



# Lavon Economic Development Corporation Meeting Agenda

P.O. Box 340 - 120 School Rd.  
Lavon, TX 75166 Ph. (214) 934-7190

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**Lavon City Hall  
120 School Rd  
Lavon, Texas**

**Feb.8, 2016**

**7:00 PM**

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## NOTICE OF ATTENDANCE

**NOTICE** is hereby given that members of the Lavon City Council, Lavon Planning and Zoning Commission, Tax Increment Financing Zone # 1 Board, and/or the Parks & Recreation and Infrastructure Facilities Commission may be in attendance at the Lavon Economic Development Corporation Board Meeting on Feb. 8, 2016 at 7:00PM held at the Lavon City Hall.

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- I. Presiding Officer to call the Economic Development Corporation Board meeting to order and announce that a quorum is present.**
  - II. Presiding Officer to lead the Economic Development Corporation Board and visitors in the pledge of allegiance.**
  - III. Invocation**
  - IV. Items of interest and communications.**  
Members of the Economic Development Corporation Board have the opportunity to notify others of community events, functions and other activities.
  - V. Consent Agenda**  
Approval of the Jan.11, 2016 Economic Development Board meeting minutes\*
  - VI. Public Recognition**  
None
  - VII. Public Comments**  
Citizens of Lavon, who wish to address the Economic Development Corporation Board, may discuss matters not on the agenda and who have not previously expressed to the Board a desire to discuss such matters. The only response from the Board can be to request these items to be placed on a future agenda for action. There is a 3 minute time limit per person.



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## VIII. Items for discussion

- A. The Economic Development Corporation Board to have a discussion updating prospect and prospect activity. (Mundo)
- B. The Economic Development Corporation Board to discuss board member and city training that needs to be completed this year. (Wright)
- C. The Economic Development Corporation Board to have a discussion about a new aerial map for the EDC and the possibility of working with the city to get this accomplished in the 2016-2017 budget year. (Wright)

## IX. Items for consideration and action

- A. The Economic Development Corporation Board to consider and act on approving the Strategic plan for 2016. (Mundo)
- B. The Economic Development Corporation Board to consider and act on approving the annual report for the EDC and taking it to the City Council. (Mundo)

## X. Setting future meetings and agendas

The Economic Development Corporation Board members and staff may request items be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.

## XI. Board President to adjourn the Economic Development Corporation Board meeting

### Notes to the Agenda:

- 1. Items marked with an \* are consent items considered to be non-controversial and will be voted on in one motion unless a Board member asks for separate discussion.
- 2. The Board may vote and/or act upon each of the items listed in this Agenda except for discussion items.
- 3. The Board reserves the right to recess into executive session under Sections 551.071 – 551.088 of the Texas Government Code (Texas Open Meetings Act) concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
- 4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at (972) 843-4220 ext. 1#, two working days prior to the meeting so that appropriate arrangements can be made.

This is to certify that I, Micki Hollien, posted this Agenda on the glass of the front door of City Hall at 120 School Road, facing the outside, the city's website at [www.cityoflavon.org](http://www.cityoflavon.org), the Lavon EDC website at [www.lavonedc.com](http://www.lavonedc.com) and on the city's bulletin board on or before 7:00PM on Feb.5, 2016



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**Micki Hollien Administrative Assistant:**

*Micki Hollien*

REMOVED FROM POSTING THIS 10 DAY OF Feb, 2016, AT 9:40 A.M



# Lavon Economic Development Corporation Meeting Minutes Feb 8, 2016

## I. MEETING CALLED TO ORDER AT 7:00 BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT

*Members Present:*

Place One	Kay Wright
Place Two	Chris Kane
Place Three	Bill Sargent
Place Four	Jimmie Catravas
Place Five	Charlie Allen
Place Six	Linda Jangula
Place Seven	David Piekarski

*Members Absent:*

Liaison: Melissa Stroop

*Staff Present:*

Micki Hollien

*Executive Director:*

Pam Mundo

*Visitors:*

Vicki Sanson, Gene Jangula

Quorum is present

## II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE

## III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION

## IV. ITEMS OF INTEREST AND COMMUNICATION

- *Jimmie Catravas along with city representatives will meet with Time Warner on Feb 10, 2016 to discuss possible service for Lavon*



# Lavon Economic Development Corporation Meeting Minutes

## Feb 8, 2016

### V. CONSENT AGENDA

Approval of Jan 11, 2016 Economic Development Board Meeting minutes

- *Kane made motion to accept the Jan 11, 2016 minutes.*
- *Catravas seconded the motion*
- *Accepted by Allen, Catravas, Kane, Sargent & Wright*
- *Piekarski and Jangula abstained*
- *Vote carried*

### VI. PUBLIC RECOGNITION - None

### VII. PUBLIC COMMENTS - None

### VIII. ITEMS FOR DISCUSSION

#### A. The Economic Development Corporation Board to have a discussion updating prospect and prospect activity

- *Residential development is proposed off of County Rd 484 south of Bear Creek is under design*
- *200 acres on Hwy 6/78 is on market*
- *The 12,000 sq ft building is finalizing their financing.*
- *The dental building is underway but no tenants signed to date and is looking for tenants including dentist from Lavon.*
- *The Bear Creek Auto bldg. has 3,000 sq ft with approximately 4 acres*

#### B. The Economic Development Corporation Board to discuss board member and city training that needs to be completed this year

- *City staff members Kelly Davis and LeAnn McClendon will be attending the Sales Tax Training in Tyler and Micki Hollien, Chris Kane, Linda Jangula and Bill Sargent will be attending in Irving, and Pam Mundo will be attending in Waco for the EDC*



# Lavon Economic Development Corporation Meeting Minutes Feb 8, 2016

**C. The Economic Development Corporation Board to have a discussion about a new aerial map for the EDC and the possibility of working with the City to get this accomplished in the 2016-2017 budget year**

- *Our map is out dated not including improvements to State Highway 78*
- *Will use the aerial flight in the fall of 2016 when Hwy 78 should be completed*
- *EDC will discuss with the City Council if they would share in on the cost of 500 brochures, a digital map for the web sites and a large size to use as a wall display in the Council Chambers.*

## **IX. ITEMS FOR CONSIDERATION AND ACTION**

**A. The Economic Development Corporation board to consider and act on approving the Strategic Plan for 2016**

*NO ACTION TAKEN*

**B. The Economic Development Corporation board to consider and act on approving the Annual Report for the EDC and taking it to City Council**

*NO ACTION TAKEN*


## **X. SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

**BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:27pm**

Duly passed and approved on this 22 day of Feb, 2016

Attest:  
  
Jimmie Catravas, Secretary

  
Kay Wright, Board President