



**Lavon City Council Special Meeting  
Minutes  
November 19, 2013**

---

**I. MEETING CALLED TO ORDER AT 7:05 P.M. BY MAYOR TESKE**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Chris Kane, Mayor Pro-Tem  
Council Member Place 2, Deborah Nabors  
Council Member Place 3, Melissa Stroop  
Council Member Place 4, David Hawkins  
Council Member Place 5, Jenny Bodwell arrived at 7:08

Members Elect: Council Member Place 2, Jorge Calderon  
Council Member Place 4, Matt Childers

Members Absent: None

Staff Present: City Secretary Chris Wess  
Public Works Director Kevin Dudley  
Police Chief Mike Jones  
City Services Coordinator Jennifer Wolfe  
Public Works Operator Cody Kennemer

Legal Representative: Andy Messer

Commission and Board Members: EDC Board Member David Piekarski, Executive Director EDC Pam Mundo

Visitors: 18

There was a super quorum present.

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. INVOCATION**

Mayor Teske gave the invocation.

**IV. EXECUTIVE SESSION**

In accordance with Texas Government Code Section 555.001, et seq., the City Council will recess into closed session:

In accordance with Texas Government Code, Section 551.074, personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Secretary, City Services Coordinator, Accounting Clerk, Clerk, Public Works Director and Public Works Operator.



**Lavon City Council Special Meeting  
Minutes  
November 19, 2013**

---

City Services Coordinator Jennifer Wolfe requested a public hearing if she was to be discussed.

City Council adjourned into executive session at 7:07 p.m.

**V. CITY COUNCIL TO RECONVENE INTO REGULAR SESSION**

City Council reconvened into regular session at 8:20 p.m.

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will reconvene into Regular Session to take any action necessary regarding the following:

In accordance with Texas Government Code, Section 551.074, personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Secretary, City Services Coordinator, Accounting Clerk, Clerk, Public Works Director and Public Works Operator.

No action taken.

**VI. CITIZENS COMMENTS**

Amy Cortez from the Fire Department wanted to thank the City of Lavon for allowing them to host training classes. She stated they recently hosted two classes and entertained multiple Cities' in the DFW metro area. The most recent class pertained to Juvenile Fire Center Intervention Specialist which focuses on prevention and intervention. She confirmed they are teaming up with other cities to get the program put together under the Collin County Arson Task Force. She relayed there were evening classes four nights a week and two during the day. She again wanted to thank the City for their hospitality and use of the facility.

**VII. ITEMS OF INTEREST/CITY COUNCIL COMMUNICATIONS**

City Secretary Wess related that on December 3<sup>rd</sup> Cheryl Williams will be at the City Council meeting to present a check for \$20,000.00 dollars as part of the grant for the playground equipment.

**VIII. CONSENT AGENDA**

- A. Heritage Public Improvement District #1 Assessment Report Summary dated 10/31/13 (Wess)\*
- B. Self-Assessment Questionnaire A and Attestation of Compliance. (Wess)\*
- C. Resolution 2013-11-01 declaring the results of the canvass of the November 5, 2013 Election. (Wess)\*

**Motion:** Mayor Pro-Tem Kane moved to approve the consent agenda.

**Second:** Council Member Nabors

**In Favor:** Mayor Pro-Tem Kane, Council Members Nabors, Stroop, Hawkins and Bodwell



**Lavon City Council Special Meeting  
Minutes  
November 19, 2013**

---

**Opposed:** None  
**Motion:** Carries

**IX. PUBLIC RECOGNITION**

- A.** Presiding Officer to recognize the Crafty Quilters for their generous contributions to the community. (Teske)  
Mayor Teske read the certificate and presented it to Joan Aquatero.
- B.** Presiding Officer to recognize David Hawkins for his 2+ years of outstanding service to the City and its Citizens. (Teske)  
Mayor Teske presented Council Member David Hawkins with a plaque and stated that the building was refurbished because of his efforts.
- C.** Presiding Officer to recognize Deborah Nabors for her 8+ years of service to the City and its Citizens. (Teske)  
Mayor Teske presented Council Member Deborah Nabors with a plaque. Mayor Pro-Tem Kane wanted to express his appreciation for her service, and stated the City is a better place because of Deborah Nabors.
- D.** City Secretary to swear in Charles A. Teske, Jr. as Mayor. (Wess)  
City Secretary Wess swore in Mayor Teske.
- E.** Mayor Teske to swear in Jorge A. Calderon as Council Member Place 2. (Teske)  
Mayor Teske swore in Jorge A. Calderon as Council Member Place 2.
- F.** Mayor Teske to swear in Mathew Childers as Council Member Place 4. (Teske)  
Mayor Teske swore in Mathew Childers as Council Member Place 4.

The Council took a brief recess at 8:37.  
The Meeting reconvened at 9:05.

**X. PUBLIC HEARING**

Public Hearings to receive Public Comment on the following issue: (Teske)

- A.** Presiding Officer to open the Public Hearing to receive comments pertaining to a text amendment to the zoning ordinance No. 97-12-08 to add a Planned Development (PD) classification and general regulations.
- B.** Presiding Officer to open floor to Public Comment at 9:05 p.m.  
Joan Aquatero asked if this amendment was talking about allowing zero lot line. Mayor Pro-Tem Kane stated that no, this is an instrument that the EDC can use to bring in a business park or a business that may not conform to existing regulations. He relayed that, as business is brought into the City, this will define what it will look like. Mayor Teske said, with the new highway coming through Lavon, there will be opportunities opening up for people who want to move out here. He confirmed the way it is set up now is an arduous process where they have to change the zoning on a particular lot and also some lots have deed restrictions.
- C.** Presiding Officer to close floor to Public Comment
- D.** Presiding Officer to close the Public Hearing at 9:08 p.m.

**XI. EXECUTIVE SESSION**



**Lavon City Council Special Meeting**  
**Minutes**  
**November 19, 2013**

---

In accordance with Texas Government Code Section 555.001, et seq., the City Council will recess into closed session:

In accordance with Texas Government Code, Section 551.074, personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Secretary, City Services Coordinator, Accounting Clerk, Clerk, Public Works Director and Public Works Operator.

City Services Coordinator Jennifer Wolfe asked if she is discussed that it be in open session.

City Council adjourned into executive session at 9:09 p.m.

**XII. CITY COUNCIL TO RECONVENE INTO REGULAR SESSION**

City Council reconvened into regular session at 10:45 p.m.

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will reconvene into Regular Session to take any action necessary regarding the following:

In accordance with Texas Government Code, Section 551.074, personnel matters – to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee: City Secretary, City Services Coordinator, Accounting Clerk, Clerk, Public Works Director and Public Works Operator.

No action taken.

Council Member Jenny Bodwell left at 10:46 p.m.

**XIII. CONSIDERATION AND ACTION**

- A.** City Council to Consider and Act on approving Resolution No. 2013-10-05 authorizing development and incentive agreement for the following property: Approximately 4.104 acres of land generally located on the South side of Lavon Circle East of FM 205. (Kane

Mayor Pro-Tem Kane explained the agreement for the new members of the Council.

**Motion:** Council Member Stroop moved to approve Resolution No. 2013-10-05 authorizing a development and incentive agreement for the following property: Approximately 4.104 acres of land generally located on the South side of Lavon Circle East of FM 205.

**Second:** Mayor Pro-Tem Kane

**In Favor:** Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

**Opposed:** None

**Motion:** Carries



**Lavon City Council Special Meeting**  
**Minutes**  
**November 19, 2013**

---

- B.** City Council to Consider and Act on approving Interlocal Agreement between Collin County and the City of Lavon concerning improvements for the City Hall Park. (Bodwell)

Mayor Teske explained the grant for the City Hall Park.

**Motion:** Mayor Pro-Tem Kane moved to approve item B on the Consider and Act agenda.

**Second:** Council Member Stroop

**In Favor:** Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

**Opposed:** None

**Motion:** Carries

- C.** City Council to Consider and Act on selection a Mayor Pro-Tem for 2013-2014. (Teske)

**Motion:** Council Member Stroop made a motion that the Council approves Chris Kane as Mayor Pro-Tem for 2013-2014.

**Second:** Council Member Childers

**In Favor:** Mayor Pro-Tem Kane, Council Members Calderon, Stroop and Childers

**Opposed:** None

**Motion:** Carries

- D.** City Council to Consider and Act on approving General Order 2013-1 Formal Complaints. (Teske)  
Mayor Teske explained the City Attorney Andy Messer would like to take more time to look over the orders. He requested that the items D, E, and F be tabled.

- E.** City Council to Consider and Act on approving General Order 2013-2 Chain of Command. (Teske)  
This item was tabled.

- F.** City Council to Consider and act on approving General Order 2013-3 Confidentiality. (Teske)  
This item was tabled.

**XIV. DISCUSSION**

City to discuss the City's fee schedule and possible updating of fees. (Teske)  
Mayor Teske relayed that it was a preliminary look at the fees. Mayor Pro-Tem Kane stated that he wanted the commercial sewer tap fees looked at. Jon Scott asked if they could talk about and incorporate the fire type of fees. Mayor Teske replied that he should get the request into City Services Coordinator Jennifer Wolfe.

**XV. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS**



**Lavon City Council Special Meeting**  
**Minutes**  
**November 19, 2013**

---

**Motion:** Council Member Stroop made a motion to create a committee to retain a City Administrator, to be put on the agenda under Consider and Act for the next City Council meeting on December 3<sup>rd</sup>, and to stay perpetually on the agenda until resolved.

**Second:** Mayor Pro-Tem Kane

**In Favor:** Mayor Pro-Tem Kane, Council Members Stroop and Childers

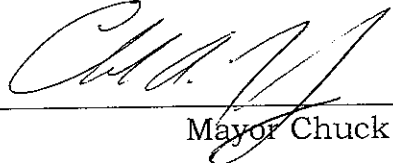
**Opposed:** Council Member Calderon

**Motion:** Carries

**XVI. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 10:57 p.m.

Duly passed and approved on this 3<sup>RD</sup> day of December, 2013.

  
\_\_\_\_\_  
Mayor Chuck Teske

Attest:

  
\_\_\_\_\_  
Chris Wess, City Secretary