Education regarding the City's participation in the Choice of Partners purchasing coop. (Jones)

Motion: Council Member Melissa Stroop made a motion to approve the Inter local Agreement between the City of Lavon and the Harris County Department of Education regarding the City's participation in the Choice of Partners purchasing coop.

Second: Council Member Jason Kidd

In Favor: Council Members Thomas, Kidd, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

C. City Council to Consider and Act on voting for the Board of Directors for the Collin County Central Appraisal District (Davis)

Motion: Council Member Melissa Stroop made a motion for voting for the board of directors for the Collin County Central Appraisal District. Council members Stroop and Serkland – John Politz and Council members Thomas and Kidd- Gary Rodenbaugh

Second: Council Member Childers

In Favor: Council Members Thomas, Kidd, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

**D. City Council to consider and act on approving Ordinance No 2015-12-01, a revised parking ordinance that prohibits parking at certain locations and times (Serkland)
Item tabled.**

E. City Council to consider and act on proposed engineering solutions to address Wolf Run drainage and sewer service (Teske)

Jim Albright displayed the plat with easement around Wolf Run Court. Most residents are willing to use the easement. Dennis Land, Adams Engineering, addressed the drainage issue at the retention pond of empty lot off Main Street. Drainage issue was tabled pending a new proposal from Adams Engineering packaging Wolf Run with other City Drainage issues.

Motion: Council Member Thomas made a motion to approve the proposed engineering solutions to Wolf Run drainage and sewer service.

Second: Council Member Melissa Stroop

In Favor: Council Members Thomas, Kidd, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries



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X. DISCUSSION

**City Council to discuss the proposed Revised Fence Ordinance No 2015-12-02, an ordinance providing for the regulation of fences within the City. (McCalpin)
Item Tabled.**

XIV. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDA

Compensation time report, staff reports and outlook email will on be agenda for future meetings.

XV. PRESIDING OFFICER TO ADJOURN CITY COUNCIL MEETING AT 9:24PM

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kelly Davis, City Secretary

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Lavon City Council Meeting Minutes January 05, 2016

I. MEETING CALLED TO ORDER AT 7:00 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Sedric Thomas
Council Member Place 2, Jason Kidd
Council Member Place 3, Melissa Stroop (arrived at 7:18pm)
Council Member Place 4, Matt Childers
Council Member Place 5, Mindi Serkland

Members Absent: None

Staff Present: City Secretary Kelly Davis
Director of Health and Life Safety Jon Scott
Public Works Director Terry McCalpin
Corporal Rodney Sneed
Lieutenant Roger Myers

Legal Representative: None

Commission and Board Members: Planning and Zoning Commissioner Vicki Sanson
Planning and Zoning Commissioner Gary Meeks
Planning and Zoning Commissioner Don Mauzy
EDC Executive Director Pam Mundo
EDC Chair Place 1 Kay Wright

Visitors: 15

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CITIZENS COMMENTS

Josh Murray who has lived in Grand Heritage since March claims the city is trying to restrict his freedom of speech.

Ryan Lisko set up correspondence between the city and residents regarding drainage issues.

Planning and Zoning Commissioner Gary Meeks asked Mr Lisko for his email and contact information.

Mayor Teske asked for them to exchange information after the meeting.

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS



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Mayor Teske updated with new information from the county on the tornado clean up. City Secretary Kelly Davis said that Spring Clean Up and the Extreme Green Event will be on May 21st and 22nd 2016.

VI. DISCUSSION

A. City Council to discuss additional sewer and drainage proposals given by Adams Engineering (McCalpin)

Mr Lang from Adams Engineering gave a power point presentation regarding the sewer issues and options for Wolf Run residents. Councilman Sedric Thomas asked which option was the best and Councilman Jason Kidd asked what the pros and cons were for each system. Planning and Zoning Commissioner Gary Meeks asked questions about the comparison of both systems, he then continued to discuss the drainage issues which is not on the discussion agenda. Josh Murray asked if the company would consider 20 connections first and then 20 more at a later date. Mayor Teske asked for more information on the forced system.

B. City Council to discuss bond options presented by First Southwest Company, LLC (Teske)

Jason Hughes with First Southwest Company, LLC discussed different types of bonds, certificates of obligation, types of debt issued to Texas Cities (with lowest interest rates), no fixed rate. EDC can issue sales tax bonds. Council also discussed pay as you go, PID and structuring financing.

8:05 P.M Council Member Jason Kidd left the meeting and returned at 8:06 P.M

C. City Council to discuss programs to facilitate the replacement of failed leach field systems through the city and the cost associated (Teske)

Mayor Teske explained that the City of Heath implemented a similar program and described how the aerobic system works differently than the leach field systems.

Planning and Zoning Commissioner Gary Meeks wanted to know how much the down payment, warranty and maintenance would be?

VII. CONSIDERATION AND ACTION

A. City Council to Consider and Act on appointing Jon Scott as the City of Lavon Fire Marshall (Teske)

Motion: Council Member Stroop made a motion to appoint Jon Scott as the City of Lavon Fire Marshall.

Second: Council Member Serkland

In Favor: Council Members Thomas, Stroop, Childers and Serkland

Opposed: None

Abstained: Councilman Jason Kidd

Motion: Carries

B. City Council to Consider and Act on approving Ordinance № 2016-01-01, a parking ordinance prohibiting parking at certain locations and times; and restricting the parking of certain vehicles in certain residential areas. (Serkland)

Motion: Council Member Kidd made a motion to approve Ordinance № 2016-01-01 a parking ordinance prohibiting parking at certain locations and times; and restricting the parking of



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certain vehicles in certain residential areas. Councilwoman Serkland discussed the changes made to update the parking ordinance Section 7 2016.01.01

Second: Council Member Stroop

In Favor: Council Members Thomas, Kidd, Stroop, Childers and Serkland

Opposed: None

Abstained: None

Motion: Carries

C. City Council to Consider and Act on approving a bill of sale between the City of Lavon and Connexions Telecom, for the sale of the coaxial cable located throughout the city (Stroop)

Motion: Council Member Stroop made a motion to approve a bill of sale between the City of Lavon and Connexions Telecom for the same of the coaxial cable located throughout the city.

Second: None

In Favor: None

Opposed: None

Abstained: None

Motion: Fails

VIII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Member Jason Kidd wants to discuss the Emergency Action Plan.

Council Member Stroop want to discuss paying Police Officers overtime instead of Compensation time when they are called in to work.

IX. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

Mayor Teske adjourned the meeting at 8:59 P.M

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kelly Davis, City Secretary

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**Lavon City Council Meeting
Minutes
January 19, 2016**

I. MEETING CALLED TO ORDER AT 7:01 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Sedric Thomas
Council Member Place 2, Jason Kidd
Council Member Place 5, Mindi Serkland

Members Absent: Council Member Place 3 Melissa Stroop
Council Member Place 4 Matt Childers

Staff Present: City Secretary Kelly Davis
Fire Chief Jon Scott
Public Works Director Terry McCalpin
Police Chief Mike Jones
Police Officer Thomas Aaron

Legal Representative: None

Commission and Board Members: Planning and Zoning Commissioner Vicki Sanson

Visitors: 18

There was a quorum present.

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. CITIZENS COMMENTS

None

V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

None

VI. PUBLIC RECOGNITION

A. City Council to recognize Public Works Director, Terry McCalpin for his dedication to the Citizens of Lavon (Stroop)

Council Member Stroop was absent so Mayor Teske read a letter from a resident of Mustang Court who is elderly and has a disabled son. She said that they needed help getting their trash cans out for pick up and Terry McCalpin set that up for her and also went out himself and put the trash cans back off the street after pick up. Whilst there he noticed there were numbers missing from the mailbox and replaced those himself. She said it was nice knowing she was living somewhere where the City employees cared so much about the residents. The Mayor then presented Terry with a



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certificate for service Above and Beyond what was expected and gave him the letter from the resident.

B. City Council to recognize Eagle Scout Devin Crabtree for installing two park benches at Eagle Pond for his Eagle Scout project (McCalpin)

Public Works Director Terry McCalpin said that Devin came up with the project and made the benches himself and put them in place with minimal assistance even in unfavorable weather. Devin was presented with a certificate from the City.

C. City Council to recognize Fire Marshall Joe Wetzel for his years of service to the Citizens of Lavon (Teske)

Mayor Teske spoke about the 5 years of faithful service that Joe has provided as a volunteer Fire Marshall to the city, he was presented with a plaque by the Mayor.

VII. CONSENT AGENDA

Heritage Public Improvement District #1 Assessment Report Summary Dated 12/31/15 (Davis)

Motion: Council Member Serkland made a motion to approve Heritage Public Improvement District #1 Assessment Report Summary Dated 12/31/15

Second: Council Member Thomas

In Favor: Council Members Thomas, Kidd and Serkland

Opposed: None

Abstained: None

Motion: Carries

VIII. STAFF REPORTS

A. City Secretary Kelly Davis - reported on Tornado relief, a new employee, the March elections and the City Outlook and took questions from Council.

Tornado Relief: We had so many donations, that the gym was at capacity. We also had a lot of volunteers that showed up to help, they were ready to sort items, box up packages for families and deliver those packages. It was as organized as it could have been. Thank you to Council Member Melissa Stroop who was organizing the effort and Planning and Zoning Commissioner Vicki Sanson and her daughters Rachel and Megan who were a huge help. Last week the remaining items were boxed up and clothing was taken to a local shelter. Other items were being stored for future use by the First Assembly of God church.

New Employee: We have a new employee at City Hall, Theresa Coleman is the new Administrative Assistant and started on January 4, 2016. She is already getting into the swing of things and will be an asset to our office. Things that have fallen behind since October will be caught up soon and she has already been working on meeting minutes.

March Elections: Primary elections will be held at City Hall. Early voting will begin on February 16th and end on February 26th. Election Day is March 1st.

Outlook: Council Member Mindi Serkland wanted to know about the new equipment for the City Secretary's office shown in the outlook. Mayor Teske said they were waiting on property tax money to arrive before ordering anything. Council Member Kidd asked about the March lump sum for the City Secretary's office and Mayor Teske said those were projected amounts based on last year. Mayor Teske explained Revenue Contingent and Contingent Revenue. He said the City may or may not get an additional \$90,000.00 depending on the two new sub divisions being built. This won't happen until later in the year and is in excess to what is



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already available.

B. Police Department – Operational response to recent tornado, current staffing levels, Lavon Parkway (SH 78) and traffic around the City.

Police Chief Mike Jones said that they have a new police officer who has been a reserve for 2 ½ years, Officer Lacy Spencer is replacing Officer Robert Yeager. She is in the third phase of training and he expects her to be an asset to the department. They are now only one officer down and once they are back from medical leave they will be fully staffed. They are still looking for more reserve officers and are constantly recruiting if anyone knows of good law enforcement officers. Highway 78 traffic patterns are changing due to the ongoing road work and Citizens need to be notified and aware of that. There was a 6 car accident this morning thankfully no significant injuries. Due to the changes in direction and patterns there are less problems at FM6, Business 78N , 2755, Lake Road , the entrance to Grand Heritage and highway 205. Any remaining problems at Grand Heritage will be improved once the light is in place and working but they have to wait for the vehicle sensor radars to be placed first or the light would be stuck at red. Mayor Teske said there will be a traffic study done at Bentley Farms. TxDOT said all signal lights will be linked to ease traffic.

The evening of December 26,2015 tornado struck local area just outside the city limits and created a joint response from the Police and Fire Departments. Chief Jones said they had a command post set up within 30 minutes however they need an enclosed vehicle that can handle at least two people to run a command post from , specifically for Police Chief, Fire Chief and the Public Information Officer. They also need more City radios, they didn't have enough for everyone and couldn't communicate on handhelds so all communication had to be done from vehicles which they were also short on. They had people on standby they couldn't get where they were needed because they were short about 4 vehicles. They also need two operational computer to work from and 25 watt mobile radios. Chief Jones said it was, despite the problems, a very successful response and he was very proud of everyone involved. That all City of Lavon personnel did a great job. They are working on solutions to the problems they faced and would bring that to council at a later date. He also noted at one point they heard that another weather super cell was headed that way and that everyone was aware but continued doing their jobs. Mayor Teske added that everyone did an amazing job and he was very proud of how it went and how everyone adapted.

C. Fire Department – Operations side of the tornado, Daytime coverage in Lavon by Emergency Response Staff.

Chief Scott echoed Chief Jones comments and added that the fire department had 3 ongoing search and rescue sites that both Nevada and Lavon responded to on the night of the tornado. The Assistant Chief was watching the tornado and directing Chief Scott around it so he could make it to the area. They dealt with many calls where Citizens were in shock. Mutual Aid was initially requested from Wylie and went on to include requests from other local departments. All firefighters involved in dealing with any fatalities or critically injured attended a CISD (Critical Incident Stress Debrief) in Nevada at midnight that night to make sure they could discuss how they were feeling. They then had a full debrief 48 hours after the incident and those unedited notes were given to the County Fire Chiefs meeting so they could all learn and adapt new strategies from how it was handled here. Emergency Response Staffing started on January 1, 2016. Chief Scott can't provide specifics of calls due to HIPPA laws. They have



Lavon City Council Meeting Minutes January 19, 2016

had 18 calls with daytime staffing and have an average 3 minutes 6 second response time out of the station which is much improved over the nearly 10 minute time previously. They have two people respond and call for mutual aid if needed. Medical calls are 80-90% of their calls and those are where the improved response times really matter.

D. Public Works – Lift station, Disaster relief in Copeville, Equipment repairs, Road patches, Drainage and tree clearing, title transfer for trailer, sewer blocks with lockable caps, NTMWD-TBLL study, Update on engine braking signage.

Public Works Director Terry McCalpin said Public Works helped with the tornado clean up in Copeville. Donated funds allowed for 8 dumpsters to be made available to the Citizens and were filled quickly with debris. RPM Construction arrived with multiple vehicles including their dump trucks to move debris from the Copeville area. Debris in Lavon has been moved to the side of highway 78 and we have been in touch with TxDOT about getting it all cleared. Mayor Teske mentioned that they'd asked for assistance from Collin County and hadn't had a lot of help. They finally agreed to pay for the dumping of debris and cover some of the costs RPM incurred helping with the clean-up. Mayor Teske said they need to correct some of the emergency response coordination from Collin County in regards to the local area.

Public Works Director McCalpin talked about needing to have a backup power source for the lift stations. He is working on getting information on the cost. If there was a long term city wide power failure we need a large sized generator to make sure we can continue operating one of the lift stations. The backhoe was repaired including new tires and a battery. All local road patches are being done as needed and they are clearing drainage ditches and keeping an especially close eye on those at Wolf Run. Some trees in the city that were overhanging roads and creating safety hazards have been taken down. Public Works has obtained some new sewer block and lockable caps that can be used to cut off the sewer service for anyone that is behind on their bill payments. The City Secretary is going to be working on writing policy as to their use. NTMWD is starting a study next week that will calculate how much can dump through the waste water system. All traffic signage on the highway has to be done by TxDOT, they're aware of those that are waiting to go up and said they'll be posted soon.

IX. CONSIDERATION AND ACTION

A. City Council to authorize Mayor Teske to obtain firm pricing and executive purchase of storm siren systems upon funding in current year budget, or from reserve funds (Teske)

Mayor Teske discussed needing an Emergency Warning System in Lavon and that possible funding might need to come from a budget amendment. The price they have been able to find right now is \$20,000.00 for each and we will need two for a total of \$40,000.00 but the Mayor and Police Chief are going to continue to seek out information on other vendors. Council Member Jason Kidd questioned the wording of the action and which line item the funds would come from and Mayor Teske reminded him right now it was just to get an agreement that they needed to move forwards with looking into the purchase and need for a system and it would be contingent "upon funding". Citizen Josh Murray asked where the money would come from for maintenance and electricity to run the system and the Mayor said all those things would be addressed at a



Lavon City Council Meeting Minutes January 19, 2016

later date once funding was agreed upon and that RFP will have parameters to include in the bid. When discussing the type of sirens they could purchase Josh Murray mentioned ones that can do an actual voice announcement like those used by the City of Wylie but the Mayor and Police Chief agreed right now they're looking at sirens that can be activated to notify people of an emergency situation.

Motion: Council Member Thomas asked City Council to authorize obtaining firm pricing and an executive purchase of a storm siren system upon funding in current year budget, or from reserve funds.

Second: Council Member Kidd

In Favor: Council Members Thomas, Kidd and Serkland

Opposed: None

Motion: Carries

B. City Council to Consider and Act on appointing a Traffic Administrator (Jones)

Police Chief Mike Jones explained the role of the Traffic Administrator to City Council. The Administrator would be responsible for making sure signage gets placed, any and all parking and roadway related issues including public parking areas that include handicapped lots. They would be able to make decisions without needing to go back and forth with City Council. Police Chief Jones thought that the Administrator should be applied to a position and not a person so it remained with that position in the future and that the position could be given to the Police Chief, Fire Chief or the Public Works Director. Council would need to nominate the position to be assigned as the Traffic Administrator. He said this was not a controversial item and asked for it to be put on the Consent Agenda. Council Members decided to table this for the first meeting in February when more members were present for voting.

Motion: City Council to consider and act on appointing a Traffic Administrator
Item tabled until first City Council meeting in February 2016

X. DISCUSSION

A. City Council to discuss the City of Lavon Emergency Management Plan and Disaster Recovery (Kidd)

Fire Chief Scott discussed the Emergency Management Plan that he is working on but is in a very preliminary stage. The plan once finished will be approved by FEMA so that the city will meet their requirements for additional funding. The plan will encompass all city employees including council members, all staff will be assigned certain duties and those will all be laid out word for word in the plan so they know exactly what their responsibility is. They are hoping to have the basics ready by May 2016 and the complete plan done by the end of 2016. Police Chief Jones said that this plan was something he and Fire Chief Scott have been talking about since Chief Scott was appointed. He said the plan normally takes around 2 years to complete and for it to be successful it requires full stakeholder buy in. Once written it will include tabletop classes and field exercises to make sure the deployment works. Mayor Teske asked if FEMA or the state could help with putting the plan together but Chief Scott said only if you follow their template and that doesn't work with a small city like Lavon because we don't have the resources. The North Texas Council of Governments do help most cities put their plans together and they have spoken to them. Citizen Josh Murray asked that the council make sure that communication is their number one priority for Chief's Jones and Scott and they be provided the radios they need to do their jobs adequately in an emergency situation. Mayor Teske said that radios are already in the budget they



Lavon City Council Meeting Minutes January 19, 2016

just haven't been purchased yet. Police Chief Jones asked for the emergency plan to be kept regularly on the Councils agenda to make sure everyone is aware of where they are in the process and Council agreed to add it as a repeating item at future meetings.

C. City Council to discuss the Revised Fence Ordinance, an ordinance providing for the regulation of fences within the city (McCalpin)

Public Works Director Terry McCalpin said the previous ordinance was vague and the new one is better and covers more of what we need at this time. Mayor Teske said that the Grand Heritage HOA ordinance for their neighborhood is more restrictive but that the HOA don't enforce it. This ordinance will help to rectify those problems the HOA isn't enforcing. Police Chief Mike Jones said that there are going to be things in the ordinance that you agree with and don't agree with and that it's really a Launchpad to working forward to get it exactly how we want it to look. Terry McCalpin said the fence ordinance is in place to help everyone especially those that are having a neighborly dispute over a fence that is in the middle of their properties that nobody wants to take responsibility for. Council Member Mindi Serkland asked if we need to define the ordinance by Collin County laws but Terry McCalpin said that these Code Enforcement Ordinances are actually state law not county and all Code Enforcement issues follow state laws.

Citizen Bobby Kennelly who lives on Coolidge at Grand Heritage came to speak on the fence issue. He wanted to thank Public Works Director Terry McCalpin for his help, he then went on "I fixed the fence on my side of the property and my neighbor on the right side of my home agreed to pay her part of fixing the fence. She then wrote me a hot check which I'm not too happy about, so she skipped out on that. The neighbor behind me who I have been trying to work with for 10 months has his fence lying down and the fencing company can't do anything about it from my side because of the tree in the way. What do I do about this? Why are we letting the HOA slip on these things when we're paying them \$800 a year to enforce their codes and not doing so is what's causing neighbor disputes. My one neighbor skipped out on the \$720 and the other one refuses to do anything. The HOA said at the last meeting that they don't want to become an enforcement agency" Police Chief Jones said the City can't enforce HOA rules and can't make the HOA enforce their rules. This ordinance allows the city within state law guidelines to help with getting that fixed, he told Mr Kennelly his situation was in their minds when they were looking at writing the ordinance. Mr Kennelly said he appreciated that but why do we even have an HOA when we agreed to the 50/50 ownership on the fences but they won't do anything about it. Mayor Teske said he couldn't discuss it during the City Council meeting as it wasn't on the agenda but he would talk to him after the meeting. Mr Kennelly replied he would like that and wanted to know if Grand Heritage had shared fence lines. Mayor Teske said that Grand Heritage is a special case and that fence posts were placed on one person's property and when they set the fence they pulled it in 4-5 inches so it was on one person's property but if you're building multiple homes that different and they would need to look into it. Mayor Teske continued that builders fences do not last longer than 8-10 years and that Grand Heritage has been there for 7 years and therefore fences are starting to fall into disrepair, the new ordinance will help encourage and enforce the need for people to fix them. Mayor Teske said they needed to take a closer look at the new ordinance and have a work session on it. Mr Kennelly stated that when 2 homeowners are in dispute he doesn't want it becoming a state issue as that's going to open a bigger can of worms. Mayor Teske said the ordinance is being drawn from other cities ordinances but being written specific to our city needs. Public Works Director Terry McCalpin said he just wants something in place so he can better help people, right now if a fence is down and a dog gets out whether it is aggressive or not he can't help without an ordinance in place. Mayor Teske said most of this he can see are going to be civil cases but there are things going on that a straight forward ordinance when enforced could deal with and he wanted to set up a work session for the first or second week of February 2016.



Lavon City Council Meeting Minutes January 19, 2016

C. City Council to discuss population and signage of Lavon (McCalpin)

Public Works Director McCalpin said we need to update the road signs in the city in regards to population and that we need to contact the state about getting that done however we need to think of ways to update the population numbers. Police Chief Mike Jones said it's important we get an accurate number on the population for all city related issues. Mayor Teske asked if we needed to hire someone to do a census and what was the procedure. Chief Jones said there was no set procedure in place. That the City of Melissa counted every home and business and then multiplied it by 3.5 to get a number, people weren't happy with that but there is no declared method in place to complete the census procedure and make a determination on the population numbers.

D. City Council to discuss monthly credit card statement (Cuellar)

City Secretary Kelly Davis gave a copy of the statement to the council members to look over. Council Member Serkland asked about the Public Works charges. Mayor Teske said they were for training and that all departments are being encouraged to take training classes.

E. City Council to discuss monthly compensation time report (Davis)

Mayor Teske said the city was doing well relative to all the time put in because of the tornado clean-up efforts. He said he had spoken to the police department about bring down their compensation time. Police Chief Jones said people are taking vacation and he has been covering shifts to allow them to take off and lower compensation time. That city wide this past month the numbers only jumped 36 hours and that included covering vacation time, holidays and the tornado clean-up so everyone did great. Mayor Teske said after a police department retirement those hours had to be paid out and that needed to be zeroed out, City Secretary Davis said that it had already been taken care of. Chief Jones said they are still short two people and that he is working on keeping that compensation time down and that he would be talking with council members who wanted to discuss paying overtime instead of compensation time. Mayor Teske said their might be changes coming that will require them to take a look at the employee manual and that will require a meeting with all council members, police and fire chiefs, City Secretary and all department heads. He added that we may have to look at budget and create a pool of money to pay overtime.

XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDA

More discussion on appointing the Traffic Administrator and an update from Fire Chief Scott on the Emergency Management Plan progress during the Staff Report.

Mayor Teske said they need to discuss having a workshop on animal and fence ordinances.

There also needs to be a discussion about our internet options.

XIV. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING AT 8:53 P.M

Mayor Teske adjourned the meeting at 8:53 P.M



**Lavon City Council Meeting
Minutes
January 19, 2016**

Duly passed and approved on this _____ day of _____, 2016.

Mayor Chuck Teske

Attest:

Kelly Davis, City Secretary

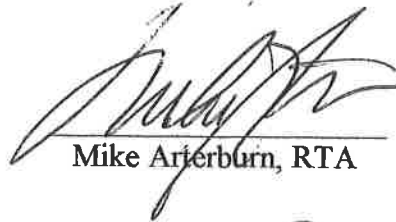
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OATH

STATE OF TEXAS:

COUNTY OF COLLIN

I, Mike Arterburn, being duly sworn state that I am the Tax Assessor-Collector for the mentioned District and that the foregoing report reflects a true and correct accounting of all taxes collected during the month stated herein.


Mike Arterburn, RTA

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 2nd DAY OF February 2016.

(SEAL)




NOTARY PUBLIC, STATE OF TEXAS

My commission expires 9/26/17



11500 Northwest Freeway I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT SUMMARY
1/31/16**

Total Receivables As of	1/31/16	\$ 153,635.77	pg 2
Cash Balance As of	12/31/15	\$ 357,711.31	pg 3
January Receipts		\$ 108,463.35	pg 3
January Disbursements		\$ (335,000.00)	pg 3
February Disbursements:			
1 Wire Transfer, 1 Check & 2 Invoices To Be Approved		\$ (105,794.96)	pg 4
Cash Balance as of	2/1/16	\$25,379.70	pg 4

CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

<u>Year</u>	<u>Collections</u> <u>1/31/16</u>	<u>Adjustments</u> <u>1/31/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/11-1/31/16</u>	<u>Receivables</u> <u>1/31/16</u>	<u>Percent</u> <u>Collected</u>
2015	105,320.59			449,143.88	150,418.57	74.91
2014	1,457.19			597,155.52	3,217.20	99.46
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00

CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

<u>Year</u>	<u>Assessment Rates</u>			<u>Class 3</u>	<u>Original</u>	<u>Adjustments</u>	<u>Assessment</u>
	<u>Platted</u>	<u>Class 1</u>	<u>Class 2</u>		<u>Levy</u>		<u>Levy</u>
2015	2006	675.89	810.27		419,449.67	(810.27)	418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		599,562.45
2014	2006	675.89	810.27		419,449.67		419,449.67
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		600,372.72
2013		<u>Class 1</u> 690.00	<u>Class 2</u> 828.00	<u>Class 3</u> 414.00	616,722.00		616,722.00
2012		690.00	828.00	414.00	616,722.00		616,722.00
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT
1/31/16**

Receivables at 8/31/15	\$ 16,041.70		\$ 16,041.70
------------------------	--------------	--	--------------

2015 Assessment Levy	\$ 600,372.72		\$ 599,562.45
KR 1	\$ (810.27)		

Collections From: 9/1/15 - 1/31/16

	2015	\$	449,143.88
	2014	\$	12,824.50

(\$ 461,968.38)

TOTAL RECEIVABLE AS OF 1/31/16		\$	153,635.77
			=====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
1/31/16**

		<u>Month of</u> <u>1/31/16</u>	<u>Fiscal to Date</u> <u>10/1/15-1/31/16</u>
Cash Balance as of	12/31/15	\$ 357,711.31	\$ 31,936.01
 Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		106,777.78	455,417.13
Penalty & Interest		341.98	1,328.91
Atty's Fee-Del Coll		346.29	1,356.68
Overpayment Refunds		794.96	794.96
NSF Checks			
NSF Fees Paid			
Court Filing Fees			
Title Search Fee		196.00	330.25
Notice of Purchaser			
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest		6.34	10.72
TOTAL RECEIPTS:		\$ 108,463.35	\$ 459,238.65
 Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		335,000.00	360,000.00
Overpayment Refunds			
Bank Charges		-	-
TOTAL DISBURSEMENTS:		(\$ 335,000.00)	(\$ 360,000.00)
Cash Balance As of	1/31/16	\$ 131,174.66 =====	\$ 131,174.66 =====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
1/31/16**

Cash Balance As of 1/31/16 \$ 131,174.66

Disbursements For February 2016:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 2/4/16	Transfer of Funds	105,000.00
1157	Charles Ko	Overpayment Refund	794.96

Total Disbursements: (\$ 105,794.96)

Cash Balance As of 2/1/16 \$ 25,379.70
=====

Invoices to be Approved & Paid at a Later Date for February 2016:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Ted A Cox, P.C.	Atty's Fee-Delinquent Coll	\$ 2,934.46
Mike Arterburn, A/C	February Fee	\$ 850.55
	Total	\$ 3,785.01

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
1/31/16**

CURRENT COLLECTIONS & HISTORICAL DATA

<u>Year</u>	<u>Collections</u> <u>1/31/16</u>	<u>Adjustments</u> <u>1/31/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/07- 1/31/16</u>	<u>Receivables</u> <u>1/31/16</u>	<u>Percent</u> <u>Collected</u>
2015	105,320.59			449,143.88	150,418.57	74.91
2014	1,457.19			597,155.52	3,217.20	99.46
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

CURRENT CERTIFIED LEVY & HISTORICAL DATA

<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original</u> <u>Levy</u>	<u>Adjustments</u>	<u>Assessment</u> <u>Levy</u>	<u>SR/KR</u> <u>Rolls</u>
2015	2006	675.89			274,411.34		274,411.34	
				810.27	145,038.33		144,228.06	
	2008	663.13		794.96	69,628.65		69,628.65	
					85,855.68		85,855.68	
				397.48	<u>25,438.72</u>		<u>25,438.72</u>	
				600,372.72		599,562.45		
2014	2006	675.89			274,411.34		274,411.34	
				810.27	145,038.33		145,038.33	
	2008	663.13		794.96	69,628.65		69,628.65	
					85,855.68		85,855.68	
				397.48	<u>25,438.72</u>		<u>25,438.72</u>	
				600,372.72		600,372.72		
2013		<u>Class 1</u> 690.00	<u>Class 2</u> 828.00	<u>Class 3</u> 414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
1/31/16**

Accounts Paid in Full:

- \$11,275.00 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.
Account #R-9032-00M-0120-1 (Per SR #1 increased 08 base on 3/09)
- \$ 8,538.19 Received funds (paid in full) on 10/11 report.
(Account # R-9095-00B-0150-1) (Did not increase base-we applied as Other)
- \$ 9,658.04 Received funds (paid in full) on 1/15 report.
(Account # R-9032-00A-0790-1) (Did not increase base-we applied as Other)

Notes:

Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2015	Kenneth Kennedy R-9635-00E-0180-1	2/16-1/17 12 Months	First Payment Due 2/29/16
2014	Bertha Black R-9095-00A-0300-1	4/15-3/16 12 Months	Awaiting 1/31/16 payment
2014	Ronnie Van Cleve R-9095-00B-0130-1	7/15-6/16 12 Months	Awaiting 1/31/16 payment
2014	Jane Eckhoff R-9095-00H-0140-1	8/15-7/16 12 Months	Awaiting 1/31/16 payment
2014	Anthony & Judith Olepere R-9032-00K-0080-1	9/15-8/16 12 Months	Yes

**Heritage PID 1
Assessment Fee Account**

11500 Northwest Freeway, Suite 465
Houston, TX 77092
713-688-3855

Wells Fargo Bank, N.A.
Texas

1157

37-65
1119 7800

REFERENCE	DATE	CHECK NO.	AMOUNT
	02/01/2016	1157	**794.96

PAY **SEVEN-HUNDRED-NINETY-FOUR AND 96/100******* Dollars

TO THE ORDER OF **Charles Ko**



VALIDATED DNA SECURE CHECK
Verify at gValidate.com

MEMO *Overpayment Refund*

VersaCheckPay.com

⑈0000001157⑈ ⑆111900659⑆ 6195210825⑈

Heritage PID 1 1157

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Charles Ko	Overpayment Refund	0.00	0.00	0.00
2015	R959100E020A1	397.48	0.00	397.48
	R959100E020B1	397.48	0.00	397.48

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
02/01/2016	1157	Charles Ko	794.96	0.00	**794.96

Heritage PID 1 1157

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Charles Ko	Overpayment Refund	0.00	0.00	0.00
2015	R959100E020A1	397.48	0.00	397.48
	R959100E020B1	397.48	0.00	397.48

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
02/01/2016	1157	Charles Ko	794.96	0.00	**794.96



11500 Northwest Frwy I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

Heritage PID #1
Overpayment Refund
Invoice

Year
2015

Overpayment Refund \$ 397.48
Account #R-9591-00E-020A-1
Reason: Overpayment
Original Payment: 1/4/16
Deposit #1068

Year
2015

Overpayment Refund \$ 397.48
Account #R-9591-00E-020B-1
Reason: Overpayment
Original Payment: 1/4/16
Deposit #1068

Total \$ 794.96

Check # 1157
Paid 2/1/16

Payable To:
Charles Ko
3 Eastwood Blvd
Manalapan, NJ 07726-8413

2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1
 Mike Arterburn, A/C
 P. O. Box 845
 Forney, Texas 75126-0845

Jur No	Stmt Date	Delinquent Date	Receipt No
CLA	2/2/2016	2/2/2016	741
Account No	R959100E020A1		

Hours: Monday - Thursday 8:30 a.m. - 5:00 p.m. Phone: 1-877-688-3855
 Web: www.utilitytaxservice.com Fax: (713) 688-3931

Owner Name and Address ALL THAT IS GOLD DOES NOT GLITTER TRUST CLINT COONS -TRUSTEE 3 EASTWOOD BLVD MANALAPAN,NJ 07726-8413		ASSESSMENT FEES ARE DUE UPON RECEIPT. ASSESSMENT FEES WILL BECOME DELINQUENT AFTER February 01, 2016. PAYMENT MUST BE POSTMARKED BEFORE DELINQUENT DATE TO AVOID ADDITIONAL PENALTIES AND INTEREST. Assessment Fees that remain delinquent on July 01, 2016 will incur an additional penalty to defray costs of collection per Section 33.07,33.08 and/or 33.11 of the Texas Property Tax Code. Please contact the Assessment Office concerning any ownership or address changes. Collin County Appraisal District www.collincad.org 866-467-1110		
Appraised Values		Property Information GRAND HERITAGE WEST C (CLA), BLK E, LOT 20A, REPLAT REPLAT B2		Please contact MuniCap, Inc. concerning the assessment levy MuniCap, Inc. inquiry@municap.com (888) 317-9970
100% Assessed Value		Service Address SCHIRRA CT LAVON 75166		
0				
Assessment Unit Class 3 2008		Assessment Value 122,507	Assessment Rate 0.00 / unit	Assessment Levy 397.48
PARTIAL PAYMENTS WILL NOT BE ACCEPTED WITHOUT PRIOR APPROVAL			Current Amount Due	397.48

2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1

OIP Refund
 \$397.48
 Charles Ko

Information Current as of	2/2/2016
Assessment Levy & CAD Penalties	397.48
Penalty & Interest	0.00
Collection Fee (0%)	0.00
Other Charges	0.00
Total	397.48

Date	Transaction	Amount
12/31/2015	Payment	397.48
1/4/2016	Payment	397.48
1/31/2016	Payment	0.00
Balance Due as of 2/2/2016		0.00

2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1
 Mike Arterburn, A/C
 P. O. Box 845
 Forney, Texas 75126-0845

Jur No	Simt Date	Delinquent Date	Receipt No
CLA	2/2/2016	2/2/2016	742
Account No	R959100E020B1		

Hours: Monday - Thursday 8:30 a.m. - 5:00 p.m. Phone: 1-877-688-3855
 Web: www.utilitytaxservice.com Fax: (713) 688-3931

Owner Name and Address ALL THAT IS GOLD DOES NOT GLITTER TRUST CLINT COONS -TRUSTEE 3 EASTWOOD BLVD MANALAPAN,NJ 07726-8413		ASSESSMENT FEES ARE DUE UPON RECEIPT. ASSESSMENT FEES WILL BECOME DELINQUENT AFTER February 01, 2016. PAYMENT MUST BE POSTMARKED BEFORE DELINQUENT DATE TO AVOID ADDITIONAL PENALTIES AND INTEREST. Assessment Fees that remain delinquent on July 01, 2016 will incur an additional penalty to defray costs of collection per Section 33.07,33.08 and/or 33.11 of the Texas Property Tax Code. Please contact the Assessment Office concerning any ownership or address changes. Collin County Appraisal District www.collincad.org 866-467-1110		
Appraised Values		Property Information GRAND HERITAGE WEST C (CLA), BLK E, LOT 20B, REPLAT REPLAT B2		
100% Assessed Value		0 LAVON 75166		
Assessment Unit		Assessment Value	Assessment Rate	Assessment Levy
Class 3 2008		122,507	0.00 / unit	397.48
PARTIAL PAYMENTS WILL NOT BE ACCEPTED WITHOUT PRIOR APPROVAL				Current Amount Due
				397.48

2015 ASSESSMENT RECEIPT

Heritage P.I.D. #1

Information Current as of	2/2/2016
Assessment Levy & CAD Penalties	397.48
Penalty & Interest	0.00
Collection Fee (0%)	0.00
Other Charges	0.00
Total	397.48

Date	Transaction	Amount
12/31/2015	Payment	397.48
1/4/2016	Payment	397.48
1/31/2016	Payment	0.00
Balance Due as of 2/2/2016		0.00

OIP Refund:
 \$397.48
 Charles Ko

TED A. COX, P.C.
Attorney at Law
1225 West 34th
Houston, Texas 77018
(713) 956-9400 Office
(713) 956-8485 Telefax

TED A. COX

January 18, 2016

Utility Tax Service, LLC
11500 Northwest Freeway, #465
Houston, TX 77092

RE: Heritage P.I.D. #1 - Collections

20% Attorney's Fees – month of August 2015.....	\$2,572.92
20% Attorney's Fees – month of December 2015.....	\$281.76

Expenses:

Postage/Xerox Fees (August 2015).....	29.82
Postage/Xerox Fees (December 2015).....	<u>49.96</u>

TOTAL DUE THIS INVOICE: \$2,934.46

PLEASE MAKE CHECK PAYABLE TO "TED A. COX, P.C."

Bank	Deposit Date	Deposit No	Payments	Deposit Amount
Wells Fargo Bank	12/3/2015	1046	6	3,856.61
	12/6/2015	1047	1	675.89
	12/8/2015	1048	19	11,006.94
	12/9/2015	1049	1	675.89
	12/9/2015	1050	1	675.89
	12/11/2015	1051	7	5,078.23
	12/14/2015	1052	1	663.13
	12/16/2015	1053	36	25,154.44
	12/16/2015	1054	1	675.89
	12/16/2015	1055	5	2,809.87
	12/17/2015	1056	3	1,470.85
	12/19/2015	1057	1	810.27
	12/22/2015	1058	1	1,968.32
	12/22/2015	1059	1	675.89
	12/23/2015	1060	9	5,238.13
	12/24/2015	1061	1	675.89
	12/28/2015	1062	1	675.89
	12/28/2015	1063	161	113,153.48
	12/29/2015	1064	7	3,744.14
	12/29/2015	1065	11	6,136.85
	12/30/2015	1066	2	794.96
	12/30/2015	1067	1	794.96
	12/31/2015	1069	192	131,254.13
	12/31/2015	1070	3	2,162.05
	12/31/2015	1071	18	12,500.26
	12/31/2015	1072	1	663.13
	12/31/2015	1073	7	5,103.75
	12/31/2015	1074	8	5,183.54
Total Deposits		28	506	344,279.27

Taxing Unit CLAC12006 - Class 1 2006

GL Account Summary	2015	2014	Tot Report
Taxes Paid	164,241.27	240.93	164,482.20
P&I Paid		38.00	38.00
Coll Fee Paid		29.07	29.07

Taxing Unit CLAC12008 - Class 1 2008

GL Account Summary	2015	2014	Tot Report
Taxes Paid	37,798.41	317.47	38,115.88
P&I Paid		86.18	86.18
Coll Fee Paid		57.13	57.13

Taxing Unit CLAC22006 - Class 2 2006

GL Account Summary	2015	Tot Report
Taxes Paid	83,457.81	83,457.81

Taxing Unit CLAC22008 - Class 2 2008

GL Account Summary	2015	2014	Tot Report
Taxes Paid	38,953.04	794.96	39,748.00
P&I Paid		182.84	182.84
Coll Fee Paid		195.56	195.56

Taxing Unit CLAC32008 - Class 3 2008

GL Account Summary	2015	Tot Report
Taxes Paid	17,886.60	17,886.60

\$281.76

Bank	Deposit Date	Deposit No	Payments	Deposit Amount
Wells Fargo Bank	8/4/2015	1008	1	68.00
	8/5/2015	1009	1	965.17
	8/10/2015	1010	1	957.06
	8/10/2015	1011	3	3,077.31
	8/12/2015	1012	1	1,157.06
	8/12/2015	1013	1	946.94
	8/12/2015	1014	1	946.94
	8/13/2015	1015	1	3,964.00
	8/17/2015	1016	1	965.17
	8/18/2015	1017	1	675.89
	8/26/2015	1018	1	1,157.06
	8/29/2015	1019	1	946.94
	8/31/2015	1020	3	1,273.34
	8/31/2015	1021	2	740.89
	Total Deposits		14	19

Taxing Unit CLAC1 - Class 1

<u>GL Account Summary</u>	<u>2013</u>	<u>2012</u>	<u>Tot Report</u>
Taxes Paid	690.00	690.00	1,380.00
P&I Paid	207.00	289.80	496.80
Coll Fee Paid	179.40	195.96	375.36
Other Fees Paid		610.38	610.38
Court Fees Paid	130.00	14.40	144.40

Taxing Unit CLAC12006 - Class 1 2006

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	4,174.07	4,174.07
P&I Paid	514.43	514.43
Coll Fee Paid	640.74	640.74

Taxing Unit CLAC12008 - Class 1 2008

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	3,426.91	3,426.91
P&I Paid	634.69	634.69
Coll Fee Paid	789.10	789.10
Refund	48.23	48.23

Taxing Unit CLAC22006 - Class 2 2006

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	2,430.81	2,430.81
P&I Paid	462.13	462.13
Coll Fee Paid	578.52	578.52

Taxing Unit CLAC22008 - Class 2 2008

<u>GL Account Summary</u>	<u>2014</u>	<u>Tot Report</u>
Taxes Paid	794.96	794.96
P&I Paid	151.04	151.04
Coll Fee Paid	189.20	189.20

\$ 2,572.92

MONTH OF AUGUST 2015

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3	\$3.69	\$16.34			\$20.03
CNP UD	\$2.70	\$22.55			\$25.25
El Dorado UD	\$8.37	\$42.82	\$110.25		\$161.44
Encanto Real	\$1.62	\$2.94			\$4.56
Fort Bend MUD	\$1.80	\$1.47			\$3.27
Galveston MUD #14	\$8.01	\$18.37			\$26.38
Galveston MUD #15	\$3.78	\$9.56	\$6.77		\$20.11
Heritage PID	\$12.42	\$17.40			\$29.82
HC MUD #5	\$10.17	\$41.22			\$51.39
HC UD #16	\$9.63	\$42.91			\$52.54
HC MUD #104	\$1.62	\$7.94			\$9.56
HC MUD #200	\$5.22	\$19.75			\$24.97
HC MUD #211	\$0.54	\$2.08			\$2.62
HC MUD #233					
HC MUD #238	\$4.77	\$21.07		\$105.00 (constable fee)	\$130.84
HC MUD #257	\$2.16	\$21.69			\$23.85
HC MUD #304	\$3.33	\$17.40			\$20.73

MONTH OF DECEMBER 2015

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3	\$7.20	\$13.48	\$105.00	\$400.00 (constable fee)	\$525.68
CNP UD	\$4.68	\$1.49			\$6.17
El Dorado UD	\$8.46	\$12.13		\$90.00 (constable fee)	\$110.59
Encanto Real					
Fort Bend MUD	\$1.00	\$0.49			\$1.49
Galveston MUD #14	\$1.84	\$5.47			\$7.31
Galveston MUD #15	\$5.00	\$4.70			\$9.70
Heritage PID	\$18.70	\$31.26			\$49.96
HC MUD #5	\$9.10	\$26.49		\$17.50 (filing abstract) \$130.00 (constable fee)	\$183.09
HC UD #16	\$7.00	\$28.96	\$4.25	\$170.00 (constable fee) \$17.50 (filing abstract)	\$227.71
HC MUD #104	\$5.64	\$3.03			\$8.67
HC MUD #200	\$4.50	\$6.74		\$16.50 (filing abstract)	\$27.74
HC MUD #211	\$2.00	\$0.49			\$2.49
HC MUD #233					
HC MUD #238	\$11.20	\$6.38	\$177.00		\$194.58
HC MUD #257	\$1.00			\$17.25 (filing abstract)	\$18.25
HC MUD #304	\$0.60	\$0.49		\$75.00 (constable fee)	\$76.09

Mike Arterburn, Tax A/C

%Utility Tax Service, LLC
11500 NW Freeway, Ste 465
Houston, TX 77092

Invoice

Date	Invoice #
2/1/2016	5034

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	February Assessor-Collector Fee	850.55
Total		\$850.55
Payments/Credits		\$0.00
Balance Due		\$850.55

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11500 Northwest Freeway I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT REPORT SUMMARY 2/29/16

Total Receivables As of	2/29/16	\$ 105,151.88	pg 2
Cash Balance As of	1/31/16	\$ 131,174.66	pg 3
February Receipts		\$ 51,052.44	pg 3
February Disbursements		\$ (105,794.96)	pg 3
March Disbursements:			
1 Wire Transfer, 1 Check & 3 Invoices To Be Approved		\$ (55,056.72)	pg 4
Cash Balance as of	3/1/16	\$21,375.42	pg 4

CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

Year	Collections 2/29/16	Adjustments 2/29/16	Reserve Uncollectables	Collections 9/1/11-2/29/16	Receivables 2/29/16	Percent Collected
2015	47,021.71			496,165.59	103,396.86	82.75
2014	1,462.18			598,617.70	1,755.02	99.71
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00

CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

Year	Assessment Rates			Class 3	Original	Adjustments	Assessment
	Platted	Class 1	Class 2		Levy		Levy
2015	2006	675.89	810.27		419,449.67	(810.27)	418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
2014	2006	675.89	810.27		600,372.72		599,562.45
	2008	663.13	794.96	397.48	419,449.67		419,449.67
					180,923.05		180,923.05
					600,372.72		600,372.72
2013		690.00	828.00	414.00	616,722.00		616,722.00
2012		690.00	828.00	414.00	616,722.00		616,722.00
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT
2/29/16**

Receivables at 8/31/15	\$	16,041.70	\$	16,041.70
------------------------	----	-----------	----	-----------

2015 Assessment Levy	\$	600,372.72	\$	599,562.45
KR 1	\$	(810.27)		

Collections From: 9/1/15 to 2/29/16

2015	\$	496,165.59
2014	\$	14,286.68

(\$ 510,452.27)

TOTAL RECEIVABLE AS OF 2/29/16

\$ 105,151.88
=====

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/16

		<u>Month of</u> <u>2/29/16</u>	<u>Fiscal to Date</u> <u>10/1/15-2/29/16</u>
Cash Balance as of	1/31/16	\$ 131,174.66	\$ 31,936.01
 Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		48,483.89	503,901.02
Penalty & Interest		1,520.85	2,849.76
Atty's Fee-Del Coll		335.09	1,691.77
Overpayment Refunds		56.72	851.68
NSF Checks			
NSF Fees Paid		30.00	30.00
Court Filing Fees		484.61	484.61
Title Search Fee		129.00	459.25
Notice of Purchaser		10.00	10.00
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest		2.28	13.00
TOTAL RECEIPTS:		\$ 51,052.44	\$ 510,291.09
 Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		105,000.00	465,000.00
Overpayment Refunds		794.96	794.96
Bank Charges			
TOTAL DISBURSEMENTS:		(\$ 105,794.96)	(\$ 465,794.96)
Cash Balance As of	2/29/16	\$ 76,432.14 =====	\$ 76,432.14 =====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/16**

Cash Balance As of 2/29/16 \$ 76,432.14

Disbursements For March 2016:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 3/9/16	Transfer of Funds	55,000.00
1158	Contemporary Solutions USA, Inc	Overpayment Refund	56.72

Total Disbursements: (\$ 55,056.72)

Cash Balance As of 3/1/16 \$ 21,375.42

Invoices to be Approved & Paid at a Later Date for March 2016:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Ted A Cox, P.C.	Atty's Fee-Delinquent Coll	\$ 368.15
MuniCap, Inc	Professional Fees (Inv#022016-128)	\$ 1,017.50
Mike Arterburn, A/C	March Fee	\$ 850.55
	Total	\$ 2,236.20

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/16**

CURRENT COLLECTIONS & HISTORICAL DATA

<u>Year</u>	<u>Collections</u> <u>2/29/16</u>	<u>Adjustments</u> <u>2/29/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/07- 2/29/16</u>	<u>Receivables</u> <u>2/29/16</u>	<u>Percent</u> <u>Collected</u>
2015	47,021.71			496,165.59	103,396.86	82.75
2014	1,462.18			598,617.70	1,755.02	99.71
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

CURRENT CERTIFIED LEVY & HISTORICAL DATA

<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original</u> <u>Levy</u>	<u>Adjustments</u>	<u>Assessment</u> <u>Levy</u>	<u>SR/KR</u> <u>Rolls</u>
2015	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					<u>600,372.72</u>		<u>599,562.45</u>	
2014	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33		145,038.33	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					<u>600,372.72</u>		<u>600,372.72</u>	
2013		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>				
		690.00	828.00	414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
2/29/16

Accounts Paid in Full:

- \$11,275.00 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.
Account #R-9032-00M-0120-1 (Per SR #1 increased 08 base on 3/09)
- \$ 8,538.19 Received funds (paid in full) on 10/11 report.
(Account # R-9095-00B-0150-1) (Did not increase base-we applied as Other)
- \$ 9,658.04 Received funds (paid in full) on 1/15 report.
(Account # R-9032-00A-0790-1) (Did not increase base-we applied as Other)

Notes:

Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2015	Kenneth Kennedy R-9635-00E-0180-1	2/16-1/17 12 Months	Yes
2014	Bertha Black R-9095-00A-0300-1	4/15-3/16 12 Months	Awaiting 2/29/16 payment
2014	Ronnie Van Cleve R-9095-00B-0130-1	7/15-6/16 12 Months	Awaiting 2/29/16 payment
2014	Jane Eckhoff R-9095-00H-0140-1	8/15-7/16 12 Months	Awaiting 2/29/16 payment
2014	Anthony & Judith Olepere R-9032-00K-0080-1	9/15-8/16 12 Months	Void

Heritage PID 1

Wells Fargo Bank, N.A.

1158

Assessment Fee Account

Texas

11500 Northwest Freeway, Suite 465
Houston, TX 77092
713-888-3855

37-65

1119 7890

REFERENCE	DATE	CHECK NO.	AMOUNT
R903200A04001	03/01/2016	1158	**56.72

PAY **FIFTY-SIX AND 72/100******* Dollars

TO THE ORDER OF Contemporary Solutions USA, Inc.



VALIDATED DNA SECURE CHECK
Verify at gValidate.com

MEMO Overpayment Refund

VersaCheckPay.com

⑈0000001158⑈ ⑆111900659⑆ 6195210825⑈

Heritage PID 1

1158

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Contemporary Solutions USA, Inc.	2015 Overpayment Refund R903200A04001	56.72	0.00	56.72

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
03/01/2016	1158	Contemporary Solutions USA, Inc.	56.72	0.00	**56.72

Heritage PID 1

1158

INVOICE NUMBER	DESCRIPTION	AMOUNT	DISCOUNT TAKEN	NET AMOUNT
Contemporary Solutions USA, Inc.	2015 Overpayment Refund R903200A04001	56.72	0.00	56.72

CHECK DATE	CHECK NUMBER	PAYEE NAME	TOTAL AMOUNT	DISCOUNT	CHECK AMOUNT
03/01/2016	1158	Contemporary Solutions USA, Inc.	56.72	0.00	**56.72



11500 Northwest Frwy I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

Heritage PID #1
Overpayment Refund
Invoice

Year
2015

Overpayment Refund \$ 56.72
Account #R-9032-00A-0400-1
Reason: Overpayment
Original Payment: 2/1/16
Deposit #1111

Check # 1158
Paid 3/1/16

Payable To:
Contemporary Solutions USA, Inc
103 W McDermott
Allen, Tx 75013

ESCROW ACCOUNT - Contemporary Solutions USA, Inc.
dba TEXAS PIONEER TITLE AGENCY
103 W. McDermott, Allen, TX 75013

2319179

Payee: Heritage PID #1 (Utility Tax)
Check Date: 2/2/2016
GFNo.: 15028293
Buyer / Seller: Carla S Rankin / David Henry Quisenberry and Rachel S Quisenberry.
Check Amount: \$866.99

⑮ 810.27
018 56.72

866.99

Line Items	Description	Amount
	utility tax	\$866.99

R903200A104001

|| COLLIN COUNTY JR. COLLEGE DIST. 2015 \$176.92 ||

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.

ESCROW ACCOUNT - Contemporary Solutions USA, Inc.
dba TEXAS PIONEER TITLE AGENCY
103 W. McDermott, Allen, TX 75013

Comerica Bank
VOID AFTER 90 DAYS
File No. 15028293

2319179

2/2/2016

PAY TO THE ORDER OF Heritage PID #1 (Utility Tax) \$ 866.99

Eight Hundred Sixty Six and 99/100 Dollars

Heritage PID #1 (Utility Tax)

Memo

⑈0002319179⑈ ⑆111000753⑆ 1880978285⑈

Dep# 1111

2-1-16

TED A. COX, P.C.
Attorney at Law
1225 West 34th
Houston, Texas 77018
(713) 956-9400 Office
(713) 956-8485 Telefax

TED A. COX

February 10, 2016

Utility Tax Service, LLC
11500 Northwest Freeway, #465
Houston, TX 77092

RE: Heritage P.I.D. #1 - Collections

20% Attorney's Fees - month of January 2016..... \$346.29

Expenses:

Postage/Xerox Fees (January 2016)..... 21.86

TOTAL DUE THIS INVOICE: \$368.15

PLEASE MAKE CHECK PAYABLE TO "TED A. COX, P.C."

MONTH OF JANUARY 2016

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3	\$2.00	\$0.49			\$2.49
CNP UD					
El Dorado UD	\$20.60	\$47.39	\$111.46		\$179.45
Encanto Real	\$1.00	\$11.78			\$12.78
Fort Bend MUD	\$2.00	\$1.00	\$128.00		\$131.00
Galveston MUD #14	\$2.10	\$6.94		\$30.75 (Filing Fee - Abstract)	\$39.79
Galveston MUD #15	\$4.00		\$217.00		\$221.00
Heritage PID	\$2.00	\$19.86			\$21.86
HC MUD #5	\$25.40	\$40.99	\$89.00	\$110.00 (Sec. State) \$75.00 (Constable)	\$340.39
HC UD #16	\$5.20	\$7.85	\$90.00		\$103.05
HC MUD #104	\$1.00	\$0.93		\$55.00 (Sec. State)	\$56.93
HC MUD #200	\$1.50	\$6.74			\$8.24
HC MUD #211					
HC MUD #233					
HC MUD #238	\$2.20	\$2.38			\$4.58
HC MUD #257					
HC MUD #304					

February 8, 2016

Marie Meave, Trustee
The Bank of New York Mellon
601 Travis Street, 16th Fl.
Houston, TX 77002

**RE: City of Lavon, Texas, Special Assessment Revenue Bonds, Series 2013
Heritage Public Improvement District No. 1**

Dear Ms. Meave,

Pursuant to the Trust Indenture between the City of Lavon, Texas and The Bank of New York Mellon Trust Company, N.A., as Trustee, providing for the issuance of \$8,065,000 of the City of Lavon, Texas Special Assessment Revenue Bonds (Heritage PID #1 Project), please pay the enclosed invoice in the total amount of **\$1,017.50 to MuniCap, Inc.**, from the Administrative Expense Fund created pursuant to the Trust Indenture. This invoice is for administrative services provided by MuniCap for the City, and the nature of these services is more fully described in the attached invoice.

Please mail the check to MuniCap at the following address:

**8630 M Guilford Road
#263
Columbia, MD 21046**

The undersigned person is an Authorized Representative of the City as provided for in the Trust Indenture.

Please do not hesitate to call me with any questions regarding this matter.

Very truly yours,

City of Lavon, Texas

By: _____
Authorized Representative

Enclosure

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

INVOICE

Invoice Date 2/10/2016
Invoice # 022016-128

Balance Due \$1,017.50

Bill To:
 CITY OF LAVON, TEXAS
 c/o Utility Tax Services
 - VIA EMAIL TO -
 utilitytaxservice@sbcglobal.net

Remit check to:

or

Wire Instructions:

MuniCap, Inc.
 8630 M Guilford Road #263
 Columbia, MD 21046

The Columbia Bank
 9151 Baltimore National Pike
 Ellicott City, MD 21042
 (410) 418-8500

 ABA Routing No.: 055 002 338
 To the account of: MuniCap, Inc.
 Account No.: 00 082 362 31

Project Heritage PID #1 1657

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date
 2/10/2016

Invoice #
 022016-128

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

Terms Net 30
Client # 1657

Project		Heritage PID #1		
Item	DATE	Description	Hrs	Amount
Vice Pres (AY)	1/5/2016	Continue working on annual continuing disclosure report.	1	200.00
Assoc (MV)	1/12/2016	Process administrative invoices and certificates authorizing payment and forward for approval, as required by Trust Indenture.	0.25	33.75
Vice Pres (AY)	1/15/2016	Continue working on annual continuing disclosure report.	1	200.00
Vice Pres (AY)	1/20/2016	Continue working on annual continuing disclosure report.	0.5	100.00
Vice Pres (AY)	1/22/2016	Continue working on annual continuing disclosure report.	1	200.00
Assoc (MV)	1/25/2016	Update account reconciliation for the month of December 2015.	0.25	33.75
Vice Pres (AY)	1/29/2016	Continue working on annual continuing disclosure report.	1.25	250.00
Subtotal Fees:				1,017.50
EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.			Total	\$1,017.50

Billing Inquiries? Call (443) 539-4104

Mike Arterburn, Tax A/C

%Utility Tax Service, LLC
11500 NW Freeway, Ste 465
Houston, TX 77092

Invoice

Date	Invoice #
3/1/2016	5110

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	March Tax Assessor-Collector Fee	850.55
		Total \$850.55
		Payments/Credits \$0.00
		Balance Due \$850.55

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OATH

STATE OF TEXAS:

COUNTY OF COLLIN

I, Mike Arterburn, being duly sworn state that I am the Tax Assessor-Collector for the mentioned District and that the foregoing report reflects a true and correct accounting of all taxes collected during the month stated herein.


Mike Arterburn, RTA

SWORN TO AND SUBSCRIBED BEFORE ME, THIS 6th DAY OF April, 20 14

(SEAL)




NOTARY PUBLIC, STATE OF TEXAS

My commission expires 9/26/17



11500 Northwest Freeway I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1 ASSESSMENT REPORT SUMMARY 3/31/16

Total Receivables As of	3/31/16	\$ 94,163.12	pg 2
Cash Balance As of	2/29/16	\$ 76,432.14	pg 3
March Receipts		\$ 12,046.35	pg 3
March Disbursements		\$ (55,056.72)	pg 3
April Disbursements:			
1 Wire Transfer, 1 Check & 3 Invoices To Be Approved		\$ (15,016.20)	pg 4
Cash Balance as of	4/1/16	\$18,405.57	pg 4

CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

<u>Year</u>	<u>Collections 3/31/16</u>	<u>Adjustments 3/31/16</u>	<u>Reserve Uncollectables</u>	<u>Collections 9/1/11-3/31/16</u>	<u>Receivables 3/31/16</u>	<u>Percent Collected</u>
2015	11,582.08	(794.96)		506,952.71	92,609.74	84.55
2014	201.64			598,819.34	1,553.38	99.74
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00

CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

<u>Year</u>	<u>Assessment Rates</u>			<u>Class 3</u>	<u>Original</u>	<u>Adjustments</u>	<u>Assessment</u>
	<u>Platted</u>	<u>Class 1</u>	<u>Class 2</u>		<u>Levy</u>		<u>Levy</u>
2015	2006	675.89	810.27		419,449.67	(810.27)	418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		599,562.45
2014	2006	675.89	810.27		419,449.67		419,449.67
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		600,372.72
2013		690.00	828.00	414.00	616,722.00		616,722.00
2012		690.00	828.00	414.00	616,722.00		616,722.00
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT
3/31/16**

Receivables at 8/31/15	\$ 16,041.70		\$ 16,041.70
------------------------	--------------	--	--------------

2015 Assessment Levy	\$ 600,372.72		\$ 599,562.45
KR 1	\$ (810.27)		

Collections From: 9/1/15 -3/31/16

	2015	\$ 506,952.71	
	2014	\$ 14,488.32	

(\$ 521,441.03)

TOTAL RECEIVABLE AS OF 3/31/16

\$ 94,163.12
=====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
3/31/16**

		<u>Month of</u> <u>3/31/16</u>	<u>Fiscal to Date</u> <u>10/1/15-3/31/16</u>
Cash Balance as of	2/29/16	\$ 76,432.14	\$ 31,936.01
Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		10,193.80	514,094.82
Penalty & Interest		971.33	3,821.09
Atty's Fee-Del Coll		35.06	1,726.83
Overpayment Refunds		16.20	867.88
NSF Checks		794.96	794.96
NSF Fees Paid		35.00	65.00
Court Filing Fees			484.61
Title Search Fee			459.25
Notice of Purchaser			10.00
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest			13.00
TOTAL RECEIPTS:		<u>\$ 12,046.35</u>	<u>\$ 522,337.44</u>
Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		55,000.00	520,000.00
Overpayment Refunds		56.72	851.68
Bank Charges			
TOTAL DISBURSEMENTS:		<u>(\$ 55,056.72)</u>	<u>(\$ 520,851.68)</u>
Cash Balance As of	3/31/16	\$ 33,421.77 =====	\$ 33,421.77 =====

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
3/31/16**

Cash Balance As of 3/31/16 \$ 33,421.77

Disbursements For April 2016:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 4/7/16	Transfer of Funds	15,000.00
1159	Anthony Floyd	Overpayment Refund	16.20

Total Disbursements: (\$ 15,016.20)

Cash Balance As of 4/1/16 \$ 18,405.57
=====

Invoices to be Approved & Paid at a Later Date for April 2016:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Ted A Cox, P.C.	Atty's Fee-Delinquent Coll	\$ 824.80
MuniCap, Inc	Professional Fees (Inv#032016-191)	\$ 1,877.50
Mike Arterburn, A/C	April Fee	\$ 1,416.55
	Total	\$ <u>4,118.85</u>

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
3/31/16**

CURRENT COLLECTIONS & HISTORICAL DATA

<u>Year</u>	<u>Collections</u> <u>3/31/16</u>	<u>Adjustments</u> <u>3/31/16</u>	<u>Reserve</u> <u>Uncollectables</u>	<u>Collections</u> <u>9/1/07- 3/31/16</u>	<u>Receivables</u> <u>3/31/16</u>	<u>Percent</u> <u>Collected</u>
2015	11,582.08	(794.96)		506,952.71	92,609.74	84.55
2014	201.64			598,819.34	1,553.38	99.74
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

CURRENT CERTIFIED LEVY & HISTORICAL DATA

<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original</u> <u>Levy</u>	<u>Adjustments</u>	<u>Assessment</u> <u>Levy</u>	<u>SR/KR</u> <u>Rolls</u>
2015	2006	675.89			274,411.34		274,411.34	
				810.27	145,038.33	(810.27)	144,228.06	
	2008	663.13			69,628.65		69,628.65	
				794.96	85,855.68		85,855.68	
					25,438.72		25,438.72	
				600,372.72		599,562.45		
2014	2006	675.89			274,411.34		274,411.34	
				810.27	145,038.33		145,038.33	
	2008	663.13			69,628.65		69,628.65	
				794.96	85,855.68		85,855.68	
					25,438.72		25,438.72	
				600,372.72		600,372.72		
2013		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
3/31/16**

Accounts Paid in Full:

- \$11,275.00 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.
Account #R-9032-00M-0120-1 (Per SR #1 increased 08 base on 3/09)
- \$ 8,538.19 Received funds (paid in full) on 10/11 report.
(Account # R-9095-00B-0150-1) (Did not increase base-we applied as Other)
- \$ 9,658.04 Received funds (paid in full) on 1/15 report.
(Account # R-9032-00A-0790-1) (Did not increase base-we applied as Other)

Notes:

- \$ 794.96 Reported as 2015 taxes collected on 2/16 report. Unpaid due to NSF on 3/16 report. (R-9591-00D-0110-1)

Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2015	Kenneth Kennedy R-9635-00E-0180-1	2/16-1/17 12 Months	Yes
2014	Bertha Black R-9095-00A-0300-1	4/15-3/16 12 Months	Paid in Full
2014	Ronnie Van Cleve R-9095-00B-0130-1	7/15-6/16 12 Months	Yes
2014	Jane Eckhoff R-9095-00H-0140-1	8/15-7/16 12 Months	Yes
2015	Carrie Lasater R-9032-00L-0070-1	4/16-3/17 12 Months	First Payment due 4/15/16

**HERITAGE PID #1
TAX ACCOUNT**
11500 Northwest Fwy Ste 465
Houston, TX 77092-6538

WELLS FARGO BANK, N.A.
www.wellsfargo.com
37-65/1119

1159

4/6/2016

PAY TO THE ORDER OF Anthony Floyd

\$ **16.20

Sixteen and 20/100*****

DOLLARS

Anthony Floyd
301 Burnet Dr.
Lavon, TX 75166-1734

AUTHORIZED SIGNATURE

MEMO Overpayment Refund

⑈0000001159⑈ ⑆111900659⑆ 6195210825⑈

HERITAGE PID #1 TAX ACCOUNT
Anthony Floyd

4/6/2016

1159

Overpayment Refund
2015 - R903200M01501

16.20

Heritage PID #1 Overpayment Refund

16.20

HERITAGE PID #1 TAX ACCOUNT
Anthony Floyd

4/6/2016

1159

Overpayment Refund
2015 - R903200M01501

16.20

Heritage PID #1 Overpayment Refund

16.20



11500 Northwest Frwy I Suite 465 I Houston, Texas 77092 I Voice: 713-688-3855 I Fax: 713-688-3931

Heritage PID #1 Overpayment Refund Invoice

Year
2015

Overpayment Refund \$ 16.20
Account #R-9032-000M-0150-1
Reason: Overpayment
Original Payment: 3/7/16
Deposit #1133

Check #1159
Paid 4/1/16

Payable To:
Anthony Floyd
301 Burnet Dr.
Lavon, TX 75166-1734

2015 ASSESSMENT FEE

FLOYD ANTHONY E & ANNA
301 BURNET DR
LAVON, TX 75166-1734

Jur No	Stmt Date	Delinquent Date	Receipt No
CLA	11/24/2015	2/2/2016	334
Account No		R903200M01501	

If Paid	PSI	Total Due
before 2/2/2016		810.27
in Feb 2016	7.00%	866.98
in Mar 2016	9.00%	883.19



MAKE CHECKS PAYABLE TO:

Heritage P.I.D. #1
Mike Arterburn, A/C
P. O. Box 845
Forney, Texas 75126-0845

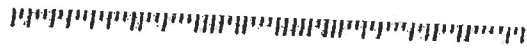
(15) 866.99
OIP 16.20
883.19

Pay your fees online at
www.utilitytaxservice.com

Amount Paid 883.19

CLA 2015 R903200M01501 6

75126084545



D#1133
3.7.16

ANTHONY FLOYD
301 Burnet Dr
Lavon, TX 75166-1734

2011
30-7426/3140

Date 01 MAR 16 CHECK SAFE

Pay to the MIKE ARTERBURN, A/C
Order of HERITAGE P.I.D. #1

\$ 883.19
Eight hundred eighty three dollars and 19/100

USAA FEDERAL SAVINGS BANK
10750 McDERMOTT FWY
SAN ANTONIO, TEXAS 78288-0644
(210) 456-8000 1-800-832-3724

For HERITAGE P.I.D. #1
2015 ASSESSMENT FEE

[Signature]

⑆314074269⑆ ⑈112067956⑈ 2011

TED A. COX, P.C.
Attorney at Law
1225 West 34th
Houston, Texas 77018
(713) 956-9400 Office
(713) 956-8485 Telefax

TED A. COX

March 9, 2016

Utility Tax Service, LLC
11500 Northwest Freeway, #465
Houston, TX 77092

RE: Heritage P.I.D. #1 - Collections

20% Attorney's Fees – month of February 2016..... \$335.09

Expenses:

Postage/Xerox Fees (February 2016)..... 489.71

TOTAL DUE THIS INVOICE: \$824.80

PLEASE MAKE CHECK PAYABLE TO "TED A. COX, P.C."

MONTH OF FEBRUARY 2016

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2		\$20.95			\$20.95
Chambers PID #3	\$2.00	\$0.49			\$2.49
CNP UD					
El Dorado UD	\$17.20	\$45.87	\$102.94		\$166.01
Encanto Real	\$7.60	\$23.54	\$93.00		\$124.24
Fort Bend MUD	\$8.10	\$0.93			\$9.03
Galveston MUD #14					
Galveston MUD #15	\$12.20	\$13.69	\$217.00		\$242.89
Heritage PID	\$5.10			\$484.61 (Filing Fee – Lawsuit – Michael Davis Acct)	\$489.71
HC MUD #5	\$16.80	\$20.98			\$37.78
HC UD #16	\$7.80	\$12.16			\$19.96
HC MUD #104	\$6.10	\$1.47			\$7.57
HC MUD #200	\$13.50	\$6.74			\$20.24
HC MUD #211					
HC MUD #233					
HC MUD #238	\$2.20	\$4.36	\$107.10		\$113.66
HC MUD #257					
HC MUD #304	\$1.20	\$0.98			\$2.18

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

INVOICE

Invoice Date 3/24/2016
 Invoice # 032016-191

Balance Due \$1,877.50

Bill To:
 CITY OF LAVON, TEXAS
 c/o Utility Tax Services
 - VIA EMAIL TO -
 utilitytaxservice@sbcglobal.net

Remit check to:
 MuniCap, Inc.
 8630 M Guilford Road #263
 Columbia, MD 21046

or
 Wire Instructions:
 The Columbia Bank
 9151 Baltimore National Pike
 Ellicott City, MD 21042
 (410) 418-8500
 ABA Routing No.: 055 002 338
 To the account of: MuniCap, Inc.
 Account No.: 00 082 362 31

Project Heritage PID #1 1657

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date
 3/24/2016

Invoice #
 032016-191

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

Terms Client #
 Net 30 1657

Item	DATE	Description	Hrs	Amount
Vice Pres (AY)	2/2/2016	Discussion with tax collector, developer and counsel regarding disclosure notices.	0.75	150.00
Manager (MD)	2/4/2016	Review account reconciliation.	0.25	43.75
Vice Pres (AY)	2/5/2016	Continue working on annual continuing disclosure report.	0.75	150.00
Assoc (MV)	2/8/2016	Process administrative invoices and certificates authorizing payment and forward for approval, as required by Trust Indenture.	0.25	33.75
Vice Pres (AY)	2/8/2016	Continue working on annual continuing disclosure report.	0.75	150.00
Vice Pres (AY)	2/12/2016	Continue working on annual continuing disclosure report.	1	200.00
Vice Pres (AY)	2/16/2016	Continue working on annual continuing disclosure report.	0.75	150.00
Vice Pres (AY)	2/17/2016	Discussion with developer and counsel. Work on updating disclosure notice. Continue working on annual disclosure report.	1.75	350.00
Vice Pres (AY)	2/19/2016	Prepare and send amortization schedule to homeowner. Continue working on annual disclosure report.	1.5	300.00
Vice Pres (AY)	2/23/2016	Continue working on annual continuing disclosure report.	0.75	150.00
Vice Pres (AY)	2/25/2016	Continue working on annual continuing disclosure report.	1	200.00
Subtotal Fees:				1,877.50

EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.

Total \$1,877.50

March 24, 2016

Marie Meave, Trustee
The Bank of New York Mellon
601 Travis Street, 16th Fl.
Houston, TX 77002

**RE: City of Lavon, Texas, Special Assessment Revenue Bonds, Series 2013
Heritage Public Improvement District No. 1**

Dear Ms. Meave,

Pursuant to the Trust Indenture between the City of Lavon, Texas and The Bank of New York Mellon Trust Company, N.A., as Trustee, providing for the issuance of \$8,065,000 of the City of Lavon, Texas Special Assessment Revenue Bonds (Heritage PID #1 Project), please pay the enclosed invoice in the total amount of **\$1,877.50 to MuniCap, Inc.**, from the Administrative Expense Fund created pursuant to the Trust Indenture. This invoice is for administrative services provided by MuniCap for the City, and the nature of these services is more fully described in the attached invoice.

Please mail the check to MuniCap at the following address:

**8630 M Guilford Road
#263
Columbia, MD 21046**

The undersigned person is an Authorized Representative of the City as provided for in the Trust Indenture.

Please do not hesitate to call me with any questions regarding this matter.

Very truly yours,

City of Lavon, Texas

By: _____
Authorized Representative

Enclosure

Mike Arterburn, Tax A/C

Invoice

%Utility Tax Service, LLC
11500 NW Freeway, Ste 465
Houston, TX 77092

Date	Invoice #
4/1/2016	5179

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	April Assessor-Collector Fee	850.55
1st Quarter Billing	Office Expenses	531.00
Reim NSF Fees	March Collections	35.00
Total		\$1,416.55
Payments/Credits		\$0.00
Balance Due		\$1,416.55

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	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Outlook	May 2016 Outlook	June 2016 Outlook	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Ordinary Income/Expense														
Income														
Utility Income Transfer														
Solid Waste Fund Transfer	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,915.00	12,901.00	154,966.00	154,966.00
Sanitary Sewer Fund Trans	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00	120,000.00
Total Utility Income	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,915.00	22,901.00	274,966.00	274,966.00
Judicial Branch														
Court Fees	226.75	165.00	160.00	201.00	190.00	168.88	181.39	181.39	181.39	181.39	181.40	181.40	2,200.00	2,200.00
Total Judicial Branch	226.75	165.00	160.00	201.00	190.00	168.88	181.39	181.39	181.39	181.40	181.40	181.40	2,200.00	2,200.00
Legislative Branch														
Administrative Fee	1,850.80	450.00	2,250.00	1,150.00	1,200.00	1,834.47	210.79	210.79	210.79	210.79	210.79	210.78	10,000.00	10,000.00
Banking Interest	5.99	0.82	22.90	91.57	105.56	0.00	137.19	137.19	137.19	137.19	137.19	137.21	1,050.00	1,050.00
Late Fees	1,642.68	1,887.66	2,129.29	2,012.91	826.67	1,244.87	2,042.66	2,042.66	2,042.66	2,042.66	2,042.66	2,042.62	22,000.00	22,000.00
Photocopies	0.00	0.00	0.00	0.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24.50	25.00	25.00
Return of Equity Insurance	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.83	60.87	730.00	730.00
Community Center/Pavillion Rental F	130.75	353.00	100.00	171.00	265.00	357.00	33.04	33.04	33.04	33.04	33.04	33.05	1,575.00	1,575.00
Restitution	500.00	450.00	450.00	225.00	425.00	450.00	450.00	360.00	360.00	360.00	360.00	360.00	4,750.00	4,750.00
Total Legislative Branch	4,191.05	3,202.31	5,013.02	3,711.81	2,883.06	3,947.17	2,934.51	2,844.51	2,844.51	2,844.51	2,844.51	2,869.03	40,130.00	40,130.00
Operations Division														
Food Service Inspection Permits	0.00	720.00	2,370.00	610.00	0.00	10.00	0.00	0.00	0.00	0.00	0.00	0.00	3,710.00	3,410.00
General Permit Fees	3,268.60	2,029.19	2,528.61	1,459.00	5,805.50	2,336.00	2,928.85	2,928.85	2,928.85	2,928.85	2,928.85	2,928.85	35,000.00	35,000.00
New Building Permit Fees	14,280.35	9,423.40	15,950.80	5,027.60	15,653.80	9,198.05	5,466.00	0.00	0.00	0.00	0.00	0.00	75,000.00	75,000.00
R New Addition Bldg Permit Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00	18,000.00	18,000.00	18,000.00	90,000.00	90,000.00
OSSF Permit Fees	0.00	800.00	0.00	0.00	400.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	400.00
PD Fines / Fees	4,362.80	4,323.53	5,410.88	7,858.16	8,717.37	7,053.18	5,379.02	5,379.02	5,379.02	5,379.02	5,379.02	5,378.98	70,000.00	70,000.00
PD Warrant Fines / Fees	277.15	686.00	219.50	214.10	720.00	722.00	1,143.54	1,143.54	1,143.54	1,143.54	1,143.54	1,143.55	9,700.00	9,700.00
Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PD SRO	2,204.22	1,493.02	1,496.25	1,496.25	1,497.83	1,501.32	2,274.49	1,326.53	1,326.53	1,326.53	1,326.53	1,326.50	18,596.00	18,596.00
Total Operations Division	24,393.12	19,475.14	27,976.04	16,665.11	32,794.50	21,220.55	17,191.90	28,777.94	28,777.94	28,777.94	28,777.94	28,777.88	303,606.00	302,106.00
Prior Year Carryover														
Unencumbered FY 13-14 Funds	166,521.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,521.49	107,000.00
Total Carryover	166,521.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166,521.49	107,000.00
Taxes														
Franchise Tax	206.30	597.31	0.00	207.72	97,096.08	11.36	738.64	800.00	350.00	10,000.00	700.00	292.59	111,000.00	111,000.00
Property Tax	3,276.73	38,311.02	678,614.08	209,731.22	53,604.89	7,587.12	2,479.16	2,479.16	2,479.16	2,479.16	2,479.16	2,479.16	1,006,000.00	1,006,000.00
Sales & Use Tax	10,665.28	13,800.78	10,070.68	9,596.42	13,294.25	10,581.06	10,331.92	10,331.92	10,331.92	10,331.92	10,331.92	10,331.93	130,000.00	130,000.00
Total Taxes	14,148.31	52,709.11	688,684.76	219,535.36	163,995.22	18,179.54	13,549.72	13,611.08	13,161.08	22,811.08	13,511.08	13,103.68	1,247,000.00	1,247,000.00
Total Income	232,395.72	98,466.56	744,748.82	263,028.28	222,777.78	66,431.14	56,772.52	68,329.92	67,879.92	77,529.93	68,229.93	67,832.99	2,034,423.49	1,973,402.00
Expense														
Judicial Branch														
Credit Card Fees	123.65	98.09	0.00	0.00	0.00	0.00	258.88	258.88	258.88	258.88	258.88	258.86	1,775.00	1,775.00
Jury Panel	0.00	0.00	0.00	0.00	0.00	0.00	75.00	0.00	75.00	0.00	0.00	0.00	150.00	150.00
Health Insurance	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	270.56	3,246.72	3,246.00
Office Supplies	168.31	9.29	108.99	37.46	56.50	46.50	262.16	262.16	262.16	262.16	262.16	262.15	2,000.00	2,000.00
Payroll - Court Clerk	2,306.01	2,276.36	2,883.12	2,512.32	2,512.32	4,242.16	3,369.95	3,369.95	3,369.95	3,369.95	3,369.95	3,369.96	36,952.00	36,952.00
Payroll - Part time Crt Clrk	995.89	885.65	812.16	795.24	1,008.04	1,013.21	850.13	850.13	850.13	850.13	850.13	850.16	10,611.00	10,611.00
Payroll - Judge	300.00	150.00	150.00	0.00	337.50	187.50	562.50	562.50	562.50	562.50	562.50	562.50	4,500.00	4,500.00
Payroll - Prosecutor	0.00	150.00	150.00	225.00	375.00	150.00	575.00	575.00	575.00	575.00	575.00	575.00	4,500.00	4,500.00
Postal Fees	0.00	0.00	49.00	0.00	49.00	0.00	58.67	58.67	58.67	58.67	58.67	58.67	450.02	450.00
Training	0.00	0.00	0.00	0.00	0.00	0.00	166.65	166.65	166.65	166.65	166.65	166.75	1,000.00	1,000.00
Total Judicial Branch	4,164.42	3,839.95	4,423.83	3,840.58	4,608.92	5,909.93	6,449.50	6,374.50	6,449.50	6,374.50	6,374.50	6,374.61	65,184.74	65,184.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Outlook	May 2016 Outlook	June 2016 Outlook	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
City Secretary														
Advertising & Notices	694.40	0.00	201.99	102.90	0.00	0.00	815.75	815.75	815.75	815.75	815.75	815.75	5,893.79	6,000.00
Cell Phone -CS	52.34	52.34	52.34	35.70	35.70	35.70	55.98	55.98	55.98	55.98	55.98	55.98	600.00	600.00
Cell Phone -CSC	35.70	35.70	35.70	35.70	35.70	35.70	43.80	43.80	43.80	43.80	43.80	43.80	477.00	477.00
Computer (Server/Software)	0.00	0.00	0.00	0.00	0.00	0.00	1,375.00	1,300.00	0.00	0.00	0.00	0.00	2,675.00	2,675.00
Cleaning	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	4,200.00
CPA	0.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00	1,000.00	0.00	500.00	0.00	2,000.00	2,000.00
Dues & Fees	335.00	34.17	85.94	299.00	870.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,624.11	1,500.00
Drinking Water/Gatorade All	45.00	0.00	0.00	0.00	0.00	0.00	159.17	159.17	159.17	159.17	159.17	159.15	1,000.00	1,000.00
Elections	0.00	0.00	0.00	0.00	-215.69	0.00	1,215.69	0.00	0.00	0.00	0.00	5,200.00	6,200.00	6,200.00
Health Insurance	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.36	1,623.04	19,480.00	19,480.00
R Office Furniture (Counter top)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00
Building Supplies	55.15	17.75	85.45	143.44	40.85	106.21	258.52	258.52	258.52	258.52	258.52	258.55	2,000.00	2,000.00
Office Supplies	331.50	1,156.02	429.97	488.30	446.20	403.87	15.69	15.69	15.69	15.69	15.69	15.69	3,350.00	3,350.00
Council Events	36.63	86.30	127.77	89.95	0.00	15.99	48.89	48.89	48.89	48.89	48.89	48.91	650.00	650.00
Office Equipment	0.00	0.00	0.00	0.00	5,299.99	0.00	200.01	0.00	1,000.00	0.00	0.00	0.00	6,500.00	6,500.00
Payroll- City Secretary	2,350.15	235.96	3,230.40	3,230.40	3,230.40	4,845.60	5,066.18	5,066.18	5,066.18	5,066.18	5,066.18	5,066.19	47,520.00	47,520.00
Payroll - Services Coord.	2,497.60	2,497.60	2,826.37	2,497.60	2,625.60	3,710.94	2,689.55	2,689.55	2,689.55	2,689.55	2,689.55	2,689.54	32,793.00	32,793.00
Payroll - Acct. Clerk	2,788.80	2,788.80	2,788.80	2,788.80	2,788.80	4,183.20	3,021.13	3,021.13	3,021.13	3,021.13	3,021.13	3,021.15	36,254.00	36,254.00
Payroll - Asst City Secretary	2,383.39	2,785.96	80.04	494.00	1,066.40	1,132.60	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	2,500.00	22,942.39	32,469.00
Comm Center Events Coord	80.00	60.00	225.00	60.00	300.00	570.00	367.50	367.50	367.50	367.50	367.50	367.50	3,500.00	3,500.00
Community Events	838.03	17.98	1,133.65	60.00	0.00	1,168.33	0.00	0.00	0.00	0.00	0.00	782.01	4,000.00	4,000.00
Postal Fees	0.00	13.30	0.00	0.00	10.00	0.00	37.79	37.79	37.79	37.79	37.79	37.75	250.00	250.00
Records Storage	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	116.10	1,393.20	1,392.00
Software	0.00	0.00	0.00	519.00	0.00	0.00	121.84	121.84	121.84	121.84	121.84	121.80	1,250.00	1,250.00
Training	0.00	0.00	0.00	0.00	350.00	0.00	0.00	1,650.00	0.00	0.00	1,000.00	0.00	3,000.00	3,000.00
Electric	-1,435.71	379.82	278.18	442.63	331.42	347.15	942.76	942.76	942.76	942.76	942.76	942.71	6,000.00	6,000.00
Natural Gas	20.21	20.27	317.34	636.78	661.73	358.09	330.93	330.93	330.93	330.93	330.93	330.93	4,000.00	4,000.00
Telephone	486.42	486.61	486.64	487.22	486.87	486.92	471.55	471.55	471.55	471.55	471.55	471.57	5,750.00	5,750.00
Water	29.82	30.63	29.02	29.42	30.23	54.07	49.47	49.47	49.47	49.47	49.47	49.46	500.00	500.00
Total City Secretary	13,713.89	12,788.67	14,504.06	14,530.30	20,983.66	19,543.83	22,876.66	22,035.96	21,085.96	19,085.96	20,585.96	25,067.58	226,802.49	236,310.00
City Administrators Office														
City Administrator	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	45,945.00	45,945.00	45,945.00
Cell Phone	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	900.00	900.00
Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,001.00	1,001.00	1,001.00
Health Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,494.00	6,494.00	6,494.00
Total Administrators Office	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	54,340.00	54,340.00	54,340.00
Operations Division														
Fire Services														
Cell Phone	0.00	181.34	52.34	52.48	52.48	52.48	84.81	84.81	84.81	84.81	84.81	84.83	900.00	900.00
Emergency Service Equip.	0.00	0.00	250.00	22,501.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	22,751.41	22,502.00
Equipment Maint and Repair	0.00	0.00	0.00	0.00	0.00	976.23	140.00	1,200.00	280.00	140.00	2,123.77	140.00	5,000.00	5,000.00
3" Fire Hoses (5)	0.00	0.00	0.00	0.00	0.00	857.31	192.69	0.00	0.00	0.00	0.00	0.00	1,050.00	1,050.00
Fire Hose (5)	0.00	0.00	0.00	0.00	0.00	1,220.00	30.00	0.00	0.00	0.00	0.00	0.00	1,250.00	1,250.00
Fuel	0.00	0.00	152.52	280.32	228.56	219.28	686.55	686.55	686.55	686.55	686.55	686.57	5,000.00	5,000.00
Fire Marshal Dues & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00	170.00	170.00
Fire/Safety Manager	2,307.69	4,615.38	4,615.38	4,615.38	4,615.38	6,923.07	5,384.62	5,384.62	5,384.62	5,384.62	5,384.62	5,384.62	60,000.00	60,000.00
Health Insurance	0.00	0.00	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	541.12	5,411.20	6,494.00
NFPA Pump/Ladder E2	0.00	0.00	0.00	0.00	0.00	0.00	450.00	0.00	0.00	0.00	0.00	0.00	450.00	450.00
PT Personnel Stipend	0.00	0.00	0.00	0.00	0.00	0.00	5,075.00	3,385.00	3,385.00	3,385.00	3,385.00	3,385.00	22,000.00	22,000.00
Safety Fire Equipment	0.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00
TFT Nozzles for E2 (2)	0.00	0.00	0.00	0.00	0.00	0.00	1,700.00	0.00	0.00	0.00	0.00	0.00	1,700.00	1,700.00
Uniforms/Graphics	0.00	0.00	0.00	0.00	40.00	236.71	87.21	87.21	87.21	87.21	87.21	87.24	800.00	800.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Outlook	May 2016 Outlook	June 2016 Outlook	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
Electric	116.58	93.88	96.02	109.76	157.40	90.02	189.39	189.39	189.39	189.39	189.39	189.39	1,800.00	1,800.00
Natural Gas	43.17	41.92	42.50	58.13	77.58	47.08	114.93	114.93	114.93	114.93	114.93	114.97	1,000.00	1,000.00
Water	28.63	26.62	25.01	27.42	28.63	28.23	39.24	39.24	39.24	39.24	39.24	39.26	400.00	400.00
Total Fire Service	2,496.07	4,959.14	5,774.89	28,186.02	5,741.15	11,191.53	14,915.56	11,712.87	10,792.87	10,652.87	12,636.64	10,823.00	129,882.61	130,716.00
Police Department														
Audio Visual	98.85	0.00	263.86	0.00	132.99	0.00	217.38	217.38	217.38	217.38	217.38	217.40	1,800.00	1,800.00
Cell Phone Staff	511.43	546.81	500.12	368.02	518.02	518.02	772.59	772.59	772.59	772.59	772.59	772.63	7,598.00	7,900.00
Child Abuse Interlocal	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
Cleaning	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	4,200.00
Computers	0.00	0.00	0.00	149.00	0.00	4,323.56	0.00	1,000.00	0.00	0.00	0.00	1,027.44	6,500.00	6,500.00
Crime Prevention	362.29	0.00	0.00	27.95	0.00	0.00	250.00	231.95	231.95	231.95	231.95	231.96	1,800.00	1,800.00
Database Services	30.00	30.00	30.00	30.00	30.00	30.00	0.00	60.00	30.00	30.00	30.00	70.00	400.00	400.00
Dispatch	4,432.18	0.00	0.00	4,432.18	0.00	0.00	4,432.18	0.00	0.00	4,432.46	0.00	0.00	17,729.00	17,729.00
Due & Fees	10.00	0.00	0.00	0.00	7.50	0.00	100.00	0.00	242.50	0.00	0.00	440.00	800.00	800.00
Emergency Equipment	0.00	0.00	24.99	57.98	0.00	0.00	1,250.00	1,250.00	0.00	0.00	0.00	417.03	3,000.00	3,000.00
Explorer Post Program	0.00	89.95	422.50	0.00	0.00	35.99	741.93	741.93	741.93	741.93	741.93	741.91	5,000.00	5,000.00
Health Insurance	3,787.84	4,328.96	4,328.96	3,246.72	3,787.84	3,787.84	4,779.64	4,779.64	4,779.64	4,779.64	4,779.64	4,779.64	51,946.00	51,946.00
Inmate Boarding	0.00	0.00	0.00	139.58	0.00	0.00	176.74	176.74	176.74	176.74	176.74	176.72	1,200.00	1,200.00
Meals & Entertainment	0.00	0.00	0.00	31.05	0.00	40.95	0.00	100.00	100.00	0.00	0.00	228.00	500.00	500.00
Mobile Internet	184.88	184.86	184.86	184.86	184.86	184.88	315.14	315.14	315.14	315.14	315.14	315.10	3,000.00	3,000.00
Office Equipment	0.00	0.00	0.00	0.00	65.00	0.00	506.43	85.72	85.72	85.72	85.72	85.69	1,000.00	1,000.00
Office Supplies	64.70	131.16	49.49	48.68	192.89	106.05	401.17	401.17	401.17	401.17	401.17	401.18	3,000.00	3,000.00
Payroll COP/COO	5,925.00	5,925.00	6,695.00	5,925.00	5,925.00	8,887.50	6,418.75	6,418.75	6,418.75	6,418.75	6,418.75	6,418.75	77,795.00	77,795.00
Payroll School Res Officer	3,161.76	3,161.76	3,161.76	3,161.76	3,161.76	4,742.64	3,773.09	3,773.09	3,773.09	3,773.09	3,773.09	3,773.11	43,190.00	43,190.00
Payroll LT	4,739.20	4,739.20	5,355.20	4,739.20	4,739.20	7,108.80	5,134.20	5,134.20	5,134.20	5,134.20	5,134.20	5,134.20	62,226.00	62,226.00
Payroll Corporal	4,099.20	4,099.20	4,632.20	4,099.20	4,099.20	6,148.80	4,440.87	4,440.87	4,440.87	4,440.87	4,440.87	4,440.85	53,823.00	53,823.00
Payroll Officer 2	3,289.44	3,289.44	3,717.44	1,815.07	0.00	0.00	4,439.80	4,439.80	4,439.80	4,439.80	4,439.80	4,439.81	38,750.20	43,190.00
Payroll Officer 3	3,289.44	3,289.44	3,289.44	3,289.44	3,289.44	4,934.16	3,563.61	3,563.61	3,563.61	3,563.61	3,563.61	3,563.59	42,763.00	42,763.00
Payroll Officer 4	3,289.44	3,289.44	3,717.45	3,289.44	3,289.44	4,934.16	3,563.44	3,563.44	3,563.44	3,563.44	3,563.44	3,563.43	43,190.00	43,190.00
Payroll Officer 5	3,225.60	3,225.60	3,225.60	3,225.60	3,225.60	4,838.40	3,494.43	3,494.43	3,494.43	3,494.43	3,494.43	3,494.45	41,933.00	41,933.00
Payroll Officer 6	0.00	0.00	0.00	0.00	1,465.45	4,742.64	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	3,500.00	27,208.09	41,103.00
Police Equipment Mtnc.	0.00	0.00	269.55	0.00	0.00	269.55	410.15	410.15	410.15	410.15	410.15	410.15	3,000.00	3,000.00
Postal Fees	0.00	30.00	12.82	2.94	0.00	26.22	54.67	54.67	54.67	54.67	54.67	54.67	400.00	400.00
R Radio	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
Report Management	0.00	0.00	0.00	1,500.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00	0.00	1,600.00	1,600.00
School Resource Expenses	0.00	0.00	0.00	0.00	40.00	0.00	153.33	153.34	153.33	0.00	0.00	0.00	500.00	500.00
Software	0.00	0.00	0.00	300.00	0.00	0.00	1,500.00	200.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00
TLETS Management	7,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	7,500.00
Training	0.00	0.00	0.00	82.08	0.00	-82.08	916.67	916.67	916.67	916.67	916.67	916.65	5,500.00	5,500.00
Uniform	172.96	472.00	0.00	0.00	47.00	418.00	1,000.00	1,000.00	322.51	322.51	322.51	322.51	4,400.00	4,400.00
Vehicle Cleaning	40.00	25.00	15.00	30.00	25.00	25.00	35.00	30.00	30.00	30.00	30.00	35.00	350.00	350.00
Vehicle Fuel	1,168.44	1,124.93	943.25	1,097.26	870.92	798.40	2,666.14	2,666.14	2,666.14	2,666.14	2,666.14	2,666.10	22,000.00	22,000.00
Vehicle Mtnc.	525.88	633.81	626.44	643.06	1,162.33	791.07	936.24	936.24	936.24	936.24	936.24	936.21	10,000.00	10,000.00
Vests	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Electric	339.95	329.17	300.97	326.73	360.97	269.55	512.11	512.11	512.11	512.11	512.11	512.11	5,000.00	5,000.00
Telephone	551.22	549.53	549.64	550.72	551.55	546.72	540.10	540.10	540.10	540.10	540.10	540.12	6,540.00	6,540.00
Water	29.82	29.82	29.82	29.42	29.42	30.23	28.57	28.57	28.57	28.57	28.57	28.62	350.00	350.00
R Crime Scene Camera	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00	0.00	-	1,000.00	1,000.00
R Four AED's	0.00	0.00	0.00	0.00	0.00	0.00	6,400.00	0.00	0.00	0.00	0.00	0.00	6,400.00	6,400.00
R Tazers (3)	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	0.00	0.00	0.00	0.00	0.00	5,400.00	5,400.00
R Type Barricades III (3)	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Total Police Department	52,679.52	39,875.08	42,696.36	43,172.94	37,551.38	58,807.05	84,274.37	57,258.44	53,343.44	57,280.07	52,847.61	55,005.03	634,791.29	653,428.00
Public Works														
R Audio Visual	0.00	0.00	0.00	0.00	0.00	0.00	700.00	0.00	0.00	0.00	0.00	0.00	700.00	700.00

	Oct 2015 Actual	Nov 2015 Actual	Dec 2015 Actual	Jan 2016 Actual	Feb 2016 Actual	Mar 2016 Actual	Apr 2016 Outlook	May 2016 Outlook	June 2016 Outlook	July 2016 Outlook	Aug 2016 Outlook	Sept 2016 Outlook	FY 2015-2016 TOTAL	FY 2015-2016 Budget
TIF Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,000.00	0.00	0.00	0.00	0.00	85,000.00	85,000.00
R Phase 2 Radio upgrade	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	50,000.00
R Resv/ Unassigned Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,542.00	14,542.00	14,542.00
Total Dedicated Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,000.00	0.00	0.00	0.00	64,542.00	149,542.00	149,542.00
Insurance														
Auto Liability	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	384.00	4,608.00	4,608.00
Auto Phys. Damage	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	205.00	2,460.00	2,460.00
Errors & Omissions	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.17	132.13	1,586.00	1,586.00
General Liability	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	55.75	669.00	669.00
Law Enforcement Liability	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.42	456.38	5,477.00	5,477.00
Mobil Equipment	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	23.50	282.00	282.00
Real & Personal Property	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	1,632.00	1,632.00
Workers Compensation	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.83	1,116.87	13,402.00	13,402.00
Total Insurance	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.67	2,509.63	30,116.00	30,116.00
Outsourcing														
Ambulance Service	0.00	0.00	0.00	3,341.59	0.00	0.00	3,341.59	0.00	3,341.59	0.00	0.00	3,341.59	13,366.36	21,534.00
Animal Control	0.00	0.00	0.00	3,125.00	0.00	0.00	1,562.50	0.00	0.00	0.00	1,562.50	0.00	6,250.00	6,690.00
Auditor	0.00	0.00	0.00	1,154.00	0.00	3,300.00	0.00	0.00	3,000.00	0.00	2,546.00	0.00	10,000.00	14,000.00
Central Appraisal District	0.00	1,634.50	0.00	0.00	1,634.50	0.00	0.00	1,634.50	0.00	0.00	1,634.50	0.00	6,538.00	6,451.00
City Civil Attorney	30,892.43	0.00	0.00	0.00	4,529.92	1,387.20	531.74	531.74	531.74	531.74	531.74	531.75	40,000.00	40,000.00
City Engineer	552.00	0.00	6,321.98	3,280.00	1,160.00	2,838.62	0.00	0.00	0.00	0.00	0.00	0.00	14,152.60	8,000.00
Fidelity Bonding	0.00	0.00	0.00	194.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	200.00	200.00
Information Technologies	921.50	1,515.92	1,188.42	1,339.65	1,233.38	1,308.38	2,402.63	2,402.63	2,402.63	2,402.63	2,402.63	2,402.60	21,923.00	21,923.00
MS4 Permitting Consultant	0.00	0.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00
Tax Assessor & Collector	0.00	0.00	1,133.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	166.75	1,300.00	1,300.00
Tiff Administrator	0.00	0.00	0.00	0.00	0.00	0.00	3,200.00	0.00	0.00	0.00	0.00	0.00	3,200.00	3,200.00
Sports Park Engineer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00
Shredding Services	93.36	8.09	103.78	95.59	95.14	195.05	118.17	118.17	118.17	118.17	118.17	118.14	1,300.00	1,300.00
Total Outsourcing	32,459.29	3,158.51	8,747.43	12,529.83	8,652.94	11,029.25	12,156.63	4,687.04	9,394.13	3,052.54	8,795.54	6,566.83	121,229.96	132,598.00

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WE'VE GOT YOUR 6

LAW ENFORCEMENT APPRECIATION & MEMORIAL EVENT

[LOGO]

[Lavon PD]

[LOGO]

[C.O.P.S.]

[LOGO]

[Josephine PD]

Event Purpose

This event will honor the current officers & remember the fallen officers of the Lavon Police Department, Josephine Police Department, Collin County Sheriff's Office, Collin County Constable's Office & Texas Department of Public Safety, as well as thanking any officers who have previously served in law enforcement for their service.

SUNDAY, MAY 15, 2016

5:00 PM TO 8:00 PM

LAVON CITY HALL

120 School Road, Lavon TX 75166

May 15 each year is National Peace Officer Memorial Day, a day where fallen officers from around the country are remembered.

There are events & candlelight vigils held throughout the country on this day & throughout the week.

National Police Week is held annually during the week that May 15th falls in. National Police Week is a week where all law enforcement officers are recognized and honored by their communities.

A candlelight vigil will conclude our event.

This event will be the first event of its kind in our community.

**FOOD ~ SILENT AUCTION ~ RAFFLE ~ CHS BAND & DRILL TEAM ~ FLAG CEREMONY
PLAYGROUND ~ KIDS ACTIVITIES ~ BOUNCE HOUSE ~ SNOW CONES ~ FACE PAINTING**

COME OUT AND SUPPORT YOUR LOCAL LAW ENFORCEMENT!

**ALL EVENT PROCEEDS WILL GO TO SUPPORTING OUR
LOCAL POLICE DEPARTMENTS & OUR METROPLEX C.O.P.S.**

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2016 Comp Time Balances

Position	Available as of the 03/05/2016 payroll In Hours:Minutes: seconds	Previous Month Feb. 27, 2016
<u>Organizational Support Office</u>		
City Services Coordinator	11:25:30	0:00:30
Accounting Clerk	33:06:30	28:12:30
Admin. Asst.	0:00:00	0:00:00
Total Organizational Support	44:32:00	28:13:00
<u>Public Works Dept.</u>		
PW Operator #1	12:55:30	0:00:00
PW Operator #2	0:00:00	0:00:00
Total Public Works	12:55:30	0:00:00
<u>Police Department</u>		
Officer 1	6:50:00	0:00:30
Officer 2	0:00:00	0:00:00
Officer 3	66:05:00	39:39:30
Officer 4	17:56:00	9:44:00
Officer 5	84:45:30	48:57:30
Officer 6	9:58:30	9:58:30
Officer 7	48:25:00	0:00:00
SRO	62:05:00	117:44:00
Court Clerk	0:00:00	0:00:00
Total Police Department	296:05:00	226:04:00
Grand Comp Time Total	353:32:30	254:17:00