



Lavon Economic Development Corporation Meeting Minutes Sept 28, 2015

I. MEETING CALLED TO ORDER AT 7:00 BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT

Members Present:

Place One	Kay Wright
Place Two	Chris Kane-arr 8pm
Place Three	Bill Sargent
Place Four	Jimmie Catravas
Place Five	Charlie Allen
Place Six	Linda Jangula
Place Seven	David Piekarski

Liaison: Melissa Stroop

Members Absent:

Staff Present:

Micki Hollien

Executive Director:

Pam Mundo

Visitors:

Mike Conway, auditor

Quorum is present

II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE

III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION

IV. PRESENTATION OF 2013-14 AUDIT BY CONWAY & ASSOC

V. ITEMS OF INTEREST AND COMMUNICATION

- *All director are invited to attend Lavon Area Chamber of Commerce luncheon, the EDC is a member*
- *Oct 17, 2015 City/Chamber 2nd annual Halloween Festival*



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VI. CONSENT AGENDA

Approval of Aug 10, 24, 2015 and Sept 14, 2015 Economic Development Board Meeting minutes

- *Wright made motion to remove Aug 24th minutes (no meeting)*
- *Allen seconded the motion*
- *Accepted by Allen, Catravas, Jangula, Kane, Sargent & Wright*
- *Piekarski abstained*
- *Vote carried*
- ****
- *Wright made motion to accept the minutes*
- *Allen seconded the motion*
- *Accepted by Allen, Catravas, Jangula, Kane, Sargent & Wright*
- *Piekarski abstained*
- *Vote carried*

VII. PUBLIC RECOGNITION - *None*

VIII. PUBLIC COMMENTS - *None*

X. ITEMS FOR DISCUSSION

A. The Economic Development Corporation Board to have a discussion on the Red Cross Training that was held on 9-19-15

6 people attended and received certification.

B. The Economic Development Corporation Board to discuss any updates on the Lavon Gateway Monument

- *Received call from SUD they are concerned about placement*
- *Txdot approved the sign location as did the county*
- *County having attorney to check SUD claimed on exclusive rights*



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C. The Economic Development Corporation Board to discuss the report on the contract for the Lake Road Sewer Line and building start by the end of the year

Having contracts finalized, have until end of year to begin construction

D. The Economic Development Corporation Board to discuss the Lavon Business Park spec building

- *A prospect wants to build a 12,000 sq ft building*
- *All requirements to be met. Meeting with P&Z on Sept 29th*
- *Possibly 2 more prospects for additional 12,000 sq ft building*
- *Buildings could generate \$1.25m and employ up to 50 employees, 15 initially*

E. The Economic Development Corporation Board to discuss the report on the need for a pretreatment policy for the city regarding sanitary sewer systems

- *Prospects need a pretreatment system to be available and must have approval*
- *Prospects will pay \$18,000 for a pretreatment study*
- *Council then has to approve the ordinance as do other cities*
- *Required by North Texas Municipal Water District*

F. The Economic Development Corporation Board to discuss the updates to the 75 acre residential development project

- *We've been contacted by prospect buying 75 acres outside of the city*
- *Pam Mundo meeting tomorrow with P&Z and the developers of the 75 acres*

G. The Economic Development Corporation Board to discuss updates on the recreational sports complex

- *Council working with Parks board on the 17 acres project*



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- Oct 5th, meeting with Parks board
- Oct 20th meeting with council
- Schools are interested

H. The Economic Development Corporation Board to discuss the Film Friendly Training attended by Charlie Allen

- *This was created to enhance Texas with filming different locations*
- *Film industry will help Lavon if adopt guidelines.*
- *The Council will have certain guidelines to go by for Film Friendly Texas*
- *We will be reimbursed for movies using our sites*
- *Charlie Allen will be in charge of this project*

I. The Economic Development Corporation Board to have a discussion about the "Award of Excellence" presented to the EDC for 2013-14

- *You need 100 points to receive this award and we had 180 points*
- *President Wright was presented the award in June of 2014*

J. The Economic Development Corporation Board to discuss a report on the NTCAR Trade Show

- *The LEDC has spent \$2,000 on trade shows*
- *Retailers will show more interest in Lavon as soon as we get more rooftops*

K. The Economic Development Corporation Board to discuss the \$689.88 computer software bill due in November, what it is and why

- *This is a normal institutional rate*
- *It is needed to keep all EDC computers up and running*



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L. The Economic Development Corporation Board to discuss keeping an email address for Paul Lemon for a nominal cost

- *Lemon wants to keep his email address so he can continue with hi contacts regarding internet service for Lavon*
- *Board feels that this project should be referred to Catravas to continue the project*
- *Lemon no longer has ties with the LEDC*

XI. ITEMS FOR CONSIDERATION AND ACTION

A. The Economic Development Corporation Board to consider and act on approving the July and August financials

- *Kane made motion to approve the financials*
- *Allen seconded the motion*
- *Accepted by: Allen, Catravas, Jangula, Kane, Sargent, Piekarski & Wright*
- *Vote carried*

B. The Economic Development Corporation Board to consider and act on a half page ad in the Lavon Chamber of Commerce directory again this year. The COC has offered a full page article about LEDC at no additional cost.

- *Kane made motion to approve the ad*
- *Piekarski seconded the motion*
- *Accepted by: Allen, Catravas, Jangula, Kane, Sargent, Piekarski & Wright*
- *Vote carried*

C. The Economic Development Corporation Board to consider and act on approving \$625 to expand some of the navigation used on the web site and \$2500 for fiscal year 2015-2016 to configure the web site so it is cell or mobile phone readable



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- The web site is the most valuable source of communication
- We have it in our budget for this year
- People use their phones as a major source of navigating the web
 - Kane made motion to approve it in this years budget
 - Piekarski seconded the motion
 - Accepted by: Allen, Catravas, Jangula, Kane, Sargent Piekarski & Wright
 - Vote carried

X. SETTING FUTURE MEETINGS AND AGENDAS

Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.

BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:46pm

Duly passed and approved on this 12 day of Oct, 2015

Attest: -

Handwritten signature of Micki Hollien in cursive.

Micki Hollien, EDC Administrative Staff

Handwritten signature of Kay Wright in cursive.
Kay Wright, Board President