



Lavon City Council Meeting Minutes

July 17, 2012

I. MEETING CALLED TO ORDER AT 7:17 P.M. BY MAYOR TESKE

Members Present: Mayor Chuck Teske
Council Member Place 1, Chris Kane, Mayor Pro-Tem
Council Member Place 2, Deborah Nabors
Council Member Place 3, Gary Meeks
Council Member Place 4, David Hawkins

Members Absent: Council Member Place 5, Jenny Bodwell

Staff Present: City Manager, Mike Jones
Acting City Secretary/Treasurer, Laura Kennemer
Public Works Director Kevin Dudley
Police Chief Jason Rector

Commission and Board Members: None

Visitors: 5

II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.

III. INVOCATION

Mayor Teske gave the invocation.

IV. ITEMS OF INTEREST CITY COUNCIL COMMUNICATIONS

None

V. CONSENT AGENDA

A. July 3, 2012 Meeting Minutes (Kennemer)*

Motion: Council Member Nabors made a motion to approve the consent agenda.

Second: Council Member Meeks

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks, and Hawkins

Opposed: None

Motion: Carries

VI. CITIZENS COMMENTS

None

VII. STAFF REPORTS

A. Laura Kennemer – Treasurer/Acting City Secretary

- I. Update of City Financials – T/ACS Kennemer related that the City had received 3 building permits that month from DR Horton and the fees exceeded the projected \$6000.00. The convenience store permit was expected soon and so far the fees would be approximately \$9500.00 not including the fire alarm permit and other permit prices. Mayor Teske stated that the City was looking at having a \$36,000 excess balance that does not include the \$70,000 in reserve or the \$45,000 road repair



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but offsetting that was the TIFF release. He felt that the City would still need to take out a revenue bond.

- II. Review of Upcoming Events Calendar – T/ACS Kennemer referred to Chris Wess to explain the calendar as she has been the one to pull the calendar together. Chris Wess explained that she wanted to give the Council an idea of what items were coming up in the future council meetings such as public hearings on the taxes and budget but also on an annexation and zoning. She also explained that it appeared that the Council would need to hold a special meeting to declare the proposed tax rate and that a possible date for that meeting was July 31st. Mayor Pro Tem Kane stated that he would not be able to attend on that day however the other three Council Members stated that they would attend on that day.

VIII. ITEMS FOR DISCUSSION

- A. Council to discuss the submission of an application for a grant to Collin County's Parks & Open Space Project Funding Assistance Program. (Teske)

It was relayed to the Council that Council Member Bodwell asked to have this item tabled until such time as she could attend the meeting.

Motion: Mayor Pro Tem Kane made a motion to table item "A" in the Discussion Agenda.

Second: Council Member Meeks

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks, and Hawkins.

Opposed: None

Motion: Carries

IX. ITEMS FOR CONSIDERATION AND ACTION

- A. City Council to Consider and Act on approving PID expenses for month ending 6/30/12. (Kennemer)

T/ACS Kennemer explained the relationship of our P & L from QuickBooks and how it matched the report. There was discussion and concern about approving prior PID reports. There was some confusion on numbers not matching within the reports. It was asked to have a representative of Utility Tax Service attend to explain the reports to the Council.

Motion: Mayor Pro Tem Kane made a motion to approve item "A" on the Consider and Act Agenda with a note that next month's report will not be approved without an explanation of the reports.

Second: Council Member Nabors

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks, and Hawkins

Opposed: None

Motion: Carries

- B. City Council to Consider and Act on approving Ordinance No. 2012-07-01 Budget Amendment #4 (Jones)



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It was explained that the mobile internet service needed more funds to finish the year and funds were taken from emergency equipment. It was also stated that there was a need for an additional intake clerk in the front office on a part-time basis. Mayor Pro-Tem Kane stated that he was not happy with this item being funded by the revenue contingent street repair line item. Mayor Teske suggested taking funds from the Police Department's Office Equipment, Training and the regular street repair line items to fund this position. Unused funds for street lights were used to increase the Public Works heavy equipment maintenance and vehicle maintenance budget items. Other funds were adjusted to match the year end needs for items such as payroll taxes and inspectors.

Motion: Mayor Pro Tem Kane made a motion to accept the amendments to the Ordinance for the Budget Amendment #4.

Second: Council Member Nabors

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks and Hawkins

Opposed: None

Motion: Carries

Motion: Mayor Pro Tem Kane made a motion to approve the newly amended / Amended Budget.

Second: Council Member Nabors

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks and Hawkins

Opposed: None

Motion: Carries

X. WORKSHOP

A. City Council to Discuss the Proposed Budget for Fiscal Year 2012-2013.

Discussion concerning various ideas about how to reorganize the City in order to lessen its impact on the budget prevailed. Council Member Hawkins stated that the departments needed to be reorganized as there were 13 employees with 6 department heads. He suggested going to 5 employees at the Police Department and using reserve officers as fillers for vacationing officers. He also suggested moving the department to City Hall. Council Member Nabors declared that the Council needed to determine what the City's priorities are and then determine how to get there. She stated that the City didn't need to cut here and there, but needed to get the priorities in line. Council Member Hawkins explained that the City needed to continue to maintain the facilities and especially the streets. He felt that these workshops needed to begin in May and not in July in order to build these plans. Mayor Pro Tem Kane asked if this budget was based on a tax increase. City Manager Jones replied that it was not. The Council went on to discuss other line items.



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Motion: At approximately 9:00 p.m., Council Member Nabors made a motion to extend the meeting to 9:30.

Second: Mayor Pro Tem Kane

In Favor: Mayor Pro-Tem Kane, Council Members Nabors, Meeks and Hawkins

Opposed: None

Motion: Carries

Council continued to review the budget items, line item by line item.

Mayor Teske asked City Manager Jones to update the proposed budget for the next meeting and that the Council could pick it up from there.

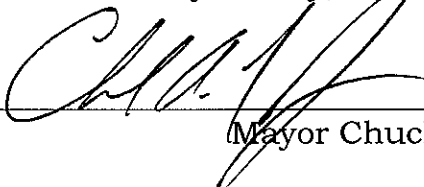
XI. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Due to time constraints, this item was skipped.

XII. MAYOR TESKE TO ADJOURN CITY COUNCIL MEETING

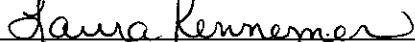
Mayor Teske adjourned the meeting at 9:27 P.M.

Duly passed and approved on this 7 day of ^{August}~~July~~, 2012.



Mayor Chuck Teske

Attest:



Laura Kennemer
Acting City Secretary/Treasurer