



# Lavon Planning & Zoning Commission Meeting Minutes May 28, 2013

## **I. MEETING CALLED TO ORDER AT 7:06 P.M. BY CHAIRMAN SMITH**

Members Present: Seat One Ernest Cody  
Seat Two David Barnhart, Vice Chair  
Seat Three Trey Smith, Chairman  
Seat Four Bill Bonney

Members Absent: Seat Five David Rosenquist

Staff Present: City Secretary Chris Wess

Council Present: None

Commission and  
Board Members: none

Visitors: None

## **II. CHAIRMAN SMITH LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE**

## **III. INVOCATION**

Chairman Smith led the Invocation.

## **IV. ITEMS OF INTEREST AND COMMUNICATIONS**

Commissioner Barnhart related that there was still an opportunity to purchase tickets to the Lavon Chamber of Commerce banquet to honor teachers but that the next day was the last day and could be purchased from any of the members of the Chamber of Commerce. The tickets will be \$15 if purchased in advance or \$20 at the door. The event is being catered by Dickies Barbeque. He stated that the event will be held on May 30<sup>th</sup> from 6:30 to 9:00 at Community High School. City Secretary Wess related that the Council passed an Ordinance allowing Chairman Smith to remain on the Commission for 6 months or until the Comp. Plan is passed.

## **V. CITIZENS' COMMENTS**

None

## **VI. ITEM FOR DISCUSSION**

Planning and Zoning Commission to discuss using the revision numbers when placing items on the agenda, making motions, etc. (Smith)

Commissioner Smith reminded everyone to use the revision numbers when discussing or making motions so that the Commission will be clear on what has been approved.



# Lavon Planning & Zoning Commission Meeting Minutes May 28, 2013

## VIII. ITEMS FOR CONSIDERATION AND ACTION

Chairman Smith chose to address the agenda items in the following order:

- C. Planning & Zoning Commission to Consider and Act on updating the Proposed City of Lavon Zoning Ordinance. (Rosenquist)  
Due to Commissioner Rosenquist's absence, no action was taken

- B. Planning & Zoning Commission to Consider and Act on Comprehensive Plan Elements. (Smith)

Chairman Smith related that the Utility Element and Comprehensive Plan presentation was approved by the City Council. City Secretary Wess discussed that the Land Use Element Key Chart had a slight omission. The Industrial Zoning was not in the chart key but was everywhere else in the Element. Commissioner Barnhart stated that he and Chairman Smith had worked on the flow of the presentation and found that changes needed to be made to the order. It was agreed that the order was not written in stone and that the flow was important. It was also decided that a decision would need to be made at the June 11<sup>th</sup> meeting if the public hearing is to be held on July 23<sup>rd</sup> due to publication requirements. Further discussion included 1) what other public officials needed to attend the public hearing and 2) what maps and ordinances needed to be made. No action was taken.

- A. Planning and Zoning Commission to Consider and Act on procedures for amending and adopting the Comprehensive Plan. (Cody)

Commissioner Cody presented the chart with the updated changes. The Commission discussed additional changes that needed to be made. He was requested to send the new version (0.5) to the City Secretary for the next meeting. He added that he would not be present at the next meeting.

## IX. SETTING FUTURE MEETINGS AND AGENDAS

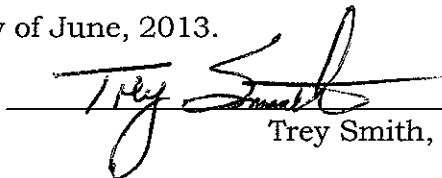
The following items were asked to be placed on the June 11, 2013 agenda:

- A. Procedures for amending and adopting the Comprehensive Plan (Cody)  
B. Comprehensive Plan Elements (Smith)  
C. Updating the Zoning Ordinance (Rosenquist)

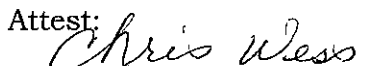
## X. PRESIDING OFFICER TO ADJOURN PLANNING & ZONING COMMISSION MEETING

Commissioner Smith adjourned the Planning & Zoning Meeting at 8:44 p.m.

Duly passed and approved on this 25 day of June, 2013.

  
Trey Smith, Chairman

Attest:

  
Chris Wess, City Secretary