



Minutes  
October 17, 2016  
City of Lavon Parks & Recreation Board  
Lavon City Hall, 120 School Rd., Lavon, TX  
Special Meeting

**1. PRESIDING OFFICER CALDERON CALLED THE MEETING TO ORDER AT 7:03 P.M. WITH A QUORUM PRESENT.**

ATTENDING: Mike Gulino, Seat 1  
Jorge Calderon, Board Chairman, Seat 2  
Grant Winans, Vice Chairman, Seat 3  
Jason Arnold, Seat 5

ABSENT: Bradley Tiegs, Seat 4  
Charles Teske, Mayor, Council Liaison

**2. CHAIRMAN CALDERON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND GAVE THE INVOCATION**

**3. ITEMS OF INTEREST/ COMMUNICATIONS.**

City Administrator Kim Dobbs reported that Fall Festival/Halloween event was held in the park at City Hall on Saturday, October 15, 2016 and was a great success. Ms. Dobbs stated that Board members Gulino and Calderon manned the grills from 3-6 pm. Ms. Dobbs stated that the Collin County Historical Commission would be unveiling a historical marker at a ceremony at City Hall on Saturday, November 12 at 10:30 a.m. City Council member Vicki Sanson advised that the Lavon Economic Development Corporation would be hosting Small Business Christmas Bazaar on Saturday, November 26, 2016.

**4. CITIZENS COMMENTS**

There were none.

**5. CONSENT AGENDA**

**A. Minutes of the September 13, 2016 meeting.**

**MOTION: APPROVE THE CONSENT AGENDA, AS PRESENTED.**

**MOTION MADE:** ARNOLD

**SECONDED:** GULINO

**APPROVED:** UNANIMOUS (Absent: Tiegs)

**6. DISCUSSION AND ACTION**

**A. Receive update regarding the Collin County Open Space Grant applications.**

Ms. Dobbs reported that one of the two applications submitted by the City had been awarded for the land acquisition in the amount of \$30,000.

**B. Discussion and action regarding the sports complex site plan and phasing plan.**

Mr. Calderon provided a recap of the City's acquisition of the land and the initial planning efforts relating to the development of a community sports park. Mr. Calderon introduced Joe Mundo, P.E., Mundo & Associates who provided a brief review of the phasing plans and related rationale for sequencing certain improvements. The elements included in the park were discussed and Mr. Mundo referenced a citizen survey conducted early in the process.

Mr. Mundo and the Board discussed the elements, costs, phasing, and issues relating to restroom facilities and concession areas.

It was suggested that booster clubs and league representatives be involved in discussions relating to a concession area. Comments were made regarding the advent of food trucks and how that is reshaping concession stand shape/functions.

Regarding restroom facilities, suggestions included using the port-o-lets in the early phases and getting pricing of a minimalist single room structure similar to state parks facilities.

Mr. Calderon expressed his desire to reduce the proposed expenditure through cost-cutting measures, scope reduction, extended phasing or a combination of all. The Board generally expressed support for and agreement with Mr. Calderon's comments. Concerns were expressed about presenting a park plan that voters will approve.

Mr. Mundo was asked to consider and research:

- scope and costs in general;
- options for the parking lot areas including the use of crushed stone or asphalt instead of concrete paving;
- restroom options;
- trail construction, including the width and materials; and
- extended phasing to five or six phases from three.

**7. BOARD TO SET FUTURE MEETINGS AND AGENDAS**

The next regular meeting will be scheduled for Monday, November 14, 2016 at 7:00 p.m. Staff was directed to include the following agenda items for the Board's consideration: 1) discussion and action regarding the sports complex, including a report from Mr. Mundo; 2) discussion regarding the stage in City Hall; and the city Christmas Tree Lighting.

**8. PRESIDING OFFICER TO ADJOURN PARK & RECREATION BOARD MEETING**

Mr. Calderon adjourned the meeting at 8:40 p.m.

**Duly passed and approved on this 14<sup>th</sup> day of November, 2016.**



Mike Gulino, Vice Chair

Attest:



Kim Dobbs, City Administrator | City Secretary