



**AGENDA**  
**FEBRUARY 6, 2020**  
**BOARD OF DIRECTORS**  
**LAVON VOLUNTEER FIRE DEPARTMENT**  
**EMERGENCY OPERATIONS CENTER (EOC)**  
**501 LINCOLN AVE., LAVON, TEXAS**  
**REGULAR MEETING**  
**6:00 P.M.**

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**1. CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT.**

**2. ITEMS FOR CONSIDERATION**

- A. Discussion and action regarding the minutes of the May 13, 2019 meeting.
- B. Staff report, discussion and action regarding the facilities, equipment, operations, administration and service delivery.
- C. Discussion and action regarding the election of Board officers: President, Vice President and Secretary/Treasurer.
- D. Discussion and action regarding capital planning.
- E. Discussion and action to ratify changes related to Ordinance No. **2020-01-02** amending Chapter 6, "Fire Prevention and Protection", of the City of Lavon Code of Ordinances by amending Article 6.02.003 "Membership and Appointment" to amend requirements relating to organizational structure and appointment of members.
- F. Discussion and action to ratify changes related to Resolution No. **2020-01-03** amending Chapter 6, "Fire Prevention and Protection", of the City of Lavon Code of Ordinances by amending Article 6.02.003 "Membership and Appointment" to amend requirements relating to organizational structure and appointment of members.
- G. Set future meetings and agendas.

**3. ADJOURN THE MEETING**

- 1. Notice is hereby given that members of the Lavon Economic Development Corporation Board, Lavon Planning and Zoning Commission, Parks and Recreation Board, and Reinvestment Zone #1 (TIF) Board of Directors may be in attendance at the Lavon City Council Meeting.
- 2. The Board may vote and/or act upon each of the items listed in this Agenda except for discussion items.
- 3. The Board reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that this Agenda was duly posted at City Hall and on the City's website at [www.cityoflavon.com](http://www.cityoflavon.com) on or before 6:00 PM on January 31, 2020.

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Kim Dobbs, City Administrator/City Secretary

Lavon City Hall will provide reasonable accommodations for persons attending meetings. Please contact the City Secretary at 972-843-4220 no later than 48 hours prior to a meeting if you require special assistance | WiFi password: Guest2014



MINUTES  
MAY 13, 2019  
BOARD OF DIRECTORS  
LAVON VOLUNTEER FIRE DEPARTMENT (LVFD)  
EMERGENCY OPERATIONS CENTER (EOC)  
501 LINCOLN AVE., LAVON, TEXAS  
REGULAR MEETING

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ATTENDING: MINDI SERKLAND  
KELLY TURK  
MIKE JONES

1. **CHIEF JONES CALLED THE MEETING TO ORDER AT 6:34 P.M. WITH A QUORUM PRESENT.**

2. **ITEMS FOR CONSIDERATION**

**A. Discussion and action regarding the Minutes of the September 10, 2018 meeting.**

**MOTION: APPROVE THE MINUTES OF THE SEPTEMBER 10, 2018 MEETING.**

MOTION MADE: TURK

SECONDED: SERKLAND

APPROVED: UNANIMOUS

**B. Staff report, discussion and action regarding the facilities, equipment, administration and service delivery.**

LVFD Chief Danny Anthony, Captain Scott Beaudette and volunteer Tracy Filo were introduced. Chief Anthony and City Administrator Kim Dobbs provided reports regarding the equipment acquisition, facilities and staffing. Chief Anthony reported that the roster is in very strong shape with the addition of several highly qualified volunteers. Ms. Dobbs advised that Chief Jones, Chief Anthony and she were meeting later in the week with IT consultants regarding the technology at the EOC, fire and police departments.

The condition and purposes of the four apparatus were discussed and it was noted that the quick response vehicle and converted police vehicle are still works in progress.

Ms. Filo provided information regarding funding opportunities and grant research including information about an Emergency Service District (ESD) as a potential funding source for LVFD operations. It was recognized that a district is created by a petition and election and that the timeline for a November election that would be called in June was too short to proceed. The Board discussed the matter and expressed interest in further study before making a determination as to the viability of a separate taxing entity.

Ms. Filo and Chief Anthony provided information regarding a pending application for a grant to fund academy training and about other grant research.

Ms. Dobbs noted that she requested Chief Anthony manage the roster as specified in the by- laws and remove volunteers who did not meet the meeting, training and response requirements. Ms. Serkland asked for an updated roster with qualifications.

Chief Anthony noted that the City was funding the certificate testing of the volunteers who completed the Emergency Management Response (EMR) coursework and stated that the goal is to have all volunteers be EMR certified.

The Board recognized the great accomplishment of developing the department to its current level and expressed support for the ongoing progress. Captain Beaudette acknowledged the high level of service, professionalism and commitment that the LVFD volunteers are delivering.

- C. Discussion and action to ratify changes related to Ordinance No. 2019-02-02 amending Article 2.04, “Departments of the City”; Article 6.02, “Volunteer Fire Department” of the Code of Ordinances; and Article VII “Officer and Member Qualifications” of the Bylaws of the Lavon Volunteer Fire Department, as amended to update the potential organizational structure of the department.**

Ms. Dobbs provided information relating to the Ordinance. Chief Jones clarified the organization structure.

**MOTION: RATIFY CHANGES RELATED TO ORDINANCE NO. 2019-02-02 AMENDING ARTICLE 2.04, “DEPARTMENTS OF THE CITY”; ARTICLE 6.02, “VOLUNTEER FIRE DEPARTMENT” OF THE CODE OF ORDINANCES; AND ARTICLE VII “OFFICER AND MEMBER QUALIFICATIONS” OF THE BYLAWS OF THE LAVON VOLUNTEER FIRE DEPARTMENT, AS AMENDED TO UPDATE THE POTENTIAL ORGANIZATIONAL STRUCTURE OF THE DEPARTMENT.**

MOTION MADE: SERKLAND  
SECONDED: TURK  
APPROVED: UNANIMOUS

- D. Discussion and action regarding the signatories on the LVFD checking account.**

Ms. Dobbs reviewed the current authorized signatories on the checking account and recommended that the Board formally acknowledge that Chief Anthony would replace former Chief Scott as a signer. Ms. Dobbs also recommended adding another administrative staff person at City Hall for convenience as the account requires two signatures on the checks.

**MOTION: AUTHORIZE CHECKING ACCOUNT SIGNATORIES TO INCLUDE BOARD PRESIDENT MIKE JONES, BOARD VICE PRESIDENT KELLY TURK, CHIEF DANNY ANTHONY, CITY ADMINISTRATOR KIM DOBBS AND CITY STAFF RAE NORTON AND FURTHER AUTHORIZE CHIEF JONES TO SUBMIT A LETTER TO INDEPENDENT BANK SO STATING.**

MOTION MADE: SERKLAND  
SECONDED: TURK  
APPROVED: UNANIMOUS

Ms. Dobbs presented information relating to and the Board expressed support for combining the Fire Marshal and Fire Operations budgets into one Fire Services budget.

- E. Discussion and action regarding LVFD graphics.**

Chief Anthony and Captain Beaudette presented information relating to current uniform needs of the department and explained that the supply of volunteer shirts has run low. Captain Beaudette presented proposed graphics and shirt styles expressing a desire update the graphics, continue supplying the short sleeve collar shirts for presentations, provide t-shirts for training and routine wear and purchase additional caps. The Board expressed support for the proposal.

It was noted that the approved LVFD seal that was fashioned from the original seal will continue to be the seal and patch of the department and will be used on formal uniforms. The proposed updated graphic will be used on new uniform items.

Chief Anthony explained that with the Board’s support, that the proposed graphics will be presented to the LVFD membership at their next meeting for their input. The consensus of the Board was to move forward with the transition of the graphics subject to the approval of the LVFD membership, Board President Jones and Ms. Dobbs.

**F. Set future meetings and agendas.**

The Board determined the next meeting would be set as needed.

**3. THE MEETING WAS ADJOURNED AT 8:02 P.M.**

**DULY PASSED and APPROVED** by the Board of Directors of the Lavon Volunteer Fire Department ("LVFD") on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mike Jones, President

**ATTEST:**

\_\_\_\_\_  
Kim Dobbs, City Administrator



# CITY OF LAVON

## Agenda Brief

**MEETING:** February 6, 2020

**ITEM:** 2 – C

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**Item:**

Discussion and action regarding the election of Board officers: President, Vice President and Secretary/Treasurer.

**Background:**

Pursuant to the Bylaws of the LVFD, board of director officers are elected by the board and serve for one-year terms.

Current Officeholders:

President	Mike Jones
Vice President	Kelly Turk
Secretary/Treasurer	<i>vacant</i>



## **CITY OF LAVON**

### **Agenda Brief**

**MEETING: February 6, 2020**

**ITEM: 2 – D**

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**Item:**

Discussion and action regarding capital planning.

**Background:**

As recommended in the Community Vision Assessment, the City Council engaged Freeman-Millican, Inc. to prepare a capital improvement plan (CIP) to guide capital planning and expenditures for the City.

The process is underway and consideration will be given to planning for public safety capital needs such as buildings and major equipment.

A copy of the work session presentations made to the City Council are attached for information purposes.

**Attachments:** CIP Presentations

# CITY OF LAVON COMMUNITY VISION

## CAPITAL IMPROVEMENTS PLAN



12-03-2019

1

### 2019-2021 Strategic Plan TWO-YEAR GOALS



#### GOAL 2:

#### Research Pricing and Prepare a Scope for a Capital Improvements Plan (CIP)

As Lavon continues to grow, **major improvements** and additional **amenities** need to be **planned for and purchased**. Throughout the Lavon 2019 Community Survey, Envision Lavon, stakeholder interviews, and other feedback sources, numerous areas were identified as needing upgrades, including roadways, utilities and parks and community facilities. Identifying **funding strategies** will be crucial to the CIP's success.

With a CIP, the City will be able to **identify and prioritize** the necessary improvements and purchases that will improve the **quality of life** in Lavon and maintain the **safe community**. A CIP can include items such as:

- Infrastructure (including Drainage and Storm Sewer, Sidewalks, and Trails)
- Streets/Mobility
- City Facilities & Amenities (Including Parks)

Accomplishing two-year goals has been identified as one of the **KEY PRIORITIES**

2



# CAPITAL IMPROVEMENTS PLAN



Components of a CIP include:

- Identification
  - Projects
  - Amenities
- Prioritization
- Budget/Financing Plan
- Timeline
- Process (Management, Design, Construction, Acquisition, Finance, Communication)

**REMEMBER** - The CIP is a **DYNAMIC** document that is a **CRITICAL** management tool for the City.

12-03-2019

3



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# CITY OF LAVON COMMUNITY VISION CAPITAL IMPROVEMENTS PLAN



01-07-2020

1

## CAPITAL IMPROVEMENTS PLAN



Components of a CIP include:

- Identification
  - Projects
  - Amenities
- Prioritization
- Budget/Financing Plan
- Timeline
- Process (Management, Design, Construction, Acquisition, Finance, Communication)

01-07-2020

2

# CAPITAL IMPROVEMENTS PLAN



Components of a CIP include:

- Identification
  - **Projects**
  - **Amenities**
- Prioritization
- Budget/Financing Plan
- Timeline
- Process (Management, Design, Construction, Acquisition, Finance, Communication)

01-07-2020

3

# CAPITAL IMPROVEMENTS PLAN Projects & Amenities



- Moore Lane Paving
- Lake Road Paving
- CR 484 Paving
- Moore/Geren/SH78 Improvements
- City Hall Parking Lot Paving
- Wolf Run Drainage
- Lake Shadow Drainage
- Moore Lane Drainage
- Geren Rd. Drainage
- CR484/Bear Creek Drainage
- McClendon Road/Bear Creek Drainage
- Bear Creek WWTP Expansion
- City Hall Waterline
- City Park Improvements
- Fire/PD Complex
- Property purchase adjacent to City Hall

01-07-2020

4



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# CAPITAL IMPROVEMENTS PLAN



Components of a CIP include:

- Identification
  - Projects
  - Amenities
- **Prioritization**
  - Budget/Financing Plan
  - Timeline
  - Process (Management, Design, Construction, Acquisition, Finance, Communication)

01 07-2020

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# CAPITAL IMPROVEMENTS PLAN Prioritization



- Life, Health, Safety
- Legal Mandate
- Operational Necessity
- Available Funding
- Quality of Life/Health & Wellness
- Economic Development Impact
- Maintenance/Operation requirements
- Public Perception
- Timing/Location
- Innovation
- Acquisition
- Tax Base Impact
- Strategic Plan Conformance
- Conformance to Core Values
  - High Quality Service
  - Safety
  - Family-Oriented

01-07-2020

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# CAPITAL IMPROVEMENTS PLAN




Components of a CIP include:

- Identification
  - Projects
  - Amenities
- Prioritization
- Budget/Financing Plan
- Timeline
- Process (Management, Design, Construction, Acquisition, Finance, Communication)

01-07-2020

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# CAPITAL IMPROVEMENTS PLAN



Components of a CIP include:

- Identification
  - Projects
  - Amenities
- Prioritization
- **Budget/Financing Plan**
- **Timeline**
- **Process (Management, Design, Construction, Acquisition, Finance, Communication)**

01-07-2020

# CAPITAL IMPROVEMENTS PLAN



# LET'S GET STARTED!

01-07-2020



# CITY OF LAVON

## Agenda Brief

MEETING: February 6, 2020

ITEM: 2 – E

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**Item:**

Discussion and action to ratify changes related to Ordinance No. 2020-01-02 amending Chapter 6, “Fire Prevention and Protection”, of the City of Lavon Code of Ordinances by amending Article 6.02.003 “Membership and Appointment” to amend requirements relating to organizational structure and appointment of members.

**Background:**

On January 7, 2020, the Lavon City Council approved Ordinance No. 2020-01-02 and the LVFD Board is scheduled to consider ratification of the related changes.

To provide for a structure that enables the fire department to perform at its highest possible level, changes to the Code of Ordinances were approved that provide for certain organizational and membership requirements. The changes are presented below:

**Fire Dept Ordinance  
Amend Code of Ordinances 6.02.003**

(a) The members of the fire department shall consist of a chief of the fire department, who shall be appointed by the city administrator and confirmed by a majority of the city council; an assistant fire chief ~~and a captain, each~~ recommended by the fire chief and appointed by the city administrator; and such other officers, firefighters, employees and volunteers as the city council may from time to time determine.

(b) ~~The members of the fire department may elect their officers by a two-third majority vote of all members, including but not limited to, a lieutenant, two (2) members-at-large, secretary and treasurer~~ fire chief, with the city administrator’s concurrence, may identify an organizational structure and appoint volunteer command and administrative officers in accordance with the organizational structure.

**Financial Implication:**

There is no financial implication for the LVFD.

**Staff Notes:**

Approval is recommended.

**Attachments:** Ordinance No. 2020-01-02



**CITY OF LAVON, TEXAS**  
**ORDINANCE NO. 2020-01-02**

Fire Department Organization and Membership - Amending

**AN ORDINANCE OF THE CITY OF LAVON, TEXAS, AMENDING CHAPTER 6, "FIRE PREVENTION AND PROTECTION", OF THE CITY OF LAVON CODE OF ORDINANCES BY AMENDING ARTICLE 6.02.003 "MEMBERSHIP AND APPOINTMENT" TO AMEND REQUIREMENTS RELATING TO MEMBERSHIP AND APPOINTMENT OF MEMBERS; PROVIDING FOR SEVERABILITY, SAVINGS AND REPEALING CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE OF THE ORDINANCE.**

**WHEREAS**, the City Council of the City of Lavon, Texas ("City Council") desires to clarify and refine the command structure and membership requirements of the fire department; and

**WHEREAS**, the City Council has determined the following amendment would be in the best interest of the safety, health and general welfare of its citizens.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**Section 1. RECITALS.**

The City Council hereby finds that the statements set forth in the recitals of this Ordinance are true and correct, and the City Council hereby incorporates such recitals as part of this Ordinance.

**Section 2. AMENDMENT.**

The Code of Ordinances of the City of Lavon, Texas is hereby amended as follows:

Section 6.02.003(a) The members of the fire department shall consist of a chief of the fire department, who shall be appointed by the city administrator and confirmed by a majority of the city council; an assistant fire chief, recommended by the fire chief and appointed by the city administrator; and such other officers, firefighters, employees and volunteers as the city council may from time to time determine.

Section 6.02.003(b) The fire chief, with the city administrator's concurrence, may identify an organizational structure and appoint volunteer command and administrative officers in accordance with the organizational structure.

**Section 3. SAVINGS/REPEALING CLAUSE.**



This ordinance shall be cumulative of all provisions of state or federal law and all ordinances of the City of Lavon, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such other ordinances, in which event the conflicting provisions of such ordinances are hereby repealed to the extent of such conflict.

**Section 4. SEVERABILITY.**

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provisions hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lavon, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

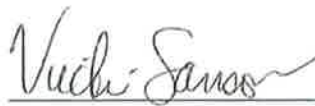
**Section 5. OPEN MEETING.**

It is hereby officially found and determined that all notice required by law has been given and notice of this Ordinance was posted and the Ordinance passed in accordance with the Open Meeting Act.

**Section 6. EFFECTIVE DATE.**

This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

**DULY PASSED and APPROVED** by the City Council of the City of Lavon, Texas, on the 7<sup>th</sup> day of January 2020.



Vicki Sanson  
Mayor

ATTEST:



Kim Dobbs  
City Administrator/City Secretary





## CITY OF LAVON Agenda Brief

MEETING: February 6, 2020

ITEM: 2 – F

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**Item:**

Discussion and action to ratify changes related to Resolution No. 2020-01-03 amending Chapter 6, “Fire Prevention and Protection”, of the City of Lavon Code of Ordinances by amending Article 6.02.003 “Membership and Appointment” to amend requirements relating to organizational structure and appointment of members.

**Background:**

On January 7, 2020, the Lavon City Council approved Resolution No. 2020-01-03 and the LVFD Board is scheduled to consider ratification of the related changes.

To provide for a structure that enables the fire department to perform at its highest possible level, changes to the bylaws were approved that provide for certain organizational and membership requirements are proposed. The changes are presented below:

Amend Bylaws as adopted by Resolution No. 2018-07-03

### ARTICLE III

#### Volunteer Fire Department Membership

Section 1: No activity of the Members shall discriminate on the basis of race, sex, age, creed, color or religion. ~~Any resident citizen of the City or the department’s adjacent Mutual Aid areas, who has attained the age of 18 years may apply.~~ Applicants must be at least 18 years of age, pass a criminal history and background check, and be found in good standing in the community. Possessing a valid State of Texas driver’s license and clean driving record with not more than two moving violations are also requirements. Final approval is contingent on an interview and consideration of past experience.

Section 2.2: Each new Member shall be held as a “probationary member” for a period of 180~~120~~ days.

Section 3: Any Member may be terminated from this department for any reason or no reason consistent with an “At Will” status. As circumstances warrant, or if otherwise required by law, the City Administrator, or his or her designee, or the Fire Chief may initiate disciplinary action by providing the Member with a signed complaint, or complaints may prompt an internal investigation and report to be provided to the Member, pursuant to Chapter 614 of the Texas Government Code. Probationary

Members may be expelled with or without cause during their probationary period, at the discretion of the Fire Chief.

## ARTICLE VII

### Command Officer(s) and Volunteer Fire Department Member qualifications

#### Section 1: Command Officer (minimum) Qualifications

~~Volunteer Captain~~ ~~—————~~ ~~SMMFA FF1 or TCFP FF1 Certification~~

~~—————~~ ~~EMR/ECA Certification~~

~~—————~~ ~~2 years Fire and EMS experience~~

~~—————~~ ~~NIMS 100/700/800~~

~~—————~~ ~~CTBS Certificate~~

#### Section 2: Volunteer Member (minimum) Qualifications

#### Section 2: Volunteer Member (minimum) Qualifications

Volunteer Members--	Ability to lift 50lbs from a standing position
	EMS Certification or completion of EMS certification program within 6 months of membership, <u>preferred</u>
	NIMS 100/800 within 60 days of membership
	CTBS Certificate within 6 months of membership

~~Appointment of Command Officer positions of this organization shall be made biennially, in September, by way of unanimous decision of both the City Administrator and Fire Chief, with approval by City Council at a regular or special called meeting. The Fire Chief shall be nominated by the City Administrator, with confirmation by City Council.~~

## ARTICLE VIII

### Duties of the Fire Department Command Officers

Section 4: The Captain command officers shall assist the Fire Chief and Assistant Fire Chief in carrying out their duties and to perform the duties of Assistant Fire Chief in his/her absence. He/she/They will perform any other duties that may be assigned. He/she/They shall also inspect all equipment and apparatus, and report all findings and problems found to the proper authorities. He/she/They shall have the authority to correct problems found with approval of the Fire Chief.

## ARTICLE IX

### Duties of Volunteer Members of the Fire Department

Section 7: In order that this department may function efficiently, the following rules and regulations shall be observed, and it shall be the duty of all active Members to know them:

1. It shall be the first duty of all Members to give strict obedience to the lawful orders of their elected and appointed the Fire Chief and Command Officers.

**Financial Implications**

There are no financial implications.

*Staff Notes:*

Approval is recommended.

**Attachments:** Resolution No. 2020-01-03

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2020-01-03**

Amending Bylaws of the Lavon Volunteer Fire Department

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
LAVON, TEXAS AMENDING THE BYLAWS OF THE LAVON  
VOLUNTEER FIRE DEPARTMENT REGARDING MEMBERSHIP,  
QUALIFICATIONS, AND DUTIES OF OFFICERS; AND  
PROVIDING FOR AN EFFECTIVE DATE.**

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** The City Council has reviewed and desires to amend the Bylaws of the Lavon Volunteer Fire Department as follows:

1. ARTICLE III “Volunteer Fire Department Membership”, Section 1 shall be amended as follows:

Section 1: No activity of the Members shall discriminate on the basis of race, sex, age, creed, color or religion. Applicants must be at least 18 years of age, pass a criminal history and background check, and be found in good standing in the community. Possessing a valid State of Texas driver’s license and clean driving record with not more than two moving violations are also requirements. Final approval is contingent on an interview and consideration of experience.

2. ARTICLE III “Volunteer Fire Department Membership”, Section 2.2 shall be amended as follows:

Section 2.2: Each new Member shall be held as a “probationary member” for a period of 180 days.

3. ARTICLE III “Volunteer Fire Department Membership”, Section 3 shall be amended as follows:

Section 3: Any Member may be terminated from this department for any reason or no reason consistent with an “At Will” status. As circumstances warrant, or if otherwise required by law, the City Administrator, or his or her designee, or the Fire Chief may initiate disciplinary action by providing the Member with a signed complaint, or complaints may prompt an internal investigation and report to be provided to the Member, pursuant to Chapter 614 of the Texas Government Code. Probationary Members may be expelled with or without cause during their probationary period, at the discretion of the Fire Chief.

4. ARTICLE VII “Command Officer(s) and Volunteer Fire Department Member qualifications”  
Section 1: Command Officer Minimum Qualifications shall be amended by the deletion of the Volunteer Captain Qualifications.

5. ARTICLE VII "Command Officer(s) and Volunteer Fire Department Member qualifications" Section 2: Volunteer Member Minimum Qualifications shall be amended as follows:

Volunteer Members-- Ability to lift 50lbs from a standing position  
EMS Certification or completion of EMS certification program within 6 months of membership, preferred  
NIMS 100/800 within 60 days of membership  
CTBS Certificate within 6 months of membership

The last paragraph of Section 2 shall be deleted.

6. ARTICLE VIII "Duties of the Fire Department Command Officers" Section 4 shall be amended as follows:

Section 4: The command officers shall assist the Fire Chief and Assistant Fire Chief in carrying out their duties and to perform the duties of Assistant Fire Chief in his/her absence. They will perform any other duties that may be assigned. They shall also inspect all equipment and apparatus, and report all findings and problems found to the proper authorities. They shall have the authority to correct problems found with approval of the Fire Chief.

7. ARTICLE IX "Duties of Volunteer Members of the Fire Department" Section 7 shall be amended as follows:

Section 7: In order that this department may function efficiently, the following rules and regulations shall be observed, and it shall be the duty of all active Members to know them:

1. It shall be the first duty of all Members to give strict obedience to the lawful orders of the Fire Chief and Command Officers.

**SECTION 2.** That this resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 7<sup>th</sup> day of January 2020.



Vicki Sanson  
Mayor

ATTEST:



Kim Dobbs  
City Administrator/City Secretary

