



**Lavon City Council Meeting  
Minutes  
May 17, 2016**

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**I. MEETING CALLED TO ORDER AT 7:02 P.M. BY MAYOR TESKE**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Vicki Sanson  
Council Member Place 3, Jason Arnold  
Council Member Place 5, Mindi Serkland

Members Absent: Council Member Place 2, Jason Kidd  
Council Member Place 4, Mayor Pro Tem Matt Childers

Staff Present: Interim City Secretary Sue Johnson  
Public Works Director Sonny Mancias  
Police Chief Mike Jones  
Fire Chief Jon Scott  
Police Officer Michael Moore

Legal Representative: None

Commission and  
Board Members: None

Visitors: 2

There was a quorum present. Yes

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. INVOCATION**

Mayor Teske gave the invocation.

**IV. CITIZENS COMMENTS**

None

**V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

None

**VI. CITY COUNCIL TO CANVASS THE RESULTS OF MAY 7, 2016 ELECTION**

Sue Johnson presented the certified copy of the election to the board. She explained there were 3 precincts with a total of 38 votes (32 for & 6 against).

**Motion:** Mayor Teske made a motion to accept the canvass results of the May 7, 2016 election.

**Second:** Council Member Sanson

**In Favor:** Council Members, Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries



# Lavon City Council Regular Meeting

P.O. Box 340 ~ 120 School Rd.  
Lavon, TX 75166  
Ph. (972) 843-4220 ~ Fax (972) 843-0397

## IX. CONSIDERATION AND ACTION

- A. City Council to Consider and Act on approving Ordinance No. 2016-05-01, an ordinance providing for the control of animals, impoundment, fees, quarantine, animal nuisances, prohibiting certain animals and the repeal of ordinances in conflict, providing a penalty, severability and an effective date. (Serkland)
- B. City Council to consider and act on approving Resolution 2016-05-01, a resolution providing for the collection of a local sales and use tax at the rate of one-fourth of one percent (0.25%) to provide revenue for the maintenance and repair of municipal streets.. (Teske)
- C. City Council to consider and act on Ordinance 2016-05-02, an ordinance adopting the Budget Amendment #1 for fiscal year 2015-2016. (Teske)
- D. City Council to consider and act on appointing an Economic Development Corporation-City Council liaison. (Teske)

## X. DISCUSSION

- A. City Council to discuss presentation by Community Waste Disposal, Inc. (Teske)
- B. City Council to discuss monthly Comp time report. (Johnson)
- C. City Council to discuss monthly credit card statement. (Johnson)
- D. City Council to discuss possible appointments to mayoral committee to finish personnel manual. (Teske)
- E. City Council to discuss providing a mechanism for funding certain in-kind services or projects through fee credits.
- F. City Council to discuss authorizing Mayor Teske to enter into a contract with Bloomfield Homes to construct a Fire Department Crew Quarters at 501A Lincoln Avenue, using budgeted funds and up to \$65,000 of future fee credits. (Teske)

## XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting be called.

## XII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

### Notes to the Agenda:

1. Items marked with an \* are consent items considered to be non-controversial and will be voted on in one motion unless a council member asks for separate discussion.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to retire into executive session under Sections 551.071 – of the Texas Open Meetings Act concerning any of the items listed on this Agenda, whenever it is considered necessary and legally justified under the Open Meetings Act.
4. Persons with disabilities who plan to attend this meeting and who may need assistance should contact the City Secretary at 972-843-4220 two working days prior to the meeting so that appropriate arrangements can be made.



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This is to certify that I, Susan K. Johnson, Interim City Secretary for the City of Lavon, posted this Agenda on the glass of the front door of the City Hall, facing the outside, the City's website at [www.cityoflavon.com](http://www.cityoflavon.com) and on the City Hall bulletin board, on or before 7:00 PM on May 13, 2016.

  
Susan K. Johnson, Interim City Secretary

Removed from posting this 18 day of May, 2016 at 8:25 a.m. / p.m.

  
Susan K. Johnson, Interim City Secretary



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Council Member Place 4, Mayor Pro Tem Matt Childers

Staff Present: Interim City Secretary Sue Johnson  
Public Works Director Sonny Mancias  
Police Chief Mike Jones  
Fire Chief Jon Scott  
Police Officer Michael Moore

Legal Representative: None

Commission and Board Members: None

Visitors: 2

There was a quorum present. Yes

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. INVOCATION**

Mayor Teske gave the invocation.

**IV. CITIZENS COMMENTS**

None

**V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

None

**VI. CITY COUNCIL TO CANVASS THE RESULTS OF MAY 7, 2016 ELECTION**

Sue Johnson presented the certified copy of the election to the board. She explained there were 3 precincts with a total of 38 votes (32 for & 6 against).

**Motion:** Mayor Teske made a motion to accept the canvass results of the May 7, 2016 election.

**In Favor:** Council Members, Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries



**Lavon City Council Meeting  
Minutes  
May 17, 2016**

---

**VII. CONSENT AGENDA**

- A. Minutes of the November 3, 2015 Meeting\* (Johnson)
- Minutes of the February 2, 2016 Meeting\* (Johnson)
- Minutes of the March 1, 2016 Meeting\* (Johnson)
- Minutes of the March 22, 2016 Meeting\* (Johnson)
- Minutes of the March 29, 2016 Meeting\* (Johnson)
- Minutes of the April 19, 2016 Meeting\* (Johnson)
- Minutes of the May 5, 2016 Meeting\* (Johnson)
- Heritage Public Improvement District #1 Assessment Report Summary dated 4/30/2016\* (Johnson)

Mayor Teske ordered March 29, 2016 minutes removed from Consent Agenda for placement in a future agenda.

**Motion:** Council Member Serkland made a motion to approve the entire with the exception of March 29, 2016 of the Consent Agenda as written.

**Second:** Council Member Sanson

**In Favor:** Council Members, Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**VII. STAFF REPORTS**

A. Interim City Secretary Sue Johnson -Rae, Diane and LeAnn have helped a lot. They are doing a great job. Early voting is going on now for primary run off. Mayor Teske took questions regarding outlook updated and spoke regarding budget reset. Council Member Serkland asked about City Manager position and Mayor Teske explained there are only 4 months left in the fiscal year, so the amount previously listed needed to be reduced. Also Council Member Serkland wanted clarification regarding uniforms. Chief Jones let her know that these were Class A uniforms. Doors for City Hall have been fixed. Solar Screens installed at City Hall. Council Member Serkland wanted information on how we release funds for camera for PD cars. Radio upgrades for PD were explained. Mayor Teske explained how the sirens would be added to the amended budget. Council Member Arnold wanted clarification on when the contingencies are released. Mayor Teske clarified that the budget reset will release these things.

B. Police Department Chief Jones discussed door to door solicitors. Solicitors do not need a permit to drop flyers. To be considered a solicitor, they have to be approaching the person in an attempt to sell. School, church and volunteer organizations are exempt from this. Chief Jones complimented the "We've Got Your 6" committee. Thank you to all the donators including CWD, and all the residents that came out. The event was very touching.



# Lavon City Council Meeting

## Minutes

### May 17, 2016

---

**C.** Fire Department Jon Scott discussed station improvements. Gave background on the emergency response program. We are now running around 3 minute responses, down from the previous 9 minute response. Lots of calls come during 1<sup>st</sup> and 2<sup>nd</sup> shift. NVFD has been able to up all training to paramedic status. With staff at the station, they have been able to update equipment. Station improvements and cleanliness. The station has received its new ceiling and walls and it looks really nice.

**D.** Public Works Director Sonny Mancias discussed mowing, mulching and trash pickup. Sonny discussed pump station issues at MTEch on Hwy 205 a cable was replaced and is working well. The pump on Orbit has also been repaired. Several code enforcement calls. (barking dogs, high grass) The fence ordinance will be enforced beginning June 1, 2016.

#### **VIII. DISCUSSION**

**A. City Council to discuss presentation by Community Waste Disposal, Inc. (Teske)**

Greg Roemer and his daughter Nicole gave history of service beginning on July 3, 2014. 1200 homes received 2 carts each with brochure explaining service attached. New dumpsters were delivered to all business. Thursday is trash pick up day. They will pick up 2 containers plus 2 cubic yards of miscellaneous. He went on to discuss customer service inquiries (17 phone calls) which are considered well below average. Lavon recycled 260 tons in 2015. 148 participated in 2015 Extreme Green Event. Mr. Roemer delivered an annual review packet as well as a plaque for our recycling efforts.

**B. City Council to discuss monthly Comp. Time report. (Johnson)**

SRO officer's comp time is not events he is doing for the school. This is work he is doing for PD. SRO will not be doing summer school.

**C. City Council to discuss monthly Credit Card Statement. (Johnson)**

Council Member Serkland was fine with the credit card statement. Mayor Teske reminded the council if they would like to see copies of the credit card statement to come by the office and the clerk would be happy to get them out for them. He explained how this is more time efficient.

**D. City Council to discuss possible appointments to mayoral committee to finish personnel manual. (Teske)**

Mayor Teske informed the council we would need a new committee. This committee should be made up of Chief Jones, City Secretary, 2 Aldermen and Mayor. The manual is about ¾ done. The Mayor will ask Alderman Kidd and Alderman Childers.

**E. City Council to discuss providing a mechanism for funding certain in-kind services or projects through fee credits. (Teske)**

In regards to Bloomfield, Chief Jones explained fee credit. Partner pre-pays fees. City would use agreement for a capitol project. It is a way to fund quickly without interest. Chief Jones explained if you pass the ordinance, you would have to pass at minimum a resolution to adopt the project.



**Lavon City Council Meeting  
Minutes  
May 17, 2016**

---

**F. City Council to discuss authorizing Mayor Teske to enter into a contract with Bloomfield Homes to construct a Fire Department Crew Quarters at 501 A Lincoln Avenue, using budgeted funds and up to \$65,000 in future fee credits. (Teske)**

Mayor Teske and Jon Scott explained how this would allow 2<sup>nd</sup> and 3<sup>rd</sup> shift at Fire Department with living quarters. Cost would be \$112,000-\$113,000 cost, but would retail for around \$228,000. Bloomfield would like to help the city as well as timing make this the right time for the project. Bloomfield was willing to work with the City to get this project going. Mayor Teske stated this is an opportunity for the city to acquire an asset for ½ price. Jon Scott hopes this will help attract new recruits and add second shift to the NVFD. With additional shifts it will help with insurance costs for citizens.

**IX. CONSIDERATION AND ACTION**

**A. City Council to Consider and Act on approving Ordinance No 2016-05-01, an ordinance providing for the control of animals, impoundment, fees, quarantine, animals nuisances, prohibiting certain animals, and the repeal of ordinances in conflict, providing a penalty, severability and an effective date. (Serkland)**

**Motion:** Council Member Serkland made a motion to approve the Ordinance No 2016-05-01 amended page 2, 2.8 removing “by leash, cord, chain or rope”.

**Second:** Council Member Arnold

**In Favor:** Council Members Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**B. City Council to Consider and Act on approving Resolution 2016-05-01, a resolution providing for the collection of a local sales and use tax at the rate of one-fourth of one percent (.25%) to provide revenue for the maintenance and repair of municipal streets. (Teske)**

**Motion:** Council Member Serkland made a motion to approve the Resolution 2016-05-01 providing for the collection of a local sales and use tax at the rate of one-fourth of one percent (.25%) to provide revenue for the maintenance and repair of municipal streets.

**Second:** Council Member Sanson

**In Favor:** Council Members Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**C. City Council to Consider and Act on appointing an Economic Development Corporation-City Council Liaison. (Teske)**



**Lavon City Council Meeting**  
**Minutes**  
**May 17, 2016**

---

**Motion:** Mayor Teske nominated Council Member Sanson to the Economic Development Corporation as City Council Liaison.

**Second:** Council Member Serkland

**In Favor:** Council Members Sanson, Arnold and Serkland

**Opposed:** None

**Abstained:** None

**Motion:** Carries

- D.** City Council to Consider and Act on Ordinance 2016-05-02, an ordinance adopting the Budget Amendment #1 for fiscal year 2015-16. (Teske)

Mayor Teske explained some of the changes, the largest being sirens and Bloomfield project at the FD. Difference in AED's, Tasers, Band Radio's. Council Member Serkland stated she was not comfortable speaking about the budget while missing 2 Council Members. Chief Jones stated there is an urgency about the Police Vehicle. Council Member Serkland spoke about the new server purchase, Mayor Teske explained that the server we are using is borrowed and we need to replace it. Mayor Teske explained the new counter in the City Hall offices is going to cost more than was budgeted after checking with a few contractors. Council Member Serkland questioned the need for extra crime scene cameras, Tasers, AED's and barricades. It was explained the new vehicle needed these items, also a stage curtain was discussed. Council Member Serkland does not want to make a decision regarding the Bloomfield project/Fire Department quarters without the two missing Council Members.

Amendments were made to the budget: Storm Sirens, 4 AED's, 4 Tasers, Crime scene Camera, 2 body cameras for Code Enforcement. Council will meet 5/24/2016 to discuss Bloomfield home Fire Crew Quarters project. The budget reserve is being reduced by \$3300 to balance. Council Member Serkland asked to see the budgetary breakdown in order to fully understand the Bloomfield Project. Jon Scott will get with Bloomfield to get a hard copy of this.

Council Member Serkland made a motion to approve the 2016-05-02 Amended Budget #1 with the \$49,000 to Bloomfield on whole council approval and to release all revenue contingent funds. Council Member Serkland withdrew her motion.

**Motion:** Mayor Teske made a motion to approve the amendments to the budget subject to the three (3) changes that were made in the expense items. The body cameras, the AED and crime scene camera, balanced out by the balance reduction of the reserve fund. Also the revenue contingent items being subject to council approval.

**Second:** Council Member Sanson

**In Favor:** Council Member Sanson, Arnold and Serkland





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Minutes  
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---

**Opposed:** None  
**Abstain:** None  
**Motion:** Carries

**Motion:** Mayor Teske made a motion to approve the budget as amended.  
**Second:** Council Member Arnold  
**In Favor:** Council Member Sanson, Arnold and Serkland  
**Opposed:** None  
**Abstain:** None  
**Motion:** Carries

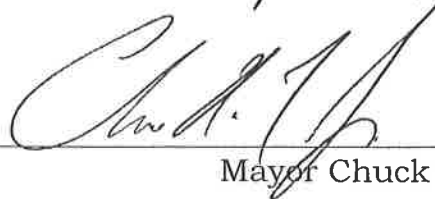
**X. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

Mayor Teske called a Special Meeting to meet on Tuesday May 24 at 6:00pm specifically to discuss Bloomfield Project.  
June 7<sup>th</sup> to discuss City Secretary position and City Administrator.

**XI. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 9:03pm p.m.

Duly passed and approved on this 24 day of May, 2016.

  
\_\_\_\_\_  
Mayor Chuck Teske

Attest:

  
\_\_\_\_\_  
Susan K Johnson, Interim City Secretary