



Lavon Parks & Recreation Board Special Meeting Minutes  
August 19, 2013

**I. CHAIRMAN BODWELL CALLED THE MEETING TO ORDER AT 7:24 PM.**

Members Present: Chairman Jenny Bodwell  
Board Member Seat 2, Jason Bunting  
Board Member Seat 4, Bradley Tiegs  
Board Member Seat 5, Joan Aquatero (Board Vice-Chairman)

Members Absent: Board Member Seat 1, Mike Gulino  
Alternate Board Member, Justin Wheeler

City Staff Present: Police Chief Mike Jones  
City Secretary Chris Wess  
Public Works Director Kevin Dudley

Other Commission or  
Board Members Present: None

Visitors: 1

There was a Quorum present

**II. CHAIRMAN BODWELL LED THE BOARD IN THE PLEDGE OF ALLEGIANCE. POLICE CHIEF JONES LED THE BOARD WITH THE INVOCATION.**

**III. ITEMS OF INTEREST / BOARD COMMUNICATIONS:**

Chairman Bodwell stated one of the board members have left so there is an open board slot. She has asked Alternate Board Member Wheeler if he could take the position, but he has new commitments that have come up and is unable to fill the slot.

**IV. CITIZEN COMMENTS**

None

**V. CONSENT AGENDA**

**A. Board to approve June 3, 2013 meeting minutes. (Wess)**

Board Vice Chairman Aquatero had three corrections to the June 3, 2013 meeting minutes. She noted that in Item V. A. – night should be changed to day, in the same article and item (gift card) should be stricken and in Article V. D 2) the spelling of Bently needed to be corrected.

**Motion:** Vice Chairman Aquatero moved to accept the minutes of June 3, with corrections made by Vice Chairman Joan Aquatero.

**Second:** Board Member Tiegs

**In Favor:** Vice Chairman Aquatero, Board Members Bunting and Tiegs

**Opposed:** None

**Motion Carries**



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**VI. ITEMS FOR DISCUSSION**

**A. Board to Discuss update on Community Center activities and information. (Aquatero)**

Vice Chairman Aquatero relayed she had a request from the home school girl scouts to learn how to sew for a badge. She confirmed they had three girls come to their "this and that" class and had them each sew one label around the community service quilts. She confirmed they did a great job. She stated one of the girls wanted to work on her silver award and she is going to accomplish that by trying to make 50 quilts for the underprivileged in the Dominican Republic. Several ladies spent a whole day helping her get organized. She affirmed the ladies gave her a bunch of fabric and several quilts to get started. Vice Chairman Aquatero said there will only be craft activities this month and that Mahjong is starting in September.

**B. Board to Discuss update on City Hall Park construction progress. (Dudley)**

Public Works Director Dudley talked to Paul and the Pavilion should be done by Friday. They would be staining the wood the next day and metal for the roof should be delivered Thursday. He discussed the irrigation of the Park and the cost of the system. He believed it would not be cost effective to have an irrigation system put in the Park. He relayed that he has been approached by the Boy Scouts about an Eagle Project. They would like to plant ivy on the fence, which would be beautiful, but will take several years to grow. He suggested maybe taking the irrigation money and using it on the wood to match the cedar fence. The fence would be eight foot tall and the posts would not be visible from the park and kids would not be able to climb on it. He also is getting a bid to build a shop for Public Works in the back corner. If a new shed is built, the current shop will go away and the fence will not have to be built around it. His recommendation for seeding the grass is to wait until next spring. He suggested that they could plow the ground and plant rye grass for the winter. The Board Members adjourned outside to see where the walking trails will be installed. The Board discussed the signs for the park, the different types and what they would be made out of. Public Works Director Dudley stated there will be 2 different signs, one with the park name and another with park hours and rules. Chairman Bodwell had some concerns about the electrical poles and suggested the City should find out how much it would cost to move them.

**C. Board to Discuss the finished 2013 Collin County Grant Application. (Bodwell)**

Chairman Bodwell discussed the different elements of the Grant. Vice Chairman Aquatero asked if any changes can be made. Chairman Bodwell stated changes can be made after the Grant is approved.

**D. Board to Discuss possible Park and Recreation activities and fundraising for the upcoming year. (Tiegs)** Board Member Tiegs suggested that there could be a City wide trash pickup and, when participants are finished, they could come to the pavilion for a cookout. He relayed there could be a Holiday Event in the park. He said the City will



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need to raise money to pay for the activities in the Park. Some of his suggestions are to have people with different skills teach classes such as Cross Fit, Art Classes, and Personal Trainers. He suggested another possibility could be sponsorship rights for the pavilion or the City could sale the naming rights to the park. He also stated maybe local businesses could put a sign up on the pavilion for a rebate. Chairman Bodwell said she appreciated the fact that Board Member Tiegs took the time to talk to the City of Wylie to get ideas on how to raise money. Police Chief Jones stated the City will have to be careful how the money is raised and make sure it meets TML standards. Chairman Bodwell relayed that a plan needs to be put together to give to City Council for approval.

**E. Board to Discuss land possibilities for future Park and Recreation project sites. (Bodwell, Jones, Dudley)** Police Chief Jones explained how the City could lease land from the Army Corp of Engineers. He discussed the different possibilities for various sights and stated there would be several restrictions for the use of the land. He relayed to the Board the different acres of land that are available in the City of Lavon. He talked to the Board about Pocket Parks, explained what they were, and that there are different types Pocket Parks. The Board discussed the different uses of the land available and what could be done with the land.

**F. Board to Discuss future Park and Recreation project possibilities. (Bodwell)**

Chairman Bodwell suggested talking to other Cities to find project possibilities. Police Chief Jones relayed there will be sidewalks along Business 78 on both sides. Chairman Bodwell talked about the prospect of having a Youth Center or a Library being built in the City. She stated more than one resident has shown interest in there being a walking path behind Bear Creek. She discussed what the City can improve upon, and one of the items is Eagle Pond. It was suggested the Pond needs to be dredged because it is too shallow.

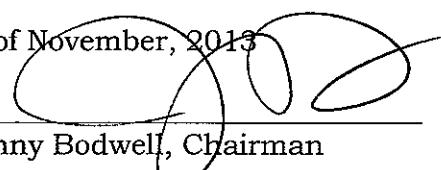
**VII. BOARD TO SET FUTURE MEETINGS AND AGENDAS**

Chairman Bodwell confirmed the future Parks and Recreation meeting is September 9<sup>th</sup>.

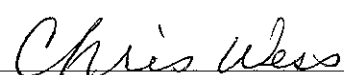
**VIII. PRESIDING OFFICER TO ADJOURN PARK & RECREATION BOARD MEETING**

Chairman Bodwell adjourned the meeting at 9:32 pm

Duly passed and approved on this 19<sup>th</sup> day of November, 2013

  
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Jenny Bodwell, Chairman

Attest:

  
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Chris Wess, City Secretary