



Lavon Parks & Recreation Board
Meeting Minutes
February 2, 2015

I. CHAIRMAN BUNTING CALLED THE MEETING TO ORDER AT 7:00 PM.

Members Present: Chairman, Board Member Seat 2, Jason Bunting
Board Member Seat 1, Mike Guliano
Board Member Seat 3, Grant Winans
Board Member Seat 4, Bradley Tiegs
Board Member Seat 5, Kathryn Owens

Members Absent: Board Member Seat 6, Simon Abela

City Staff Present: Terry McCalpin, Public Works Director

Other Commission or
Board Members Present: Charles Teske, Mayor

Visitors: None

There was a quorum present.

II. CHAIRMAN BUNTING LED THE BOARD IN THE PLEDGE OF ALLEGIANCE AND GAVE THE INVOCATION.

III. ITEMS OF INTEREST / BOARD COMMUNICATIONS:

Board Member Guliano suggested a discussion of the Forney sports complex. Chairman Bunting said we would put it on the agenda for a future meeting.

IV. CITIZEN COMMENTS

None

V. CONSENT AGENDA

A. Minutes of the January 19, 2015 Meeting (Owens)*

Motion: Board Member Winans moved to accept the Minutes of the January 19, 2015 with changes to the call to order on the first page and the signature page, both changed to Jason Bunting.

Second: Board Member Tiegs

In Favor: Board Member Bunting, Winans, Owens, Tiegs, and Guliano

Opposed: None

Motion: Carries

VI. ITEMS FOR CONSIDERATION AND ACTION

A. None

VII. ITEMS FOR DISCUSSION

A. Board to Discuss Grant from Collin County for the pond (12 acres). (Bunting)

Chairman Bunting began by reviewing the Grant Agreement for the "pond". Board Member Tiegs asked for clarification, that the Grant was just for a sidewalk around the pond. Board



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Member Owens states that it also includes solar lighting as part of the grant. She went on to say that the grant awards up to \$30,000 although the city was asking for \$39,735 and was wondering where the other \$9,735 is going to come from and what of the original estimate presented is not being covered by the grant? The original estimate was not provided in the packet and Chairman Bunting asked Director McCalpin if we could get a copy for a future meeting and what were we missing. Chairman Bunting also asked who provided the original estimate. Director McCalpin stated that the estimate was made up of some numbers he put together and a bid from a company that did the other walking trails in the area. Chairman Bunting asked if that would still need to go out for open bid. Director McCalpin states that he doesn't think if it is under \$50k if it is required. Chairman Bunting asked if he is on the cities preferred vendors, and McCalpin believes so. Board Member Owens stated she was confused on how much of this procedure actually falls on P&R since the estimate, planning, grant, etc. had already been completed. Board Member Tieggs wanted clarification on how much money needed to be put down up front by the city, is it dollar for dollar? This was figured out thru discussion. The county will reimburse the city up to \$30k of whatever is spent on the approved elements. Mayor Teske was able to clear all of the questions regarding the funding saying there was plenty of money in the reserves to cover the cost of the project and then it gets reimbursed by the county. Chairman Bunting asked the Mayor about whether a bid was required for this job. If we open it up for bids an RFP needs issued by Director McCalpin. Chairman Bunting stated that after seeing work done by the contractor on other sidewalks in the area, opening this up for a bid might be necessary. Director McCalpin mentioned that this contractor was giving us a pretty good deal, and that if we open this up for bids we might lose the deal. P&R trusts his judgment. Board member Tieggs asked if there were any plans to make the pond more aesthetically pleasing. Director McCalpin says that we are losing some of the "road" to the pond and it will need to be rebuilt. This began a discussion of filling the pond and if there were ways to feed water in to it, so that the pond always has water. Chairman Bunting said we can put this on a future meeting so that we can move forward with the walking trail project.

B. Board to Discuss Parks and Rec Funding

Mayor Teske stated that he feels that since the county has trusted us with quite a bit of funding this year, it would do us well to show them some completed projects so that when we ask for another grant in the future they know we can finish a project. This will help when we move on the "Sport Complex". We need to discuss with the community if we want to do the job all at once or piece by piece. Would the community be interested in buying bonds to complete the project? These are things we need to find out. Chairman Bunting questioned whether or not P&R has its own fund for community projects. Mayor Teske said that P&R does not have its own account but all we need to do is put a plan together and put in a request to the Council for funding. Chairman Bunting and Board Member Owens both stated that we need to be able to host events that bring the community out and together so that they can know what we are doing, we can get their input, and they can know that we are here developing for them. Mayor Teske mentioned that the quarter tax that passed in the last election might be able to be allocated for Parks and Rec. Chairman Bunting and Mayor Teske will talk about that further. Then Mayor Teske discussed the Easter Event and how Parks and Rec could assist with the organizing of this. Table this item for future discussion. Board Member Guliano mentioned the Walmart Grant that he applied for and received last year and whether or not we would want to do that again. Chairman Bunting said that we could put that on the items to consider and act on at next meeting.



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VIII. BOARD TO SET FUTURE MEETINGS AND AGENDAS

A. Wal-Mart Grant - Consider and Act

B. Review and vote on the Bid for the Pond project. - Consider and Act

Motion: Board Member Winans moved to accept these items A&B

Second: Board Member Tiegs seconded the motion

In Favor: Board Member Bunting, Winans, Owens, Tiegs, and Guliano

Opposed: None

Motion: Carries

C. Easter Event - Discussion

Motion: Board Member Owens moved to accept these item C.

Second: Board Member Guliano seconded the motion

In Favor: Board Member Bunting, Winans, Owens, Tiegs, and Guliano

Opposed: None

Motion: Carries

D. Sports Complex - Discussion

Added by Chairman Bunting prior to upcoming meeting

IX. PRESIDING OFFICER TO ADJOURN PARK & RECREATION BOARD MEETING

Chairman Bunting adjourned the meeting at 7:50 pm.

Duly passed and approved on this 2 day of March, 2015.

Attest:

Chris Wess
Chris Wess, City Secretary

Jason Bunting
Jason Bunting, Chairman