



Lavon Parks & Recreation Board Meeting Minutes December 3, 2012

I. Chairperson Bodwell called the meeting to order at 7:09 p.m.

In attendance:

Seat One: Mike Gulino

Seat Two: Jason Bunting

Seat Three: Melissa Nakamura

Seat Five: Joan Aquatero - Vice Chairperson

Chairperson: Council Liaison Jenny Bodwell

First Alternate: Justin Wheeler

Other Boards: Mayor Chuck Teske and Council Member David Hawkins

Staff Members: City Secretary Chris Wess

Chief of Operations Mike Jones

Visitors: Tracey Wolfe

Absent:

Seat Four: Bradley Tieg

II. Chairperson Bodwell led the Board, Visitors and Staff in the Pledge of Allegiance and the Invocation.

III. Consent Items

Minutes for the August 27, 2012 Meeting

Motion: Member Nakamura made a motion to pass the minutes for the August 27, 2012 meeting.

Second: Member Bunting

In Favor: Vice – Chairperson Aquatero, Members Bunting, Nakamura and Gulino

Opposed: None

Motion Carries

IV. Items for Discussion

- A. **Board to discuss donations and their importance to the City Hall Park Project (Bodwell)**
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Chairperson Bodwell felt that it is important to know how much money the Board would be able to collect in donations before putting the bid package together. COO Jones discussed the need to know if work on the project would be donated. Different ideas for fund raisers were discussed. Mayor Teske suggested that the donations be used for things other than grant items and that the Board stay within the grant proposal guidelines. Discussion ensued about money spent out-of-pocket vs. donated money / work and how the County would reimburse expenses. Tracey Wolfe suggested using the Ka-boom Project to donate playground equipment. A time limit on finding donations was suggested.

B. Board to discuss information gathered concerning premade pavilions (Dudley)

At 7:40 p.m., the Board temporarily adjourned the meeting to go outside in order to see painted dimensions for different pavilions. The Board was cautioned to not have any discussion while outside. The Board reconvened in the Council Chambers at 7:50 p.m. Different sizes, specs and prices were discussed. Board Member Gulino stated that the cost of the concrete foundation may wipe out any savings a hexagon structure may have over a rectangular structure. Council Member Hawkins felt that there were more companies that could be researched for other prices.

C. Board to discuss updates for the City Hall Park Project (Bodwell)

Chairperson Bodwell stated that, over the next month, she would be working on a Project Plan from Step 1 to the end of the Project. She will determine who will be responsible for each item of the plan.

V. ITEMS FOR CONSIDERATION AND ACTION

A. Board to Consider and Act on choosing between a premade building and a custom built building as the pavilion for the City Hall Park (Bodwell)

Chairperson Bodwell stated that she felt that the pros to a premade building would be that it came with engineered specs and a warrantee and that the cons would be that it could be more expensive. COO Jones stated that the pro for a custom building would be that you would get exactly what you want whereas with a premade building you would have to select what they offered. Also, the predesigned structures are usually copyrighted. More discussion ensued about the pros and cons about premade buildings and custom built buildings.

Motion: Member Nakamura made a motion to table on choosing between a premade building and a custom built.

Second: Vice-Chairperson Aquatero

In Favor: Vice – Chairperson Aquatero, Members Bunting, Nakamura and Gulino

Opposed: None

Motion Carries

B. Board to Consider and Act on City Hall Park Project Site Plan (Jones)

COO Jones explained his site plan rendition. He asked if the trails were where the Board thought they should be. CS Wess asked why the playground was so close to the pavilion. It



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was also asked to have another drawing with a rectangle pavilion. Mayor Teske asked where the future restrooms would be.

Motion: At 8:55, Member Nakamura made a motion to extend the meeting for 15 minutes.

Second: Member Gulino

In Favor: Vice – Chairperson Aquatero, Members Bunting, Nakamura and Gulino

Opposed: None

Motion Carries

At this time, Council Member Hawkins and First Alternate Wheeler left the meeting.

The position of the playground was discussed in relationship with the afternoon sun. COO Jones was asked to present several options for the site plan.

Motion: Vice-Chairperson Aquatero made a motion to table Item B on the Consideration and Action Agenda to approve the Project Site Plan.

Second: Member Nakamura

In Favor: Vice – Chairperson Aquatero, Members Bunting, Nakamura and Gulino

Opposed: None

Motion Carries

C. Board to Consider and Act on project elements for the City Hall Park Project (Jones)

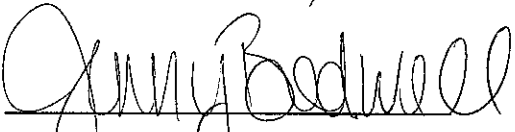
COO Jones noted that due to the meeting being extended past 9:00, this item could not be discussed.

V. BOARD TO SET FUTURE MEETINGS AND AGENDAS

None

VI. Chairperson Bodwell adjourned the Park & Recreation Board Meeting at 9:02 p.m.

Duly passed and approved on this 14 day of January, 2013.


Jenny Bodwell, Chairperson

Attest:



Chris Wess, City Secretary