

# Lavon Planning & Zoning Commission



May 6, 2010

---

## I. MEETING CALLED TO ORDER AT 7:05 P.M. BY TREY SMITH

Members Present:	Chairman Seat Four Seat Five	Trey Smith Bill Bonney Peter Hacking
Members Absent:	Seat Two	David Barnhart
Staff Present:	City Manager City Secretary	Mike Jones Linda Ardis
Council Present:	Council Liaison	Deborah Nabors

## II. CHAIRMAN SMITH TO LEAD THE COMMISSION AND VISITORS IN THE PLEDGE OF ALLEGIANCE

Chairman Smith led the P&Z Commission in the Pledge of Allegiance.

## III. INVOCATION

Chairman Smith led the Invocation.

## IV. ITEMS OF INTEREST/P&Z COMMISSIONS COMMUNICATIONS

**Members of Planning & Zoning Commission have the opportunity to notify others of community events, functions and other activities. There will also be an opportunity to briefly comment on P&Z Commission business, City operations, projects and other items coming before the Planning & Zoning Commission.**

Chairman Smith told the Commissioners NeSmith Elementary PTO Carnival would be Friday from 4:30 p.m. until 7:30 p.m.

Commissioner Bonney told the Commissioners the Wylie Veterans Memorial Monument Dedication and Celebration would be from 10 a.m. to 10 p.m. on Monday, May 31, 2010. A poster is located on the front door of City Hall for more information pertaining to the event.

# Lavon Planning & Zoning Commission



May 6, 2010

---

## V. CONSENT AGENDA

A. Planning & Zoning Commission to consider and act on approval of the Consent Agenda:

1. April 8, 2010 Planning & Zoning Commission Meeting Minutes\*

**Motion:** Commissioner Bonney "I move that we accept the April 8th Minutes as printed and presented."

**Second:** Commissioner Hacking

**In Favor:** Commissioners Smith, Commissioner Bonney and Chairman Smith

**Opposed:** None

**Abstained:** None

**Motion:** Passed

## VI. PUBLIC RECOGNITION

None

## VII. CITIZENS' COMMENTS

**Citizens, who wish to address the Commission, may discuss matters not on the agenda and who have not previously expressed to the Commission or City Hall a desire to discuss such matters. The only response from the Commission can be to request these items to be placed on a future agenda for action.**

None

## VIII. PUBLIC HEARING

None

## IX. ITEMS FOR DISCUSSION

**A. Planning & Zoning Commission to discuss Organizational Goals & Objectives and their congruency with the Comprehensive Plan. (Nabors)**

Council Member Nabors told the P & Z Commissioners she had nothing additional to add. However, she did suggest maintaining consistency with the P & Z

# Lavon Planning & Zoning Commission



May 6, 2010

---

Comprehensive Plan's verbiage in order for it to tie in with the Organizational Goals & Objectives of the City.

City Manager Jones cautioned the Commission about using personal computers while working on the Organizational Goals & Objectives and the Comprehensive Plan.

Council Member Nabors told the Commissioners changes would be coming that would impact the Commission, but not before a cost benefit analysis was performed. The Council has the final decision.

## **X. ITEMS FOR CONSIDERATION AND ACTION**

### **A. P & Z Commission to discuss Comprehensive Plan. (Smith)**

Chairman Smith led the Commissioners in revising and correcting the Introduction Element, the Application and Function Element and a little on the History Element of the Comprehensive Plan Working Drafts.

Commissioner Bonney will send the Secretary a clean copy which she will verify with her notes. A corrected, hard copy will be provided for the Commissioners at the next meeting.

Chairman Smith asked everyone to continue reviewing the History Element and start reviewing the Vision Element Working Draft for the next meeting.

### **B. P & Z Commission to consider and act on formalizing methods of communication of documents and other material with the City Council. (Hacking)**

Commissioner Hacking and the Commissioners reviewed the P & Z Commission Communication Plan. After editing and correcting the document, Commissioner Hacking said that he would make the corrections and provide a clean, hard copy to the Commissioners at the next meeting.

### **C. P & Z to consider and act on recommending changes in the Codification Ordinance for the P & Z. (Jones)**

**Motion:** Commissioner Hacking "I make a motion to table the item until the next Planning & Zoning meeting."

**Second:** Commissioner Bonney

**In Favor:** Commissioners Bonney, Hacking and Chairman Smith

---

# Lavon Planning & Zoning Commission



May 6, 2010

**Opposed:** None  
**Abstained:** None  
**Motion:** Passed

## XI. SETTING FUTURE MEETINGS AND AGENDAS

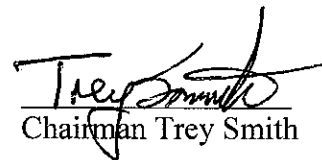
Planning & Zoning Commission members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the City Secretary.

1. P & Z Commission to have a discussion surrounding the use of personal computers and electronic devices to conduct City business. (Jones)
2. P & Z to discuss Commission Seat and Appointments. (Smith)
3. P & Z Commission to consider and act on formalizing methods of communication of documents and other material with the City Council. (Hacking)
4. Planning & Zoning Commission to consider and act on the Comprehensive Plan. (Smith)


## XII. CHAIRMAN TREY SMITH TO ADJOURN THE LAVON PLANNING & ZONING COMMISSION MEETING

Chairman Trey Smith adjourned the meeting at 9:04 p.m.

Duly passed and approved on this 6<sup>th</sup> day of May, 2010.

  
Chairman Trey Smith

Attest:

  
Linda Ardis, City Secretary