



Minutes
September 20, 2016
City of Lavon City Council
Lavon City Hall, 120 School Rd., Lavon, TX
Work Session – Regular Meeting

1. MAYOR TESKE CALLED THE MEETING TO ORDER AT 6:08 P.M. AND ANNOUNCED A QUORUM PRESENT.

ATTENDING: CHUCK TESKE, MAYOR
MATT CHILDERS, MAYOR PRO TEM, PLACE 4
VICKI SANSON, PLACE 1
JASON KIDD, PLACE 2
MINDI SERKLAND, PLACE 5

ABSENT: JASON ARNOLD, PLACE 3

2. MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.

3. WORK SESSION

Discussion of the Proposed Budget and property tax rate for Fiscal Year 2016-2017

Mayor Teske opened a work session for discussion of the proposed budget and tax rate for Fiscal Year 2016-2017. The staff presented and answered questions regarding the budget and budget requests.

Ms. Serkland requested that \$14,000 be reallocated from the transfer to reserve account to fund website improvements. The consensus of the City Council was in support of Ms. Serkland's request.

Mr. Kidd suggested that the Council further consider an adjustment in the final proposed budget authorizing sworn strength in the Police Department at nine officers, consisting of three supervisory, one CID/PT patrol and five patrol officers. Police Chief Mike Jones reviewed reports regarding calls for service and staff coverage. Mr. Childers stated that a 9-strength authorization is in line with Lavon's population according to national officer per capita data and recognized that the Cities of Garland and McKinney have a lower per capita authorization. Chief Jones advised that priority-wise, the CID officer reclassification will benefit police services more than an additional officer. Mayor Teske suggested and Chief Jones supported authorizing 9-strength as proposed and revisiting mid-year if activity warrants. The consensus of the Council was to authorize 9-strength as presented in the proposed budget.

Mr. Kidd requested that the funding for a new Fire Marshal vehicle for use by the Director of Health & Life Safety Services be removed. Director of Health & Life Safety Services Jon Scott reviewed call activity and clarified that the vehicle will be equipped to serve as a mobile command unit for emergency events. Mr. Scott advised that the current vehicle in use has approximately 137,000 miles. The consensus of the Council was to leave the vehicle in the proposed budget.

Mayor Teske reiterated that the proposed budget is based upon keeping the property tax rate of \$0.4557 per \$100 valuation the same as last year. Mayor Teske noted that with revisions from the work session, the fund balance to be transferred to reserves would be roughly \$100,000. The Mayor closed the work session and convened the regular meeting at 6:43 p.m.

4. PROCLAMATION – National Night Out

Mayor Teske issued a mayoral proclamation in recognition of National Night Out scheduled for October 4, 2016 and encouraged residents to participate in the activities to show appreciation for, foster communication with and build positive relationships with local law enforcement police officers and firefighters. Chief Jones accepted the proclamation on behalf of the Lavon Police Department.

5. CITIZENS COMMENTS

Kay Wright, President, Lavon Economic Development Corporation Board (LEDC) of Directors advised that the LEDC will be sponsoring a “Small Business Saturday” event on the Saturday following Thanksgiving (November 26) to encourage people to support local small businesses. Ms. Wright also suggested that the City coordinate efforts for the annual tree lighting with the school district.

6. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS

Mayor Teske noted that the City’s Fall Festival /Halloween event is scheduled for October 15, 2016 from 3:00-6:00 p.m.

Mayor Teske recessed the meeting at 6:49 p.m. and reconvened at 6:52 p.m. at which time Mr. Childers advised that he needed to excuse himself from the meeting. Mayor Teske announced that the City Council would consider the discussion and action items out of order to allow Mayor Pro Tem Childers to participate.

10. DISCUSSION AND ACTION

- A. Discussion and action regarding Ordinance No. 2016-09-01 approving and adopting a Budget for the City for the Fiscal Year October 1, 2016 through September 30, 2017; providing that expenditures for said fiscal year shall be made in accordance with said Budget; and providing an effective date.**

MOTION: APPROVE ORDINANCE NO. 2016-09-01 APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017 AS AMENDED IN THE WORK SESSION; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: CHILDERS
SECONDED: SANSON
APPROVED: UNANIMOUS
Absent: ARNOLD

- B. Discussion and action regarding Ordinance No. 2016-09-02 levying the Ad Valorem Taxes for the Fiscal Year 2016-2017 at a rate of \$0.4557 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the corporate limits of the City as of January 1, 2016, to provide revenues for the payment of current expenses and**

all outstanding debts of the City; providing for due and delinquent dates together with penalties and interest; providing a severability clause and an effective date.

MOTION: APPROVE ORDINANCE NO. 2016-09-02 LEVYING THE AD VALOREM TAXES FOR THE FISCAL YEAR 2016-2017 AT A RATE OF \$0.4557 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2016, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND ALL OUTSTANDING DEBTS OF THE CITY; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

MOTION MADE: CHILDERS
SECONDED: SERKLAND
APPROVED: SANSON - FOR
KIDD - FOR
CHILDERS - FOR
SERKLAND - FOR
Absent: ARNOLD

C. Discussion and action regarding the cancellation of the October 4, 2016 City Council.

Mayor Teske advised that the October 4 City Council meeting would conflict with National Night Out activities.

MOTION: CANCEL THE REGULAR CITY COUNCIL MEETING SCHEDULED FOR OCTOBER 4, 2016

MOTION MADE: CHILDERS
SECONDED: SERKLAND
APPROVED: UNANIMOUS
Absent: ARNOLD

Mr. Childers was excused at 7:00 p.m. Mayor Teske recessed the meeting at 7:00 p.m. to allow the meeting to move to the gymnasium. Mayor Teske reconvened the meeting at 7:05 p.m. in the gymnasium and introduced Collin County Commissioner Cheryl Williams. .

7. PRESENTATION

Collin County Commissioner Cheryl Williams and Collin County Engineering Director, Clarence Daugherty to make a presentation regarding Limited Access Roadways (LARs) and Mobility Planning in Collin County.

Collin County Commissioner Williams and Collin County Assistant Director of Engineering Tracy Homfeld, P.E. presented information relating to long-range traffic planning for Collin County, stressing the importance of identifying and preserving alignments for future roads needed by build-out. Of specific importance to Lavon, Commissioner Williams noted that the Highway 78 corridor was identified as one of four strategic planning priorities for immediate research and engineering resources. Mayor Teske noted that the right of way alignments identified in mobility plans for the City, County will be considered by the Regional Transportation Council (RTC) and the State. Mr. Kidd noted that because of the need to plan far into the future, the alignments are relatively general and conceptual as opposed to exact locations.

The following residents spoke:

- Ron Nix, 7022 CR 487, Nevada inquired about the funding relationship with North Central Texas Council of Governments (NCTCOG), timing for plan completion and options for road crossings of Lavon Lake. Commissioner Williams noted the difficulty encountered in planning facilities affecting Lavon Lake because it is a Corps of Engineers property.
- David Rosenquist, 935 Lakeridge Drive, Lavon inquired about electronic access to the presentation. Commissioner Williams committed to forward the power point presentation to staff to be posted on the City's website.
- Joan Aquatero, 1083 Meadow Hill Drive, Lavon inquired about alignment and corridor planning priorities.

Commissioner Williams thanked all in attendance for their interest and participation, noting that the City of Lavon was the only City to date to invite her to make the presentation to their Council and residents. Mayor Teske recessed the meeting at 7:40 p.m. to allow the meeting to move to the Council Chambers and reconvened the meeting at 7:46 p.m. in the Council Chambers.

8. CONSENT AGENDA

- A. Approve the Minutes of the September 6, 2016 Meeting.
- B. Approve Resolution No. 2016-09-02 Amending the Order of Election for the purpose of electing persons to the offices of City Council Member Place 1, City Council Member Place 3 and City Council Member Place 5 approved by Resolution No. 2016-08-02 to update Voting Locations; and providing an effective date.
- C. Approve Resolution No. 2016-09-03 to Appoint Bruce Sherbet, Collin County Elections Administrator as the Early Voting Clerk for the November 8, 2016 General Election; and providing an effective date.
- D. Order publication of the Notice of General Election for the November 8, 2016 General Election.
- E. Authorize the Mayor to execute the 2016 Farmers Electric Cooperative Board of Directors Candidate Ballot to elect Don Phillips, District 1, Bobby Middleton, District 2 and Betty Adams, District 3.
- F. Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 08/31/16 and authorize the payment of invoices included therein.

MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION MADE: SERKLAND

SECONDED: KIDD

APPROVED: UNANIMOUS

Absent: ARNOLD and CHILDERS

9. STAFF REPORTS

- A. **Police Department** – Chief of Police Mike Jones discussed reports regarding crime statistics, provided a status report on traffic controls at the intersection of Highway 205 and Highway 78 and discussed saturation efforts to monitor speeding in various locations.
- B. **Fire Department** – Director of Health & Life Safety Jon Scott discussed the Emergency Responder Radio Coverage Ordinance and city burning regulation enforcement activity. Mr. Scott thanked Councilmember Sanson and other community members who expressed appreciation and to the Fire Department in observation of the 9/11 Remembrance activities.

- C. Public Works Department** – Director of Public Works Sonny Mancias discussed routine work reports including patching done on Lake Road, regularly scheduled mowing; and picking up trash in right-of-way and open spaces. Mr. Mancias noted that the gym floor recently received non-routine maintenance; that the generator at the MTech lift station was installed and brought online. Mr. Mancias reported that ongoing I&I efforts included locating additional manholes in the pasture south of Hwy 78 going to the MTech lift station; code enforcement efforts to obtain compliance from several residents with high weeds; and replacing traffic and street signs.
- D. Administration** – Interim City Secretary advised that the Financial Outlook was in the packet and noted the LEDC inclusion of an article on a Film Friendly Community (Smithville).

Mayor Teske acknowledged that the discussion and action items had been addressed earlier in the meeting.

11. EXECUTIVE SESSION

At 8:02 p.m., the Mayor recessed the meeting to go into Executive Session (closed meeting) pursuant to the provisions of Chapter 551, TEXAS GOVERNMENT CODE, to discuss the following, in accordance with the authority contained in Section 551.074: Personnel matters: deliberation concerning the appointment, employment, duties of a public officer or employee: City Secretary and City Administrator.

12. RECONVENE INTO REGULAR SESSION

The Mayor reconvened the meeting at 8:26 p.m. and stated that no action was taken in executive session.

MOTION: AUTHORIZE MAYOR TESKE TO ENTER INTO AN EMPLOYMENT AGREEMENT WITH KIM DOBBS.

MOTION MADE: KIDD

SECONDED: SANSON

APPROVED: UNANIMOUS

Absent: ARNOLD and CHILDERS

13. DISCUSSION AND ACTION

- A. Discussion and action regarding Ordinance No. 2016-09-03 amending Title 3, Administration of the City of Lavon Code of Regulations relating to establishing the position of city administrator and resulting changes to corresponding positions; providing severability and providing an effective date.**

MOTION: APPROVE ORDINANCE NO. 2016-09-03 AMENDING TITLE 3, ADMINISTRATION OF THE CITY OF LAVON CODE OF REGULATIONS RELATING TO ESTABLISHING THE POSITION OF CITY ADMINISTRATOR AND RESULTING CHANGES TO CORRESPONDING POSITIONS; PROVIDING SEVERABILITY AND PROVIDING AN EFFECTIVE DATE

MOTION MADE: SERKLAND

SECONDED: SANSON

APPROVED: UNANIMOUS

Absent: ARNOLD and CHILDERS

14. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

The City Council announced that the next regular meeting of the City Council will be October 18, 2016.

Items suggested for future consideration included:


Kidd – Discuss a draft of the Employee Handbook revisions at the first meeting in November

Kidd – Discuss the distinction between recording a Council meeting and live-streaming a Council meeting. Mayor Teske offered to speak to the resident in attendance who was perceived to be recording a meeting, which is not allowed. Mr. Kidd said that in that case, there was no reason to include it on a future meeting.

15. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING


Mayor Teske adjourned the meeting at 8:30 p.m.

Duly passed and approved on this 18th day of October, 2016.



Charles A. Teske, Jr., Mayor

Attest:



Kim Dobbs, City Administrator | City Secretary

