



Lavon Parks & Recreation Board Meeting Minutes

June 18, 2012

I. Chairman Bodwell called the meeting to order at 7:05pm. In attendance were Members:

Seat One: Mike Gulino
Seat Two: Jason Bunting
Seat Three: Melissa Nakamura
Seat Four: Bradley Tiegs
Seat Five: Joan Aquatero

Also attending were City Manager – Mike Jones, Public Works Director – Kevin Dudley, City Council Member – David Hawkins. There were no Economic Development Corporation Members, or Tax Increment Financing Zone #1 Board Members present.

II. Chairman Bodwell led the Board and Staff in the Pledge of Allegiance. Member Tiegs led the Board and Staff with the Invocation.

III. CONSENT ITEMS:

A. Minutes for May 24, 2012 Meeting

Motion: Member Tiegs stated "I make a motion to pass the minutes for May 24, 2012."

Second: Member Gulino seconded the motion

Voting in Favor: Members Gulino, Bunting, Nakamura, Tiegs, and Aquatero

Voting in Opposition: None

Motion passed

IV. ITEMS FOR CONSIDERATION AND ACTION:

A. Board to Consider and Act to appoint the 2 alternate positions to the Board.

Chairman Bodwell spoke to the Board and asked Board for possible alternates. No Member had any alternates to discuss. As presiding Officer, Chairman Bodwell stated Item A. as a No Action Item.

B. Board to Consider and Act on the Resolution to finalize discussion of Park Project adjacent to City Hall.

As presiding Officer, Chairman Bodwell, stated Item B as a Discussion Item. Noted below as Item I. under Items for Discussion.

Motion: Member Nakamura stated "I make a motion to set on the table, Item B, Board to Consider and Act on the Resolution to finalize discussion of Park Project adjacent to City Hall."



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Second: Member Tiegs seconded the motion

Voting in Favor: Members Gulino, Bunting, Nakamura, Tiegs, and Aquatero

Voting in Opposition: None

Motion Passed

V. ITEMS FOR DISCUSSION

At 7:10pm, Chairman Bodwell moved that we begin discussion with Item F. for Discussion, since we had City Manager, Mike Jones present at the Meeting to discuss Item F (Electronic Media portion of the Lavon Code of Regulations).

F. Board to Discuss Electronic Media portion of the Lavon Code of Regulations.

City Manager spoke of the Electronic Media and clarified that Board Members are able to avoid being exposed to the Open Records Act by accessing City email via the godaddy server/web browser. This prevents storage on any personal computers; therefore not exposing the Board to the Open Records Act. The City Manager advised that the Board not create or save City documents on a personal computer. Member Bunting questioned the writing of grants and proposals in a timely manner via a personal computer; with regards to Chairman Tiegs and Chairman Nakamura (Board Secretary). City Manager Jones and Board Chairman Bodwell both noted that City computers have been assigned to both Members Tiegs and Nakamura. It was also noted that a computer is available at City Hall should any Board Member need to create a document pertaining to the Board. City Manager reminded the Board when emailing from your City Email to cc archive@cityoflavon.org when an email is sent to someone not having a City of Lavon email address.

At 7:40pm Chairman Bodwell moved to go back to the Consideration and Action Items.

A. Board to Discuss placement of Public Works fence behind City Hall.

Member Gulino handed out print outs describing 3 different options pertaining to a revised placement of the Public Works Fence. City Manager – Mike Jones, described a 1 acre property which was originally dedicated to Public Works, however there is substantial cost involved in preparing the land for Public Works. Board was more comfortable with Option 2, to move Public Works shop/building several feet away from City Hall, granting access to restrooms via the gym door for future use. Chairman Bodwell stated she would propose a Budget Item for the new placement of Public Works Shop/Building further behind City Hall and add a Chain link fence behind City Hall; therefore granting Parks & Rec with additional/available land behind City Hall at the next City Council Meeting to be held on 7/3/2012.

At 8:09pm Member Tiegs leaves Council Chambers

At 8:11pm Member Tiegs returns to Council Chambers

At 8:13pm City Manager, Mike Jones leaves the meeting



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At 8:21pm Member Bunting leaves Council Chambers
At 8:23pm Member Bunting returns to Council Chambers

B. Board to Discuss update on funding for Park Project adjacent to City Hall.

Member Tiegs stated the Collin County Grant Deadline is 7/9/2012. Chairman Bodwell stated that Parks & Rec is on the 6/19/2012 City Council Agenda and is requesting \$20,000 from the City to go towards Parks & Rec usage. Chairman Bodwell also stated that Parks & Rec is on the 6/26/2012 EDC Meeting Agenda and is requesting \$20,000 from the EDC to go towards Parks & Rec usage.

C. Board to Discuss Collin County Grant.

Member Tiegs discussed his conversation with the Collin County representative and how the County is more willing to provide funding for long standing structures, with a 20+ year use (pavilions, playground equipment, landscaping). Restrooms were not recommended. Additional discussion was made regarding reimbursements throughout the Project.

At 8:31pm Member Gulino leaves Council Chambers
At 8:33pm Member Gulino returns to Council Chambers

Member Tiegs provided a description on the cash flow from the County Grant, ie. Matched funds.

Motion: At 8:55pm, Member Tiegs made a motion to extend the meeting by 20 minutes until 9:20pm

Second: Member Bunting seconded the Motion

Voting in Favor: Members Gulino, Bunting, Nakamura, Tiegs, and Aquatero

Voting in Opposition: None

Motion was passed

D. Board to Discuss value of land adjacent to City Hall to be used for Park Project in relation to Collin County Grant

Chairman Bodwell stated that the land value should be considered as "matched funds" in the Collin County Grant. Chairman Bodwell said she spoke to Mayor Teske and City Manager Jones about using the City's most current appraisal as a good faith cost estimate to be used as a resource towards the Collin County Grant Application determining an approximate land value for the land adjacent to City Hall.

E. Board to Discuss a possible water feature in Park Project adjacent to City Hall

As presiding Officer, Chairman Bodwell stated Item E. as a No Action Item.



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G. Board to Discuss Future Park & Rec Comprehensive Plan

As presiding Officer, Chairman Bodwell stated Item G..as a No Action Item.

H. Board to Discuss smaller, more manageable park projects

As presiding Officer, Chairman Bodwell stated Item H. as a No Action Item.

I. Board to Discuss Park Project adjacent to City Hall

Board discussed different items to be included in the Park Project (30x50 Pavilion, Playground #16 diagram included in J Nichols construction packet, Walking Path, Light Pole, Fence)

Motion: At 9:20pm, Member Bunting made a motion to extend the meeting by 5 minutes until 9:25pm

Second: Member Tiegs seconded the Motion

Voting in Favor: Members Gulino, Bunting, Nakamura, Tiegs, and Aquatero

Voting in Opposition: None

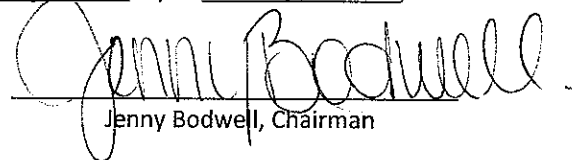
Motion was passed

J. BOARD TO SET FUTURE MEETINGS AND AGENDAS

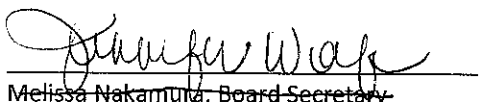
Chairman Bodwell stated next meeting date for Parks & Rec to be held on 6/29/2012.

K. CHAIRMAN BODWELL ADJOURNED THE MEETING AT 9:24pm

Duly passed and approved on this 29th day of June, 2012


Jenny Bodwell, Chairman

Attest:


Melissa Nakamura, Board Secretary

Jennifer Wolfe, acting for TACS Laura Kennemer