



# **Lavon Economic Development Corporation Meeting Minutes January 12, 2015**

## **I. MEETING CALLED TO ORDER AT 7:00pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

Members Present: Place One Kay Wright  
Place Two Chris Kane  
Place Three Kent Hembree  
Place Five Charlie Allen  
Place Six Paul Lemon  
Place Seven David Piekarski

Members Absent: Place Four Jimmie Catravas

Council Liaison: Mayor Teske  
Staff Present: Micki Hollien  
Executive Director: Pam Mundo  
Visitors:

Quorum is present

## **II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD WRIGHT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

## **III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT, WRIGHT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

## **IV. ITEMS OF INTEREST AND COMMUNICATION**

- President Wright's shoulder surgery is Jan 14<sup>th</sup>
- President Wright won a very prestigious award for her racing
- Allen saw a Bald Eagle on Hwy 78

## **V. CONSENT AGENDA**

Approval of December 8, 2014 Economic Development Board meeting minutes



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- *Kane made motion to accept the Dec 8th minutes*
- *Piekarski seconded*
- *5 approved: Allen, Hembree, Kane, Piekarski and Wright*
- *Lemon abstained*
- *Vote passed by unanimous vote*

## **VI. PUBLIC RECOGNITION - None**

## **VII. PUBLIC COMMENTS - None**

## **VIII. ITEMS FOR DISCUSSION**

### **A. The Economic Development Corporation Board to discuss board financials**

*Discussed with no questions*

### **B. The Economic Development Corporation Board to discuss and review prospect activity**

- *Phase I of Lavon Business is complete*
- *Both, John Main and M-Tex are ready for business prospects*
- *Questions came up about a new property appraisal regarding John Main's property with a sewer line*
- *City owned property of 5 acres will need a Phase I analysis if it is ever sold. This might be good to be completed ahead of time.*
- *There are possible prospect for 100 acres on Hwy 6 and 78, family is willing to sell now*
- *5 acres that City owns has possible prospect for module homes or health services*
- *Mundo and Associates, Inc. will layout a sample site plan to assist the*



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*prospect in visualizing the potential for the 5 acres.*

**C. The Economic Development Corporation Board to discuss Texas State Grants to assist in neighborhood road rehab, sewer and park development**

- *A grant is available from the Community Development Block Grant program which is a Statewide program using Federal funds for existing neighborhoods that need roads, and sewer lines updated or new facilities to improve the neighborhood.*

**D. The Economic Development Corporation Board to discuss the overall City Park, Recreation and Open space master plan and the City Park Master Plan**

- *There is a need to have an overall plan in place as grants become available*
- *Applications are available now for a deadline of March 31st*
- *This is a "Match Grant for parks available for \$75,000/\$75,000 with the County proposed contribution to be eligible toward the match.*

**E. The Economic Development Corporation Board to discuss the option of having an EDC Bookkeeper**

*Still in discussion but City may help the EDC set up their financial reporting within their Quick Books system.*

**X. ITEMS FOR CONSIDERATION AND ACTION**

**A. The Economic Development Corporation to consider and act on updates and decisions regarding the Phase II construction for the Lavon Business Park Sewer Line**



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*Pam Mundo reported that John Main is preparing the sewer line plans which will need City approval prior to construction. No Action Taken*

- B. The Economic Development Corporation to consider and act on writing and approving a contract for/with Micki Hollien, The City of Lavon and the Lavon EDC for administrative assistant services to be provided for the EDC by the City of Lavon**

*David Piekarski agreed to develop a proposed agreement with the City for services. No Action Taken*

## **XI. SETTING FUTURE MEETINGS AND AGENDAS**

**Economic Development Corporation Board members and staff may request items to be placed on a future agenda or request a special meeting be called. Each request that passes by a majority vote will be placed on the schedule by the Board Secretary.**

## **BOARD PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT 8:29pm**

Duly passed and approved on this 9 day of Feb, 2014

*Kay Wright*

Kay Wright, Board President

Attest:

*Micki Hollien*

Micki Hollien, EDC Administrative Staff