



Lavon Parks & Recreation Board Special Meeting Minutes

May 6, 2013

I. Chairman Bodwell called the meeting to order at 7:05 p.m.

Members Present: Chairman, Jenny Bodwell
Board Member Place 1, Mike Gulino
Board Member Place 2, Jason Bunting
Board Member Place 4, Brad Tiegs
Board Member Place 5, Joan Aquatero (Board Vice-Chair)
Board Member Alternate, Justin Wheeler

Members Absent: Melissa Nakamura, Seat 3, Jason Bunting, Seat 2

Staff Present: City Secretary Chris Wess, Public works director Kevin Dudley

Commission and Board Members: Kent Hembree Econ. Development Corp.

Visitors: None

There was a quorum present.

II. Chairperson Bodwell led the Board, Visitors and Staff in the Pledge of Allegiance and led the Invocation.

III. Items of Interest/Board Communications

None

IV. Consent Agenda

- A. Approve Minutes of the February 4, 2013 Regular Meeting (Wess)*
- B. Approve Minutes of the March 4, 2013 Meeting (Wess)*

Motion: Board Member Tiegs made a motion to approve minutes for the February 4, 2013, and March 4, 2013 meetings.

Second: Board Member Gulino

In Favor: - Vice-Chair Aquatero, Board Members Bunting, Gulino and Tiegs

Opposed: None

Motion Carries

V. Citizens Comments

None

VI. ITEM FOR DISCUSSION

- A. Board to discuss update on Community Center Activities and information. (Aquatero)
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Vice Chair Aquatero requested that the Community Center budget be increased, but was told it was too high. The budget was lowered and a request was put in for a grant from Wal-Mart. If the grant is approved all items that are needed will be covered, including a high tech TV and a console to play game systems on and do presentations. The Craft Ladies are working on quilts for service in the Fire and Police Departments and currently there are 20. The Mayor has volunteered to donate a sealer to compress the quilts and keep them clean. A cabinet was donated to put the quilts in and storage will be made available. Line dancing will be offered, Wed. first and third game day will end in May.

B. Board to Discuss update on Lavon Eater Egg Hunt outcome and totals. (Bodwell)

Chairman Bodwell said there was a large turnout for the Easter Egg hunt and \$269.00 was raised. Chairman Bodwell had several people say they enjoyed the event and hoped it would be done again. Wal-Mart donated several plastic eggs.

C. Board to Discuss update on Park Donation Campaign. (Bodwell)

Board member Bodwell requested that an item be included in the trash bill that gives people the opportunity to donate to the Park.

D. Board to Discuss Park Equipment possibilities for Phase Two. (Tiegs/Bunting)

Board member Tiegs and Board member Bunting discussed what the park budget is currently. Chairman Bodwell said it is difficult to say what the budget is currently. Chairman Bodwell related that we needed to pursue a \$20,000 grant with Collin County. The Grant would be due in July and the County would make a decision about the grant in October. Chairman Bodwell related that the City would have to match the \$20,000 grant. The Board discussed equipment needed for the Park; swings, play ground equipment, prices, and if shade is needed in the park. All agreed to go forward with grant process.

E. Board to Discuss alternative electrical options for Lavon Park Project (Gulino)

Board member Gulino related that he felt there was no need to buy a light pole and that the City could just pay a monthly fee for the light.

VII. ITEMS FOR CONSIDERATION AND ACTION

A. Board to Consider and Act on City of Lavon City Hall Park Project Plan (Bodwell)

City Secretary Chris Wess expressed concern on amount of times management should report to the members of the city and bi-weekly was suggested. Public Works Director Kevin Dudley agreed that the report should be bi-weekly. Public Works Director Kevin Dudley expressed the project plan did not have all the details, but there are more details in the bid. Public Works Director Kevin Dudley said the irrigation cannot be installed by Public Works as they are not licensed and irrigation must be done under a licensed contractor. Eagle scouts want to do project for installing ivy and plants along the fence. Public Works Dir. Kevin Dudley requested project management #5 to change to 2nd staff report meeting of the month. The Board discussed electric being installed in the pavilion. Vice-Chair Joan Aquatero discussed #5 under contract, the walking trail needs to be changed from 7' by 725', per the March agenda to 7' by 800'.

Board Member Tiegs made a motion to accept the project plan as amended and then withdrew the motion.

Motion: Board member Tiegs made motion to accept amendments to the project plans.

Second: Board member Gulino

In Favor: Vice-Chair Joan Aquatero, Board members Bunting, Tiegs and Gulino

Opposed: None

Motion Carries



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Motion: Board member Tiegs made motion to accept the project plan as amended.
Second: Board member Gulino
In Favor: Vice-Chair Joan Aquatero, Board members Bunting, Tiegs and Gulino
Opposed: None
Motion Carries

B. Board to Consider and Act on a contractor recommendation for the Lavon City Hall Park Project. (Bodwell)

A discussion occurred involving concrete being subbed out, price differences and if quality work would be done at lower prices. Chairman Bodwell asked what contractor should be considered, that Joe Nichols first bid was just for pavilion at \$42,600 and YRC's bid is \$73,067 for the total project. The Board received several references for YRC, but was concerned about the quality of work being done with the bid being so low. Chairman Bodwell stated the bids can be negotiated. Board member Joan Aquatero said this is just a recommendation on which contractor the city should use. Board member Brad Tiegs was questioning if the city would get quality work with the cheaper contractor. Public Works Dir. Kevin Dudley responded and said the contractor will be bonded. Chairman Jenny Bodwell stated the building inspector will be checking on the project throughout the whole process. Board member Tiegs stated the city budgeted for 68,000 and both the bids are over budget. Chairman Jenny Bodwell said that the City can negotiate the bids. Public Works Dir. Kevin Dudley stated he spoke to both contractors that bid lower, and they informed him that they do bid lower so that in the future the City will consider them for other projects.

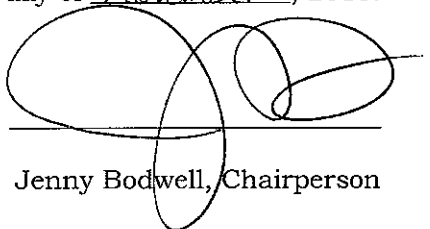
Motion. Board member Tiegs made motion to accept J Nichols, Inc bid with caveats that gave a detailed list and to negotiate the price to the alternate plan to fit our budget.
Second: Board member Gulino
In Favor: Vice-Chair Aquatero, Board members Jason Bunting, Tiegs and Gulino
Opposed: None
Motion Carries

V. BOARD TO SET FUTURE MEETINGS AND AGENDAS

None


VI. Chairman Bodwell adjourned the Park & Recreation Board Meeting at 8:27 p.m.

Duly passed and approved on this 4th day of November, 2013.



Jenny Bodwell, Chairperson

Attest:



Chris Wess, City Secretary

Chris Wess, City Secretary