



Lavon Parks & Recreation Board Special Meeting Minutes  
November 4, 2013

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**I. CHAIRMAN BODWELL CALLED THE MEETING TO ORDER AT 7:03 PM.**

Members Present: Chairman Jenny Bodwell  
Board Member Seat 1, Mike Gulino  
Board Member Seat 2, Jason Bunting  
Board Member Seat 3, Grant Winans  
Board Member Seat 4, Bradley Tiegs

Members Absent: None

City Staff Present: City Secretary Chris Wess  
Public Works Director Kevin Dudley

Other Commission or  
Board Members Present: None

Visitors: None

There was a Quorum present

**II. CHAIRMAN BODWELL LED THE BOARD IN THE PLEDGE OF ALLEGIANCE. BOARD MEMBER BUNTING GAVE THE INVOCATION.**

**III. ITEMS OF INTEREST / BOARD COMMUNICATIONS:**

None

**IV. CITIZEN COMMENTS**

None

**V. CONSENT AGENDA**

- A. Minutes of the May 6, 2013 Meeting (Wess)\*
- B. Minutes of the August 19, 2013 Meeting (Wess)\*
- C. Minutes of the September 26, 2013 Meeting (Wess)\*

**Motion:** Board Member Tiegs moved to approve the minutes as stated.

**Second:** Board Member Gulino

**In Favor:** Board Member Gulino, Bunting, Winans and Tiegs

**Opposed:** None

**Motion:** Carries

**VI. ITEMS FOR DISCUSSION**

- A. Board to Discuss update on City Hall Park construction progress. (Dudley)  
Public Work Director Dudley explained the various bids that he has received for the fencing, irrigation, and lighting. He discussed the fence and irrigation at length with the Board.
- B. Board to Discuss possible Park and Recreation activities and fundraising for the upcoming year. (Tiegs) None



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- C. Board to Discuss the allocation of a possible \$5,000.00 EDC contribution. (Bodwell) Chairman Bodwell explained her conversation with Mayor Pro-Tem Kane about the use of the EDC contribution. He confirmed there will need to be a concrete plan put in place for the use of the money. She gave several suggestions for a new project and asked the Board if they had any ideas. Board Member Bunting said one of things he has looked at for fund raising is an outdoor theater system. He said the City could get an 8 foot inflatable screen that comes with a projector, speakers and inflatable screen for \$3100.00 dollars. He made the statement that the movie projector could be used for acquiring revenue.
- D. Board to Discuss the Phase II City Hall Park grant. (Bodwell)  
Chairman Bodwell announced that the City has been awarded the full grant.
- E. Board to Discuss future Park and Recreation project possibilities. (Bodwell)  
Chairman Bodwell said they need to concentrate on the current project.

**VII. ITEMS FOR CONSIDERATION AND ACTION**

- A. Board to Consider and Act on budget decisions for the City Hall Park for the remaining funds after the pavilion and walking trails are complete. (Bodwell) The Board talked about the different options that they had for the City Hall Park.

**Motion:** Board Member Bunting made a motion to go ahead with the procurement of the electrical bid for the power and lighting on the pavilion.

**Second:** Board Member Gulino

**In Favor:** Board Member Gulino, Bunting, and Winans

**Opposed:** None

**Abstained:** Board Member Tiegs

**Motion:** Carries

The Board moved outside to see where the fence is going to be built. Chairman Bodwell explained the options for the fence and which one she felt was better. They also discussed where the lights would go on the pavilion. The Board also spoke about future lighting for the City Hall Park.

The Board came back into the building at 8:10 p.m.

**VIII. BOARD TO SET FUTURE MEETINGS AND AGENDAS**

Chairman Bodwell would like quotes for the fence, quotes for materials for the fence, and quotes for irrigation around the pavilion. She stated she would like to discuss the Boy Scouts doing the landscaping, and talk about the use of the contribution in regards to the inflatable projection screen. The Board needs to discuss the recreational fees.

**IX. PRESIDING OFFICER TO ADJOURN PARK & RECREATION BOARD MEETING**

Chairman Bodwell adjourned the meeting at 8:11 pm



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Duly passed and approved on this 3<sup>RD</sup> day of February, 2014

  
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Jenny Bodwell, Chairman

Attest:

  
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Chris Wess, City Secretary