



Lavon Parks & Recreation Board Meeting Minutes October 15, 2012

I. Chairperson Bodwell called the meeting to order at 8:12 p.m.

In attendance:

Seat One: Mike Gulino

Seat Two: Jason Bunting

Seat Five: Joan Aquatero - Vice Chairperson

Chairperson: Council Liaison Jenny Bodwell

Other Boards: Council Member David Hawkins

Visitors: Joe Nichols, contractor

Absent:

Seat Three: Melissa Nakamura

Seat Four: Bradley Tiegs (arrives at 8:30 p.m.)

II. Chairperson Bodwell led the Board and Staff in the Pledge of Allegiance. The Invocation was given by Member Jason Bunting.

III. Consent Items

A. Minutes for August 27, 2012 Meeting

Motion: Vice-Chairperson Aquatero made a motion to table the minutes of the August 27, 2012 meeting.

Second: Member Gulino

In Favor: Vice Chairperson Aquatero, Members Gulino and Bunting

Opposed: None

Motion: Carries



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IV. Items for Discussion

A. Board to discuss acceptance of the Collin County grant and order of pre-construction park events (Bodwell)

Chairperson Bodwell explained that the City had received the grant. She also explained that the City Council would need to approve an Interlocal Agreement at their next Council Meeting in November. She stated that the County would then need to approve the signed Agreement before funds would be available. She further stated that no funds could be spent until the agreement had been signed by everyone. She related that Public Works had begun excavation. Also noted was that Ben Schultz is putting up a fence across the back of the property. He has proposed a 6 ft. tall metal fence with wood slats.

B. Board to discuss the construction process of the City of Lavon Park Project (Bodwell)

Joe Nichols discussed the time frame for construction. He asked if the City did its own inspections or if he would need to get a permit from the County. Chairperson Bodwell question Mr. Nichols about his availability for December and if the holidays would slow down the construction progress. She also asked him how the weather would affect construction. Mr. Nichols felt that it would take a couple of months to complete construction.

Board Member Bradley Tiegs joins the meeting at 8:30 p.m.

The playground equipment was discussed. Board Member Tiegs suggested that the playground be left until after the pavilion and park were done and that space would be allotted for the playground.

It was also discussed that Kevin Dudley would be the "go to" person for questions regarding the project and be the project manager. It was relayed that the Public Works Dept. would be doing as much of the work as possible, such as: excavation, irrigation, moving the septic (if necessary), ivy fencing and putting the playground equipment together.

Seeding with winter rye was talked about. It was suggested that over-seeding with Bermuda grass would be needed in May.

Board Member Tiegs suggested that the Board wait until the end of February to attempt to solicit more donations and other grants so that they could have more meetings and opportunities to organize their thoughts.

Motion: Member Tiegs made a motion to appoint Kevin Dudley as the person to make day-to-day decisions on the Park Project.

Second: Member Bunting

In Favor: Vice Chairperson Aquatero, Members Gulino, Bunting and Tiegs



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Opposed: None

Motion Carries

Motion: Vice Chairperson Aquatero made a motion to amend the motion to giving Kevin Dudley the discretion to make minor changes.

Second: Member Gulino

In Favor: Vice Chairperson Aquatero, Members Gulino and Bunting

Opposed: None

Abstained: Member Tiegs

Motion Carries

Motion: At 8:57 Member Bunting made a motion to extend the meeting by 15 minutes.

Second: Member Gulino

In Favor: Vice Chairperson Aquatero, Members Gulino, Bunting and Tiegs

Opposed: None

Member Bunting suggested that the Board set up the project in phases. It was also explained that the grant would only reimburse for the pavilion and the walkways. It was relayed that the next meeting would be on November 12th at 7:00 p.m. Mr. Nichols stated that he did not need any money up front to start the project and only needed a couple of weeks lead time to order the materials.

Motion: Vice Chairperson Aquatero made a motion to table items "C, D & E" on the Discussion Agenda.

Second: Member Bunting

In Favor: Vice Chairperson Aquatero, Members Gulino, Bunting and Tiegs

Opposed: None

Motion: Vice Chairperson Aquatero made a motion to table item "A" on the Consideration and Action Agenda

Second: Member Bunting

In Favor: Vice Chairperson Aquatero, Members Gulino, Bunting and Tiegs



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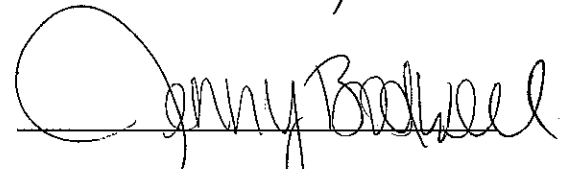
Opposed: None

V. Board to set Future meetings and Agendas

None

VI. Chairperson Bodwell adjourned the Park & Recreation Board Meeting at 9:15 p.m.

Duly passed and approved on this 14 day of January, 2013.


Jenny Bodwell, Chairperson

Attest:



Chris Wess, City Secretary