



**Lavon City Council Meeting  
Minutes  
April 01, 2014**

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**I. MEETING CALLED TO ORDER AT 7:04 P.M. BY MAYOR TESKE**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Chris Kane, Mayor Pro-Tem  
Council Member Place 2, Jorge Calderon  
Council Member Place 3, Melissa Stroop  
Council Member Place 4, Matt Childers

Members Absent: Council Member Place 5, Jenny Bodwell

Staff Present: City Secretary Chris Wess  
Public Works Director Terry McCalpin  
Sergeant Roger Myers

Legal Representative: None

Commission and  
Board Members: None

Visitors: 9

There was a quorum present.

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. INVOCATION**

Mayor Teske gave the invocation.

**IV. CITIZENS COMMENTS**

None

**V. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

Council Member Chris Kane informed the Council of the Community High School Car Show that will be held on Saturday, April 05, 2014 from 10:00 a.m. – 2:00 p.m., with food being served. Council Member Stroop let the Council know that The Farmersville Times wrote an article about the plaque and Thank You letter received by the Fire Department. Council Member Calderon gave the Council an update from the Lavon Planning and Zoning Commission regarding the developer that has proposed changing West D to townhomes. Developer stated that if proposal passes, then he will fix Geren Road. Fire Marshall Joe Wetzel stated that the Collin County Fire and Arson Investigators Task Force will be doing a clay shoot fundraiser. He related that they are needing teams and volunteers if anybody is interested. He will bring a flyer to put up on the bulletin board at City Hall.



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### VI. DISCUSSION

City Council to discuss options to reduce delinquency in utility payments. (Stroop)  
Council Member Stroop stated that she is wanting to reduce the amount of delinquency and also informed the Council that she used to be a bill collector. City Secretary Chris Wess explained to the Council that her team has been working on new policies and procedures for delinquent notices: 1) One month late receives a "friendly" reminder that their payment has not been received, 2) Two months late receives a stern notice with their bill and 3) after the 10<sup>th</sup> of the month, they receive a door hanger with a warning. She also informed the Council that right now they cannot plug sewers, but Public Works Director Terry McCalpin is in the process of getting his license to be able to do that. City Secretary Wess stated that LeAnn McClendon has worked on the delinquent report and was very diligent in weeding out the incorrectly reported amounts, i.e. abandoned homes, foreclosures, etc. Mayor Pro Tem Kane asked if we can hold the homeowner responsible for rental properties that are left unpaid. Secretary Wess explained that it would be difficult, but not impossible. Mayor Teske asked for monthly report at 2<sup>nd</sup> meeting of the month.

### VII. CONSIDERATION AND ACTION

**A.** City Council to consider and act on drafting an ordinance to prevent the locking of fire hydrants within the Lavon city limits for the purpose of public safety. (Teske)  
Mayor Teske noticed that there were several locks, with several keys, placed on hydrants. He stated that he is concerned that this could be a hindrance should there be a late night fire. David Hawkins said that contractors were filling tanks from hydrants and that this was the cause for the locks. John Scott stated that different hydrants each have their own lock and key and the fire hydrants are color coded for ability to service trucks. Council Member Stroop said that she feels the Council and Water Board need to get together. Fire Marshall Joe Wetzel read from Fire Code about unobstructed access to fire hydrants. Mayor Pro Tem Kane stated that he will try to meet with Lavon Water Supply in the next few days. Item was tabled.

**B.** City Council to consider and act on approving the RFP for the bids on the trash service. (McCalpin)

Public Works Director Terry McCalpin explained that the City of Lavon will be accepting bids for a 4 year contract for new trash service. He informed the Council that that they are reaching out to as many contacts as possible in hopes to receive the best price available. Mayor Pro Tem Kane stated that page 16 Item B does not state "covered recycle containers". Terry McCalpin explained that the "covered" issue was addressed on page 13, Item H. He further explained that the RFP request includes trash, recycle and bulk pick up. Council also discussed parameters of bulk pick up. They are wanting clarification as to how often, how much, limitations, etc. for bulk pick up. Terry McCalpin stated that the language will be definite in the bids that are proposed by each company.



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**Motion:** Mayor Pro-Tem Kane moved to approve the RFP with amendments discussed.

**Second:** Council Member Stroop

**In Favor:** Mayor Teske, Mayor Pro-Tem Kane, Council Member Calderon, Stroop and Childers

**Opposed:** None

**Abstained:** None

**Motion:** Carries

- C. City Council to consider and act on Ordinance No. 2014-04-01 budget amendment #2 for fiscal year 2013-2014. (Teske)

Mayor Teske stated that this was a tweaking of the budget due to additional revenues and expenses. Mayor Pro Tem Kane explained that TIF is being caught up entirely with this budget and the gymnasium and City Park will also be finished. He informed the Council that there will be over \$200,000.00 in reserve at the end of the year. Mayor Pro Tem Kane also wanted to commend Mayor Teske, as well as the staff, for a job well done. Council Member Stroop asked how much money is spent on advertising job positions that are available for the City. Secretary Wess explained that it is one of the cheapest amount spent on advertising. She stated that the Assistant City Secretary position was advertised in the Wylie News and was less than \$50.00. Council Member Stroop asked if the position was advertised and Secretary Wess informed her that it was advertised. Secretary Wess also explained that the majority of the advertising budget was spent for elections. She further explained that all polling places in Collin County have to be advertised with the notices. Council Members also discussed auctioning the City owned lot on Coolidge Street. Mayor Pro Tem Kane is hoping for more money than the minimum required bid of \$25,000.00. Mayor Teske asked if the audience had any questions regarding the budget, and they did not.

**Motion:** Council Member Stroop moved to approve Ordinance No. 2014-04-01 budget amendment #2 for fiscal year 2013-2014.

**Second:** Council Member Childers

**In Favor:** Mayor Teske, Mayor Pro-Tem Kane, Council Member Calderon, Stroop and Childers

**Opposed:** None

**Abstained:** None

**Motion:** Carries

- D. City Council to consider and act on Ordinance No. 2014-04-02 adopting a fee schedule. (Teske)

Mayor Teske suggested that, due to the work that still needs to be done to clean up the fee schedule, this subject should be treated as a work session item. Mayor Teske also suggested that it be gone through line by line.  
Item was tabled



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**E.** City Council to consider and act on authorizing the sale or auctioning of certain broken or non-performing equipment, tools and assets including, but not limited to: street roller, window a/c units, misc. power tools obsolete computer equipment. (Teske)

**Motion:** Mayor Pro-Tem Kane moved to approve Item E.

**Second:** Council Member Stroop

**In Favor:** Mayor Teske, Mayor Pro-Tem Kane, Council Member Calderon, Stroop and Childers

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**

Council Member Stroop would like the Council to Consider and Act on creating an ordinance that requires all job openings for the City of Lavon to be posted and advertised. She also requested staff reports at next meeting.

**XII. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 8:27 p.m.

Duly passed and approved on this 20<sup>th</sup> day of May, 2014.

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Mayor Chuck Teske

Attest:

Chris Wess  
Chris Wess, City Secretary