

Lavon Planning & Zoning Commission Meeting & Public Hearing



November 8, 2011

I. MEETING CALLED TO ORDER AT 7:03 P.M. BY VICE-CHAIRMAN BARNHART

Members Present:	Seat One	Ernest Cody
	Seat Two	David Barnhart
	Chairman	Trey Smith
	Seat Five	David Rosenquist
Members Absent:	Seat Three	Bill Bonney
Staff Present:	City Secretary	Linda Ardis
	City Manager	Mike Jones
Council Present:	None	

II. CHAIRMAN SMITH TO LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

Chairman Smith led the P&Z Commission in the Pledge of Allegiance.

III. INVOCATION

Chairman Smith led the Invocation.

IV. ITEMS OF INTEREST/P&Z COMMISSIONS COMMUNICATIONS

Members of Planning & Zoning Commission have the opportunity to notify others of community events, functions and other activities. There will also be an opportunity to briefly comment on P&Z Commission business, City operations, projects and other items coming before the Planning & Zoning Commission.

Commissioner David Barnhart told the Commissioners that the Lavon Chamber of Commerce second annual Christmas Festival will be held on Saturday, December 10th, at NeSmith Elementary School from 1:00-4:00 pm. There will be a car show outside.

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V. CONSENT AGENDA

A. Planning & Zoning Commission to consider and act on approval of the Consent Agenda:

1. October 11, 2011 Planning & Zoning Meeting Minutes*

Motion: Commissioner Barnhart, "I move we approve the October 11, 2011 Planning & Zoning Meeting Minutes."

Second: Commissioner Rosenquist

In Favor: Commissioner Cody, Commissioner Barnhart, Chairman Smith and Commissioner Rosenquist

Opposed: None

Motion: Passed

VI. PUBLIC RECOGNITION

None

VII. CITIZENS' COMMENTS

Citizens discuss matters not on the agenda and who have not previously expressed to the Commission or City Hall a desire to discuss such matters. The only response from the Commission can be to request these items to be placed on a future agenda for action.

None

VIII. PUBLIC HEARING

A. Public Hearing to receive Public Comment on Amending the Comprehensive Zoning Ordinance related to Retail Districts. (Smith)

1. Chairman Smith to open Public Hearing
Chairman Smith opened the Public Hearing at 7:09 pm.
2. Chairman Smith to open floor to Public Comment
Chairman Smith opened the floor to Public Comment at 7:09 pm.
3. Chairman Smith to close floor to Public Comment
Chairman Smith closed the floor to Public Comment at 7:14 pm.

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4. Chairman Smith to close Public Hearing
Chairman Smith closed the Public Hearing at 7:14 pm.

No citizens were present for the Public Hearing. City Manager Jones reminded the Commissioners that they had made their recommendations to be sent to the City Council relating to Retail Districts earlier, but the words "Public Hearing" had not been placed on the agenda.

IX. ITEMS FOR DISCUSSION

None

X. ITEMS FOR CONSIDERATION AND ACTION

- A. Planning & Zoning Commission to Consider and Act on Amending the Comprehensive Zoning Ordinance related to Retail Districts. (Smith)

City Manager Jones told the Commissioners that this was the same item they had approved previously. However, procedurally it had to be voted on after the Public Hearing.

Motion: Commissioner Barnhart, "I move we approve the new definition of Retail District 2."

Second: Commissioner Cody

In Favor: Commissioner Cody, Commissioner Barnhart, Chairman Smith and Commissioner Rosenquist

Opposed: None

Motion: Passed

- B. Planning & Zoning Commission to Consider and Act on formalizing Methods of Communication. (Nabors)

Motion: Commissioner Rosenquist, "I move we table this item."

Second: Commissioner Barnhart

In Favor: Commissioner Cody, Commissioner Barnhart, Chairman Smith and Commissioner Rosenquist

Opposed: None

Motion: Passed

- C. Planning & Zoning Commission to Consider and Act on Draft Elements to be sent to the City Council for approval and recommendations. (Smith)

The Commissioners discussed the elements they are working on currently. Commissioner Barnhart is working on Transportation and Commissioner Cody is working on Parks & Trails and neither are completed. Commissioner Rosenquist will help Commissioner Cody with Parks & Trails. Commissioner Bonney was absent. The P & Z is still waiting on the EDCB element. Chairman Smith decided to attend the next EDCB meeting. P & Z Secretary was asked to get in

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touch with the EDCB Secretary and ask that an item be placed on the EDCB agenda to allow Chairman Smith to come and review the EDC element with the Board and ask to receive input for changes. The Commissioners would like to send up as many elements to the City Council as soon as they are completed. City Manager Jones was asked to give the Commissioners a log on to the server to see which versions of the elements have been printed. The holidays could interfere with their plan, but hopefully they can get the elements out to the City Council so Public Hearings can be set after the first of the year. No action was taken on this item.

D. Planning & Zoning Commission to Consider and Act on Comprehensive Plan. (Smith)

Motion: Commissioner Barnhart, "I move to table Item "B".

Second: Commissioner Cody

In Favor: Commissioner Cody, Commissioner Barnhart, Chairman Smith and Commissioner Rosenquist

Opposed: None

Motion: Passed

E. Planning & Zoning Commission to Consider and Act on setting a deadline for David Piekarski of the EDCB to submit the Economic Development Element. (Smith)

The Commissioners discussed the item and decided it would be best to wait until Chairman Smith could go to the EDCB meeting to receive their input. No action was taken.

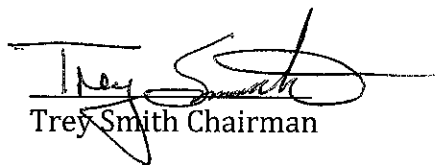
X. SETTING FUTURE MEETINGS AND AGENDAS

Planning & Zoning Commission members and staff may request items be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the City Secretary.

IX. CHAIRMAN SMITH TO ADJOURN PLANNING & ZONING COMMISSION MEETING

Chairman Smith adjourned the Planning & Zoning Meeting at 7:59 p.m.

Duly passed and approved on this 10th day of January, 2012.


Trey Smith Chairman

Attest:



Linda Ardis, City Secretary