



Minutes  
October 18, 2016  
City of Lavon City Council  
Lavon City Hall, 120 School Rd., Lavon, TX  
Regular Meeting – Executive Session

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**1. MAYOR TESKE CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.**

ATTENDING: CHUCK TESKE, MAYOR  
MATT CHILDERS, MAYOR PRO TEM, PLACE 4  
VICKI SANSON, PLACE 1  
JASON ARNOLD, PLACE 3  
MINDI SERKLAND, PLACE 5

ABSENT: JASON KIDD, PLACE 2

**2. MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**

**3. CITIZENS COMMENTS**

Kay Wright, President, Lavon Economic Development Corporation Board (LEDC) of Directors, informed the Council of the upcoming Small Business Christmas Bazaar, Saturday November 26, 2016 at Lavon City Hall.

**4. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

Council Member Serkland noted that Grand Heritage Main will be hosting Trunk or Treat on Monday October 31st. City Administrator Kim Dobbs announced the Historical Marker Unveiling will be held at City Hall on November 12 beginning at 10:30 a.m. U.S. Congressman John Ratcliffe and students from NeSmith Elementary will be in attendance.

**5. CONSENT AGENDA**

- A. Approve the Minutes of the September 20, 2016 Meeting.**
- B. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 09/30/16 and authorize the payment of invoices included therein.**
- C. Approve Resolution No. 2016-10-01, authorizing the Mayor to execute an Interlocal Dispatch Services Agreement with Collin County for dispatch services for a 1 (one) year period from October 1, 2016 to September 30, 2017; and providing for an effective date.**
- D. Approve Resolution No. 2016-10-02, authorizing the Mayor to execute Contract Amendment No. Ten (10) to extend the Interlocal Agreement with Collin County for Animal Control and Animal Shelter Services for a 1 (one) year period from October 1, 2016 to September 30, 2017; and providing for an effective date.**

**MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.**

**MOTION MADE:** CHILDERS

**SECONDED:** ARNOLD

**APPROVED:** UNANIMOUS

Absent: KIDD

## 6. STAFF REPORTS

- A. Police Department** – Lieutenant Myers discussed the drug take back program, set for October 22. He explained how the program works, the type of drugs they will take back and how they are exposed of. He informed the Council that for the last two years they have taken back over 50 lbs of drugs. Lieutenant Myers reported that National Night Out (NNO) went very well and Lakeridge Meadows neighborhood won the best neighborhood celebration.
- B. Fire Department** – Director of Health and Life Safety Jon Scott reported that the calls have increased within the city limits. The calls being reported on are not including the ETJ. Scott noted that Wylie has responded to 48 calls in the last 3 years, consisting primarily of motor vehicle accidents at the shared jurisdiction lines at the intersection of Highways 205 and 78. . The fire department expects over 660 calls for this 2016 year. Response time has gone down due to having stipend Firefighters on duty.
- C. Public Works Department** – Director of Public Works Sonny Mancias reported that his department continues to mow around the city, has recently had to work on the lift station and is waiting to hear from TXDOT regarding the Engine Brake permit. He added there have been several Code Enforcement issues resolved. Public Works will be adding 7 new stop signs in the Grand Heritage Subdivisions.
- D. Administration** – Ms. Dobbs noted that the Financial Outlook included the entire fiscal year of 2015-16. She also explained the Open Space project funding determination letters included in the packet.

## 7. DISCUSSION AND ACTION

- A. Discussion and action regarding payment to the Public Improvement District (PID) developer from excess debt service reserve funds held by the PID trustee pursuant to the PID Trust Indenture for the reimbursement of the improvement projects constructed in the Heritage Public Improvement District No. 1 (Residential).**

Abdi Yassin, Vice President of MuniCap, Inc. explained there were 2 conditions to be met before the disbursement from the Improvement Fund could be made to the developer: 1) 95% collection rate of assessments and 2) at least 779 homes completed. Yassin informed the Council that the conditions have been met and that the transfer from the Debt Service Reserve Fund to the improvement should be approved.

**MOTION: APPROVE PAYMENT TO THE PUBLIC IMPROVEMENT DISTRICT(PID) DEVELOPER FROM EXCESS DEBT SERVICE RESERVE FUNDS HELD BY THE PID TRUSTEE PURSUANT TO THE PID TRUST INDENTURE FOR THE REIMBURSEMENT OF THE IMPROVEMENT PROJECTS CONSTRUCTED IN THE HERITAGE PUBLIC IMPROVEMENT DISTRICT NO. 1 (RESIDENTIAL).**

**MOTION MADE:** CHILDERS  
**SECONDED:** ARNOLD  
**APPROVED:** UNANIMOUS  
Absent: KIDD

**B. Discussion and action regarding payment to the Public Improvement District (PID) developer from funds available in the city held PID bank account for the reimbursement of the improvement projects constructed in the Heritage Public Improvement District No. 1 (Residential).**

Abdi Yassin, Vice President of MuniCap, Inc. explained that all conditions have been satisfied and the remainder on account should be paid to the developer

**MOTION: APPROVE PAYMENT TO THE PUBLIC IMPROVEMENT DISTRICT DEVELOPER FROM FUNDS AVAILABLE IN THE CITY HELD PID BANK ACCOUNT FOR THE REIMBURSEMENT OF THE IMPROVEMENT PROJECTS CONSTRUCTED IN THE HERITAGE PUBLIC IMPROVEMENT DISTRICT NO 1. (RESIDENTIAL).**

**MOTION MADE:** SANSON  
**SECONDED:** CHILDERS  
**APPROVED:** UNANIMOUS  
Absent: KIDD

**C. Discussion and action regarding Resolution No. 2016-10-03 approving the 2016 Annual Service Plan including the collection of the 2016-17 Annual Installments for the Heritage Public Improvement District No. 1 (Residential).**

City Administrator Kim Dobbs explained this is an annual review and that MuniCap, Inc. recommends approval. Abdi Yassin, Vice President of MuniCap, Inc. explained that the approval is pursuant to Texas Local Government Code Chapter 372 and that this year represents the 9<sup>th</sup> update.

**MOTION: APPROVE RESOLUTION 2016-10-03 APPROVING THE 2016 ANNUAL SERVICE PLAN INCLUDING THE COLLECTION OF THE 2016-17 ANNUAL INSTALLMENTS FOR THE HERITAGE PUBLIC IMPROVEMENT DISTRICT NO. 1. (RESIDENTIAL)**

**MOTION MADE:** ARNOLD  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: KIDD

**D. Discussion and action regarding Resolution No. 2016-10-04 authorizing the Mayor to execute an Interlocal Agreement with Collin County for Project Funding Assistance for the acquisition of open space; and providing for an effective date.**

Ms. Dobbs advised that this Agreement formalizes the County's award of the partial funding for park land acquisition.

**MOTION: APPROVE RESOLUTION 2016-10-04 AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL AGREEMENT WITH COLLIN COUNTY FOR PROJECT FUNDING ASSISTANCE FOR THE**

**ACQUISITION OF OPEN SPACE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**MOTION MADE:** SERKLAND  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: KIDD

- E. Discussion and action regarding Resolution No. 2016-10-05 authorizing the Lavon Economic Development Corporation to expend funds for an incentive to Exint Inc., 4812 Rancho Del Norte Trail, McKinney, TX 75075 for up to 50% of the cost of constructing a sanitary sewer line from Main Street to a proposed retail center facing Lake Road, such incentive to not exceed \$21,500.**

Mayor Teske noted that the item would be tabled to the next meeting per the request for the Lavon Economic Development Corporation. .

- F. Discussion and action regarding Resolution No. 2016-10-06 Collin County Hazard Mitigation Plan; and providing for an effective date.**

**MOTION: APPROVE RESOLUTION 2016-10-06ADOPTING THE COLLIN COUNTY HAZARD MITIGATION PLAN; AND PROVIDING FOR AN EFFECTIVE DATE.**

**MOTION MADE:** SERKLAND  
**SECONDED:** SANSON  
**APPROVED:** UNANIMOUS  
Absent: KIDD

- G. Discussion and action regarding Board and Commission Appointments: Lavon Reinvestment Zone #1 (TIF) Board of Directors.**

**MOTION: APPOINT RYAN LISKO TO THE UNEXPIRED TERM OF THE LAVON REINVESTMENT ZONE #1 (TIF) BOARD OF DIRECTORS, SEAT 2.**

**MOTION MADE:** CHILDERS  
**SECONDED:** ARNOLD  
**APPROVED:** UNANIMOUS  
Absent: KIDD

**8. EXECUTIVE SESSION**

At 7:33 p.m., the Mayor recessed the meeting to go into Executive Session (Closed Meeting) pursuant to the provisions of Chapter 551, TEXAS GOVERNMENT CODE, to discuss the following, in accordance with the authority contained in Section 551.072: Deliberate the purchase, exchange, lease, or value of real property.

**9. RECONVENE INTO REGULAR SESSION**

The Mayor reconvened the meeting at 8:05 p.m. and stated that no action was taken in executive session.

**MOTION: DIRECT THE MAYOR TO NEGOTIATE THE PURCHASE OF THE FOLLOWING PROPERTY: TRACTS 4, 29, 30 AND 31 OF THE SM RAINER SURVEY, ABSTRACT 0740.**

**MOTION MADE:** CHILDERS

**SECONDED:** SANSON

**APPROVED:** UNANIMOUS

Absent: KIDD

**10. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

The City Council scheduled future Meeting Dates as follows:

November 1 and November 15

December 6

Ms. Dobbs reported that Council Member Kidd, who was absent due to a death in his family, had asked that a discussion item be included on the next agenda for him to report regarding video streaming meetings.

**11. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 8:09 p.m.

**Duly passed and approved on this 1<sup>st</sup> day of November, 2016.**



Charles A. Teske, Jr., Mayor

Attest:



Kim Dobbs, City Administrator | City Secretary

